

STATE OF WYOMING        )  
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COUNTY OF HOT SPRINGS )

OFFICE OF THE BOARD OF  
COUNTY COMMISSIONERS  
THERMOPOLIS WYOMING  
March 6, 2018

The Hot Springs County Board of Commissioners met in regular session on Tuesday, March 6, 2018 at 9:00 a.m. in the Public Meeting Room at the Government Annex. Present were Commissioners John Lumley, Tom Ryan and Phillip Scheel. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Ryan led those present in the Pledge of Allegiance.

**Approval of Agenda**

John Lumley made a motion to approve the agenda as presented. Phillip Scheel seconded the motion. Motion carried.

**Approval of Minutes**

John Lumley moved to adopt the minutes of the February 6 and 20, 2018 meetings as presented. Phillip Scheel seconded the motion. Motion carried.

**FBO Monthly Report**

FBO Nate Messenger presented the January operations report, indicating there were 102 total operations in February. There were roughly 530 gallons of AvGas sales and 1163 gallons of Jet Fuel sales last month. Mr. Messenger noted he ordered 4000 gallons of Jet Fuel this month and has repaired a hydraulic hose on the snow plow. No progress has been made regarding siting of additional nested T-hangars. Mr. Messenger stated that there were six airplanes that decided not to overnight at the airport last month due to a lack of indoor hangar facilities. The Commissioners will talk to GDA regarding the logistics of building a larger hangar at the airport in the future to try to capture that kind of business. The Commissioners approved off-ramp tie downs for ag spray planes this summer.

**Road and Bridge Monthly Report**

Road and Bridge Supervisor Dave Schlager reported he is monitoring water inflows for potential spring flooding, but there appears to be no problems at the moment. Preparation of equipment for spring work is underway. Phillip Scheel moved to approve the approach agreement with Sean Ryan for property located at 199 Lane 3. John Lumley seconded the motion. Discussion: approach fees have been paid and Road & Bridge Supervisor Dave Schlager has reviewed and approved the application. Motion carried with Lumley and Scheel voting aye and Ryan abstaining. Mr. Schlager reviewed the WYDOT Authorization for Expenditure for Project # HR17504 – Phase II of the Guardrail project on East River Road. The project can now proceed with bidding and construction after the final plans are received.

**Maintenance Monthly Report**

Maintenance Foreman Anthony Fruciano reported the Senior Center Roof project is nearly complete, subject to final inspections. Phillip Scheel moved to approve payment of a bill from Steve's Plumbing in the amount of \$337.64, with funds to come from the remaining contingency funds in the grant. John Lumley seconded the motion. Motion carried with Scheel and Ryan voting aye and Lumley voting nay. Mr. Fruciano reported that he has discovered several short runs of fiber pipe in the LEC. This pipe is no longer used for plumbing work as it is prone to failure, so he is working on locating and replacing this pipe wherever it was used. The leased tractor has proven quite useful so Mr. Fruciano notified the Commissioners that he would like to either purchase it at the end of the lease or enter a new lease depending on what is available from the dealer at the time.

**Youth Alternatives Monthly Report**

Director Barb Rice reported there are currently seven female and ten male participants in the diversion program, with two new referrals coming in this week. She is still overseeing three eighteen-year-old participants, as well as two kids at the Boys School in Worland and two participants from Fremont County. There were two successful completions last month. Mrs. Rice presented her VOAA grant application for the Commissioners' review and signature. John Lumley moved to approve the Chair's signature on the

Volunteers of American Northern Rockies Application for 2018-2019 Subgrant Funding from the 2017 Supplement to the 2015 OJJDP Non-Participating State Award in the amount of \$17,032.00. Phillip Scheel seconded the motion. Motion carried.

### **Emergency Management Monthly Report**

Emergency Management Coordinator Bill Gordon reported that advertising for the River Level Awareness Program will begin this week in the local paper. Commissioner Scheel will work with Mr. Gordon on implementation of the national Pete the Otter River Awareness program in conjunction with the Hot Springs County River Awareness Program.

Mr. Gordon informed the Commissioners that he has been informed that the proposed transfer switch for the AEOC generator at the LEC does not appear to be possible at this time. He is, therefore, researching alternative solutions. Mr. Gordon will work with Road & Bridge personnel to change out the diesel fuel in the generators at both the Courthouse and the Alternate Emergency Operations Center.

### **Planner Monthly Report**

Planner Bo Bowman reported the NRPC will meet on March 14<sup>th</sup>. After election of officers, Bob Overton is the new Chair and Toddi Darlington is the Vice-Chair. The LUPC has forwarded a preliminary subdivision plat and land use change to the Commissioners with a recommendation for approval.

Brownfields Program – THP – The advertising for remediation proposals is currently underway. Mr. Bowman noted he has received some contractor interest in response to the advertising.

### **911 System Discussion**

Dean Peranteaux informed the Commissioners that the 911 system in Dispatch is at the end of its useful life and will need to be replaced in the next budget year. Mr. Peranteaux provided preliminary budgetary quotes from several providers. Phillip Scheel moved to appoint the following individuals to the 911 Dispatch Center Upgrade Committee to oversee the project from planning to completion: John Lumley, Steve Shay, Jerimie Kraushaar, Bill Gordon and Dean Peranteaux. John Lumley seconded the motion. Motion carried.

### **Public Hearing – Huckfeldt Subdivision Preliminary Plat / Land Use Change**

Planner Bo Bowman presented the Huckfeldt Subdivision and Land Use Change for the Commissioners' review. Matt and Linda Huckfeldt have requested the following:

- A preliminary subdivision plat to divide 40.3 acres into a 5.0 acre lot and a 35.3 +/- acre remainder;
- A Land Use Change from the Agricultural Land Use Category to the Residential Land Use Category (for the 5.0 acre lot only).

The Land Use Planning Board has reviewed the request and unanimously voted to recommend approval of the project. Chairman Ryan declared the public hearing on the Huckfeldt Subdivision and Land Use Change open at 11:07 a.m. After three calls for public comment, receiving none, Chairman Ryan closed the Public Hearing at 11:08 a.m. After completion of the Absolute and Relative Policies score sheets by the Commissioners, Phillip Scheel moved to approve the request by Matt and Linda Huckfeldt for the following:

- A preliminary subdivision plat to divide 40.3 acres into a 5.0 acre lot and a 35.3 +/- acre remainder
- A Land Use Change from the Agricultural Land Use Category to the Residential Land Use Category (for the 5.0 acre lot only)

subject to the following conditions:

1. This preliminary plat approval shall expire one year after the date of its approval. The final plat for this subdivision shall be submitted for the County's review and approval prior to that expiration date.
2. A Weed Management Plan for Lot 1 shall be submitted for the review and approval of staff.
3. Notations shall be placed on the Final Subdivision Plat stating "NO PROPOSED CENTRAL WATER SUPPLY SYSTEM" and "NO PROPOSED CENTRAL SEWER SYSTEM."

4. A notation shall be placed on the Final Subdivision Plat stating that any future septic system on either the residential lot or the remainder parcel must be permitted through the Hot Springs County Planning Office.
5. The final plat for this one-lot subdivision shall indicate an access and utility easement across the unplatted remainder, ensuring adequate access from Skelton Rd. This access and utility easement shall have a minimum width of 40 ft.
6. Should other utilities cross the unplatted remainder to Lot 1 outside of the access and utility easement noted above, that utility shall also be placed in an easement shown on the final plat for this subdivision.

John Lumley seconded the motion. Discussion: All Absolute Policies were complied with and scores on the Relative Policies were Ryan +7, Scheel +5, and Scheel +3. Motion carried.

#### **Rec Board Insurance Discussion**

Rec Board representative Mark Whitt appeared before the Commissioners to discuss allowing the new Rec Board employee to acquire coverage with the County's insurance program. The County's insurance consultant, Brad Johnson, joined the meeting by phone to discuss the pros and cons of this action. No formal action was taken on this matter at this time. County Attorney Jerry Williams was asked to develop a motion for action on this matter at a future meeting.

#### **Buffalo Creek Well Discussion**

Lee Campbell appeared before the Commissioners to offer his opinion on the history of the Buffalo Creek Well drilling and testing. The Commissioners thanked him for his time. No action was taken.

#### **HSC Regional Water Project Joint Powers Board Update**

Chairman Ryan reviewed the progress being made on the formation of a Joint Powers Board for the Hot Springs County Regional Water Project. When the organizational papers are complete, they will be filed with the Secretary of State's Office to complete formation of the Joint Powers Board.

#### **Other Business**

**Consider Record of Negotiation Letter – HSG Terminal Drainage Project** – Phillip Scheel moved to approve the Chair's signature on the Record of Negotiation Letter to the FAA for the HSC Terminal Area Drainage Project. John Lumley seconded the motion. Motion carried.

**Library Board Appointment** – After reviewing the two applications submitted for the opening on the Library Board created by Nan Hruska's resignation, Phillip Scheel moved to unanimously appoint Levi Shinkle to fill the position. John Lumley seconded the motion. Discussion: letters will be sent to both applicants. Motion carried.

**2018-2019 Wellness Guidelines** – Clerk Webber presented a draft of the participation guidelines for the County's Wellness Program. The Commissioners asked that an item be added to clarify that the County will be responsible for the costs of the required blood draw and Wellness Assessment for all eligible participants, including those participants selecting only Dental coverage. Phillip Scheel moved the Commissioners' signatures on the Wellness Guidelines contingent upon review and approval of the amended document. John Lumley seconded the motion. Motion carried.

**Voter Survey Overview** – Clerk Webber presented a Voter Survey she plans to circulate throughout the County for the Commissioners' review. The point of the survey will be to determine how the general public would like to cast their vote in future elections.

#### **Correspondence**

**NRPC Minutes** – January, 2018

**LUPC Minutes** – September, 2017

**Dept. of Revenue** – Special District Compliance Listing

**Chamber of Commerce Newsletter** – March, 2018

The Commissioners reviewed the foregoing correspondence. No further action was required.

#### **Approve Bills**

The following bills were submitted for approval: (see attached). Payroll for February, 2018- \$174,670.22

**Adjournment**

There being no further business to come before the Board at this time, Phillip Scheel moved to adjourn. Chairman Ryan declared the meeting adjourned at 1:55 p.m.

Attest:

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Tom Ryan, Chairman

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Nina Webber, Clerk to the Board

**BILLS – FEBRUARY, 2018**

21ST CENTURY EQUIPMENT, LLC 299.55 / BOB BARKER COMPANY, INC. 404.11  
UNIVERSITY OF WYOMING 6,106.50 / DEPARTMENT OF HEALTH 23,644.99  
RAMS HEAD FINANCIAL SERVICES 100.00 / WYOMING DEPT. OF AGRICULTURE 50.00  
HOT SPRINGS COUNTY LIBRARY 16,000.00 / WESTERN OFFICE EQUIPMENT, INC. 132.50  
ABSAROKA DOOR 444.65 / AFLAC (ACCOUNT #HW652) 696.30  
ENTERPRISES TECHNOLOGY SERVICES 21.37 / ALLEGIANCE BENEFIT PLAN MANGT, INC. 24,885.70 /  
AMERI-TECH EQUIP. CO. 156.62 / ANITA WEISBECK 69.60 / CHARTER COMMUNICATIONS 109.98 /  
BIG HORN WATER 78.10 / LONG BUILDING TECHNOLOGIES, INC. 4,803.31 / BLAIR'S SUPER MARKET 184.69  
AMERITAS LIFE INSURANCE CORP, 373.80 / CALIFORNIA CONTRACTORS 215.76  
CHRISTOPHER J. KING, P.C. 400.00 / CITY SERVICE VALCON 46.00 /  
RED ROCK FAMILY PRACTICE, PC 115.00 / THERMOPOLIS HARDWARE 238.77  
COLONIAL SUPPLEMENTAL INS. 34.70 / COLLECTION PROFESSIONALS 1,211.81  
VERIZON WIRELESS 56.69 / VERIZON WIRELESS 49.71 / VERIZON WIRELESS 70.35  
VERIZON WIRELESS 79.43 / COMPUTER PROJECTS OF IL, INC 171.60  
COWBOY PSYCHOLOGICAL SERVICES 1,050.00 / WYOMING CHILD SUPPORT 700.00  
DEBRA A. GERHARTER 22.49 / DISCOVER THERMOPOLIS 28.00 /  
PINNACLE BANK OF THERMOPOLIS 40,432.57 / GOTTSCHKE THERAPY REHAB WELLNESS 300.00  
HIGH PLAINS PIZZA, INC. 38.97 / HIGH PLAINS POWER 697.64  
HONNEN EQUIPMENT CO. WYO., INC. 2,464.14 / HOT SPRINGS COUNTY MUSEUM 18,750.00  
HOT SPRINGS COUNTY HEALTH INS ACCT 49,219.45 / HOT SPRINGS CO. SCHOOL DIST #1 11,209.40  
THERMOPOLIS INDEPENDENT RECORD 1,491.00 / INDOFF INC. 228.65 / JADECO, INC. 58.00 /  
JOHN P. LUMLEY 197.45 / JOEY L JOHNSON 638.68 / KAREN L. HITCHENS 120.00 /  
KRISTEN J. SCHLATTMANN 160.00 / KEEGAN, KRISJANSONS & MILES, P.C. 650.00 / MAILFINANCE 197.85  
HOT SPRINGS CO. MEM. HOSPITAL 5,065.20 / HOT SPRINGS COUNTY COUNSELING SERV. 220.00  
HOT SPRINGS COUNTY COUNSELING 600.00 / MESSENGER & OVERFIELD, P.C. 695.55  
NATRONA COUNTY CORONER 50.00 / NEW YORK LIFE 167.60 /  
NATIONAL PUBLIC SAFETY INFO BUREAU 149.00 / NEWMAN TRAFFIC SIGNS 284.24  
ONE STOP REPAIR & SERVICE CENTER 612.77 / O'REILLY AUTO PARTS 3.49  
O'REILLY AUTO PARTS 321.63 / O'REILLY AUTO PARTS 56.30 / THE OFFICE SHOP, INC 727.82 /  
OWL CREEK AVIATION, LLC 7,750.12 / OWL CREEK AVIATION, LLC 276.28 /  
ROCKY MOUNTAIN POWER 4,004.22 / PAINTBRUSH DENTAL 928.00 / PARK COUNTY IMPLEMENT 636.80  
PERFORMANCE AUTO & GLASS 75.39 / PINNACLE BANK OF THERMOPOLIS 3,135.00  
PINNACLE BANK OF THERMOPOLIS 2,970.00 / POSTMASTER 50.00  
PREVENTIVE HEALTH & SAFETY DIVISION 34.00 / CENTURY LINK 659.81  
REDD ROOFING OF WYOMING 93,334.50 / WYOMING DEPT OF TRANSPORTATION 5.00

GORRELL & HOPKINSON, P.C. 120.00 / RIVER CITY SUPPLY, LLC 268.04  
RIVERTON TIRE AND OIL TIRE FACTORY 1,331.43 / RT COMMUNICATIONS, INC. 2,990.96  
SERLKAY PRINTING 134.00 / SHOPKO STORES OPERATING CO., LLC 23.98  
STAPLES ADVANTAGE 230.68 / THE STANDARD INS. CO. 1,339.77 / STAR PLUNGE 192.00  
STORYTELLER 40.82 / SYSCO MONTANA, INC. 3,898.56 / AXON ENTERPRISE, INC. 320.00  
TEAM LABORATORY CHEMICAL CORP. 447.50 / TEPEE POOLS 138.00  
THOMAS L. BENNETT, M.D. 2,111.57 / TOWN OF THERMOPOLIS 1,170.50  
TRAVELING COMPUTERS, INC. 5,004.58 / WYOMING DEPT OF TRANSPORTATION 747.00  
TRI COUNTY TELEPHONE ASSOC, INC 616.65 / TRICIA MCPHIE 61.12 / NORCO, INC. 267.50  
VERIZON WIRELESS 49.71 / VERIZON WIRELESS 33.07 / VICKLUND PHARMACY 216.94  
PINNACLE BANK (VISA CARD ONE) 417.11 / PINNACLE BANK (VISA-CARD TWO) 23.99  
PINNACLE BANK (VISA CARD SEVEN) 498.89 / PINNACLE BANK (VISA CARD EIGHT) 642.50  
PINNACLE BANK (VISA CARD 1-SHERIFF) 548.07 / PINNACLE BANK (VISA CARD 2-SHERIFF) 356.32  
PINNACLE BANK (VISA CARD 3-SHERIFF) 21.59 / THOMSON REUTERS - WEST 225.50  
WYOMING DEPT. OF WORKFORCE SERVICES 6,238.81 / WYOMING BEHAVIORAL INSTITUTE 685.00 /  
WYOMING.COM 20.00 / WYOMING CHILD SUPPORT ENFORCEMENT 500.00  
GREAT-WEST TRUST COMPANY, LLC 9,840.00 / WYOMING GAS 1,415.00 / WYONET INC. 281.90 /  
WYO RETIREMENT SYSTEM 25,906.89 / 036-NCPERS GROUP LIFE INS. 336.00 /  
WYOMING WASTE SERVICES - RIVER 50.00