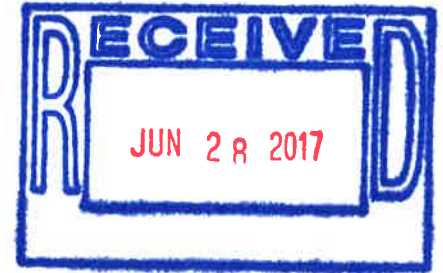


SOUTH THERMOPOLIS WATER AND SEWER DISTRICT

South Thermopolis Water and Sewer District is an equal opportunity provider and employer.

June 24, 2017

Ms. Shelley Deromedi
Assessor, Hot Springs County
415 Arapahoe
Thermopolis, Wy 82443



Dear Ms. Deromedi:

Per your letter, dated May 1, 2017, to the South Thermopolis Water & Sewer District regarding the 2017 assessment role certification, please find an enclosed copy of the Ad Valorem Tax mill levy request to the County Commissioners. The budget for the 2017-2018 fiscal year is included along with a list of current Board members.

Should you have any questions please do not hesitate to contact me.

Sincerely,

Jennifer Miller
Secretary/Treasurer
South Thermopolis Water & Sewer District
jmillerstwsd@aol.com

Enclosures (2)

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS)

SS

IN RE: SOUTH THERMOPOLIS WATER & SEWER DISTRICT

**CERTIFICATE OF DETERMINATION
BY THE BOARD OF DIRECTORS OF THE
SOUTH THERMOPOLIS WATER AND SEWER DISTRICT
IN RE: AD VALOREM TAXES**

Neil Miller, being duly sworn according to law upon his oath, deposes and says that he is the duly elected and qualified Chairman of the South Thermopolis Water & Sewer District (STW&SD), and said District being heretofore created and established, as provided by Wyoming Statute 41-10-101 through 41-10-157, and which District, as provided for in such Statutes, does constitute a governmental subdivision of the State of Wyoming and is a public body, corporate and politic, and is provided for in the aforementioned Statutes, specifically 41-10-114, thereof has agreed that there should be an assessment against land comprising said District for the Fiscal Year 2017, the monies to be used as available for the general costs and expenses incurred in the management of the District; said monies being necessary, the District having no other source of revenue for said expenses and therefore the Board ascertaining that a rate of levy of eight (8) mills is required, and that pursuant to the order of the Board of Directors, the Chairman of the STW&SD has caused to be prepared the Assessment Roll which is attached to the within Certificate, and that I as Chairman, certified to the Board of County Commissioners of the County of Hot Springs, Wyoming, duly certify that Assessment Roll and cause the same to be delivered to the County Assessor of Hot Springs County, Wyoming, to be extended by said Assessor on the Tax Roll as a general Ad Valorem Tax on and against all taxable property within the District.

IN WITNESS WHEREOF, I, the Chairman of the South Thermopolis Water & Sewer District, have set my hand this 28 day of June, 2017.

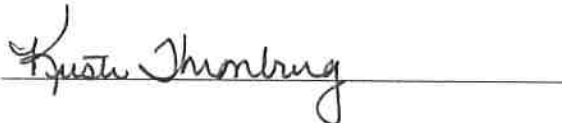


STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS)

SS

The above and foregoing Certificate of Determination was subscribed and sworn to before me this 28th day of June, 2017 by Neil Miller, Chairman of the South Thermopolis Water & Sewer District.

WITNESS my hand and official seal,



My commission expires 3-27-2021

Proposed Budget

South Thermopolis Water & Sewer District	
<small>Budget Hearing Information</small>	
P O Box 204	Location: Thermopolis
Thermopolis WY 82443	Date: 6/7/2017
307-864-4136	Time: 6:30 PM
Hot Springs County	Budget Prepared by: Lesli Harvey

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The South Thermopolis Water & Sewer District's Budget reflects the economic conditions that exist in our community. The District is bracing for a water and sewer rate increase from the Town of Thermopolis. The District is suffering from a persistent water leak that we have been trying to locate for more than a year. The District is part of a water study to see if we can find a source for water that will be economic and of higher quality.

S-B RESERVE DESCRIPTION

Reserves are to meet contractual agreement with USDA and WWDC.

S-C

Names of Board Members	Date of End of Term
Joe Shaffer	3/1/18
Neil Miller	3/1/18
Nathan Miller	3/1/20
Matt Ryan	3/1/18
Allan Baird	3/1/20

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
 County Clerk's Office

How and where are the notices of meeting posted for the public?
 Local newspaper - Thermopolis Independent Record

Where are the public meetings held?
 Hot Springs County Annex Building

PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$3,224,187	\$830,675	\$303,900	\$303,900
S-2	Total Principal to Pay on Debt	\$9,000	\$9,000	\$9,000	\$9,000
S-3	Total Change to Restricted Funds	\$30,000	\$350,225	\$9,000	\$30,000
S-4	Total General Fund and Forecasted Revenues Available	\$3,615,155	\$719,591	\$389,300	\$389,300
S-5	<i>Amount requested from County Commissioners</i>	\$49,062	\$48,610	\$40,000	\$40,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$327,445	\$233,000	\$229,700	\$229,700
S-8	Tax levy (From the County Treasurer)	\$49,062	\$48,610	\$40,000	\$40,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$2,656,063	\$328,265	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$720	\$609	\$600	\$600
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$3,033,290	\$610,484	\$270,300	\$270,300
FY 7/1/17-6/30/18 South Thermopolis Water & Sewer District					

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$2,941,638	\$545,413	\$0	\$0
S-16	Interest and Fees On Debt	\$11,192	\$10,846	\$14,000	\$14,000
S-17	Administration	\$31,663	\$33,655	\$37,900	\$37,900
S-18	Operations	\$179,556	\$181,189	\$185,000	\$185,000
S-19	Indirect Costs	\$60,138	\$59,572	\$67,000	\$67,000
S-20	Total Expenditures	\$3,224,187	\$830,675	\$303,900	\$303,900

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$9,000	\$9,000	\$9,000	\$9,000

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$581,865	\$109,107	\$119,000	\$119,000


Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$9,000	\$9,000
S-25	b. Other Reserve	\$0	\$0	\$291,225	\$291,225
S-26	c. Emergency Reserve (Cash)	\$0	\$30,000	\$80,000	\$30,000
	Total Reserves (a+b+c)	\$0	\$30,000	\$380,225	\$380,225
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$9,000	\$9,000	\$9,000
S-29	b. Other Reserve	\$0	\$291,225	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$30,000	\$50,000	\$0	\$0
	Total to be added (a+b+c)	\$30,000	\$350,225	\$9,000	\$9,000
S-31	Subtotal	\$30,000	\$380,225	\$389,225	\$389,225
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$30,000	\$380,225	\$389,225	\$389,225

End of Summary

Nail Miller Board Chairman
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____



DISTRICT ADDRESS: P O Box 204
 Thermopolis WY 82443

PREPARED BY: Lesli Harvey

DISTRICT PHONE: 307-864-4136

Proposed Budget

South Thermopolis Water & Sewer District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$49,062	\$48,610	\$40,000	\$48,610
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$205,445	\$230,000	\$229,700	\$229,700
R-3.2	Sales of Goods or Services	\$122,000	\$3,000		
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$327,445	\$233,000	\$229,700	\$229,700
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$1,548,289	\$328,265		
R-4.3	Grants from State Agencies	\$1,107,774			
R-4.4	Total Grants	\$2,656,063	\$328,265	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$720	\$609	\$600	\$600
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$720	\$609	\$600	\$600
R-5.5	Total Forecasted Revenue	\$2,984,228	\$561,874	\$230,300	\$230,300
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

South Thermopolis Water & Sewer District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$2,941,638	\$545,413		
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$2,941,638	\$545,413	\$0	\$0

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$6,000	\$6,000	\$6,000	\$6,000
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	\$0	\$0	\$500	\$500
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	miscellaneous	\$1,677	\$2,127	\$2,000	\$2,000
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$2,231	\$1,994	\$3,000	\$3,000
E-4.2	Accounting/Auditing	\$19,000	\$21,308	\$21,000	\$21,000
E-4.3	Other (Specify)				
E-4.4	Engineering		\$0	\$2,500	\$2,500
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$1,310	\$1,166	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	advertising	\$293	\$431	\$500	\$500
E-5.7	dues	\$0	\$0	\$250	\$250
E-5.8	see additional details	\$1,152	\$629	\$1,150	\$1,150
E-6	TOTAL ADMINISTRATION	\$31,663	\$33,655	\$37,900	\$37,900

Proposed Budget

South Thermopolis Water & Sewer District

FYE 6/30/2018

OPERATIONS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages—Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4						
E-7.5						
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3						
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Sewer Maintenance		\$7,859	\$2,224	\$7,500	\$7,500
E-9.2	water Maintenance		\$22,184	\$17,197	\$20,000	\$20,000
E-9.3	Water Purchased		\$79,348	\$96,676	\$95,000	\$95,000
E-9.4	sewer Purchased		\$29,557	\$28,739	\$26,000	\$26,000
E-9.5						
E-10	Program Services (List)					
E-10.1						
E-10.2						
E-10.3						
E-10.4						
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	Operator		\$36,100	\$31,628	\$30,000	\$30,000
E-11.2						
E-11.3						
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Utilities		\$4,508	\$4,725	\$6,500	\$6,500
E-12.2						
E-12.3						
E-12.4						
E-12.5						
E-13	TOTAL OPERATIONS		\$179,556	\$181,189	\$185,000	\$185,000

Proposed Budget

South Thermopolis Water & Sewer District

FYE 6/30/2018

INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$3,953	\$4,424	\$4,500	\$4,500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$459	\$459	\$430	\$430
E-15.2	Workers Compensation		\$49	\$49	\$50	\$50
E-15.3	Unemployment Taxes		\$20	\$20	\$20	\$20
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses		\$55,657	\$54,620	\$62,000	\$62,000
E-17	TOTAL INDIRECT COSTS		\$60,138	\$59,572	\$67,000	\$67,000

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$9,000	\$9,000	\$9,000	\$9,000
D-1.2	Interest		\$11,192	\$10,846	\$14,000	\$14,000
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$20,192	\$19,846	\$23,000	\$23,000

Proposed Budget

South Thermopolis Water & Sewer District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$32,799	\$22,410	\$23,000	\$23,000
C-1.2	Savings and Investments Account Balance	\$549,066	\$86,697	\$96,000	\$96,000
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$30,000	\$380,225	\$389,225	\$389,225
C-1.6	Total Estimated Cash and Investments on Hand	\$611,865	\$489,332	\$508,225	\$508,225
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$22,948	\$14,000		
C-2.2	b. Reserves	\$30,000	\$380,225	\$389,225	\$389,225
C-2.3	Total Deductions (a+b)	\$52,948	\$394,225	\$389,225	\$389,225
C-2.4	Estimated Non-Restricted Funds Available	\$558,917	\$95,107	\$119,000	\$119,000

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$9,000	\$9,000
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve		\$9,000	\$9,000	\$9,000
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$9,000	\$18,000	\$18,000
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$9,000	\$18,000	\$18,000

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$291,225	\$291,225
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve		\$291,225		
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$291,225	\$291,225	\$291,225
C-4.6	Identify the amount and project to be spent from "Other f				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$291,225	\$291,225	\$291,225

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$30,000	\$80,000	\$80,000
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve	\$30,000	\$50,000		
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$30,000	\$80,000	\$80,000	\$80,000
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained in Assigned Fund Balance	\$30,000	\$80,000	\$80,000	\$80,000
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0