

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS)

OFFICE OF THE BOARD OF
COUNTY COMMISSIONERS
THERMOPOLIS WYOMING
February 6, 2018

The Hot Springs County Board of Commissioners met in regular session on Tuesday, February 6, 2018 at 9:00 a.m. in the Public Meeting Room at the Government Annex. Present were Commissioners John Lumley, Tom Ryan and Phillip Scheel. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Ryan led those present in the Pledge of Allegiance.

Approval of Agenda

John Lumley made a motion to approve the agenda as presented. Phillip Scheel seconded the motion. Motion carried.

Approval of Minutes

Phillip Scheel moved to adopt the minutes of the January 2 and 16, 2018 meetings as presented. John Lumley seconded the motion. Motion carried.

FBO Monthly Report

FBO Nate Messenger presented the January operations report, indicating there were 82 total operations in January. There were roughly 740 gallons of AvGas sales and 347 gallons of Jet Fuel sales last month. Mr. Messenger presented a proposal to accept the federal government fleet gas card for fuel purchases. Phillip Scheel moved to accept the merchant agreement with U.S. Bank for the Vx570 Air Card processing via the WEBPOS system. Tom Ryan seconded the motion. Discussion: the merchant agreement with U.S. Bank will be signed by the Treasurer and Nate will work with the Treasurer to complete the account setup. Four thousand gallons of AvGas have been ordered. Mr. Messenger reported that all eight T-hangars have been moved from the old airport to the new site. He will handle the cleanup of debris left at the old sites. The fuel tank has been removed from the old airport site by the purchaser. The EPA is still working on the closeout paperwork for this tank. A flying club from Colorado is planning a trip to Thermopolis in June. There will be 15-20 planes and roughly 30 people attending. Mr. Messenger is working with the Chamber to make arrangements for transportation, etc. for the group.

Road and Bridge Monthly Report

Road and Bridge Supervisor Dave Schlager reported they are finishing up materials stockpiling and cleanup at the gravel pits. The Icy Road signs have been installed on Missouri Flats Road. Winter vehicle maintenance continues. The heater has been installed on the new Gator. Advertising has begun for the open position in the department. Phillip Scheel moved to approve an MOU between WYDOT and Hot Springs County for HRRR Project #0.00HRR18901-Safety Signage on various Hot Springs County Roads. Tom Ryan seconded the motion. Motion carried.

Maintenance Monthly Report

Maintenance Foreman Anthony Fruciano was absent, so Admin Herdt presented his monthly report. The Senior Center Roof project is mostly complete. The flashing and gutter work will be completed when the weather warms up. The power pole for the radio antennae will be installed later in the week. Repairs have been made to the air handler above the jail as well as the circulating heat pump in the boiler room of the courthouse. The John Deere Gator has been made street legal and the heater has been installed on it.

Youth Alternatives Monthly Report

Director Barb Rice reported there are currently 19 participants in her program (10 males and 9 females). She is looking into a work program called "Learn, Prepare & Work" presently in place in Meeteetse that focuses on keeping young adults in the local community through exposure to potential jobs in the community. She is currently meeting with a group of 19-20 year olds that she feels could benefit from this type of program. Mrs. Rice noted that she is working with several "non-traditional" participants and out of county participants as well as local kids.

Emergency Management Monthly Report

Emergency Management Coordinator Bill Gordon distributed draft copies of his County River Awareness Level program and reviewed it with the Commissioners. The program is scheduled for launch at the beginning of March. More information will be available at that time. Mr. Gordon noted that the funds for advertising and signage will come from the Emergency Management budget.

Planner Monthly Report

Planner Bo Bowman reported the NRPC will meet on February 14th. This group is currently re-evaluating its purpose and membership structure. The Planning Committee will meet on February 21st. They will be reviewing a one lot subdivision application. This application should be in front of the Commissioners in March. The WPLI will meet tonight in Worland. Regarding the Brownfields project at THP, Mr. Bowman has been given authorization to begin advertising and notify the surrounding landowners about the project. The DEQ has begun advertising a Request for Professional Services for the project to be submitted by April, with the remedial work anticipated to be completed by the end of the summer. The annual Gravel Pit Report has been submitted to the DEQ and copies provided to the Commissioners via email. That report is available for public viewing at the Planner's Office. The Triennial Air Quality Report is due to the DEQ by April 30th. Mr. Bowman is working with the Conservation District to identify water improvement projects to be funded by the grant money intended for the now-cancelled Red Lane water project. Commissioner Scheel asked Mr. Bowman to investigate a partial solution to Owl Creek Water District's issues with some of these funds.

Annual Insurance Review

Covenant Insurance representative Brad Johnson reviewed the 2017 Aggregate Health Report with the Commissioners in preparation for the upcoming Health Insurance renewal. Mr. Johnson expects the renewal rates to be available by the end of April.

Lucerne Pumping Plant Canal Company Annual Meeting Proxy

No action was taken on this item.

Airport Drainage Project Grant Applications

John Lumley moved to approve the chair's signature on Federal grant application #AIP-03-56-0043-10-2018 in the amount of \$150,000.00. Phillip Scheel seconded the motion. Motion carried. John Lumley moved to approve the chair's signature on WYDOT grant application #AHSF06A in the amount of \$10,000.00. Phillip Scheel seconded the motion. Motion carried. The total estimated project cost is \$166,667.00.

Hot Springs County Regional Water System

Phillip Scheel moved to approve Resolution 2018-03 as follows:

RESOLUTION 2018-03

HOT SPRINGS COUNTY WATER SUPPLY JOINT POWERS BOARD

WHEREAS it is desirable and voted on by the Hot Springs County Commissioners to sign the proposed Joint Powers Board Agreement between the other interested parties, (Owl Creek Water District and the South Thermopolis Water & Sewer District and others) as provided by **TITLE 16 – CITY, COUNTY, STATE AND LOCAL POWERS – WYOMING STATUTES KNOWN AS “WYOMING JOINT POWERS ACT” W.S. 16-1-102 THROUGH 16-1-110,**

THEREFORE, by the execution of this Resolution the Hot Springs County Board of Commissioners commits to cooperating in good faith with the other Agencies in the formation and operation of the HSC Water Supply Joint Powers Board going forward.

ADOPTED THIS 6th day of February, 2018.

BY THE BOARD OF COMMISSIONERS, HOT SPRINGS COUNTY, WYOMING

Tom Ryan, Chairman

Phillip Scheel, Vice Chairman

John Lumley, Commissioner

ATTEST: Nina Webber, Hot Springs County Clerk

John Lumley seconded the motion. Motion carried.

A resolution has been drafted by potential members of the HSC Regional Water Supply Joint Powers Board asking the Big Horn Regional Water Joint Powers Board to request an extension of the current Level II WWDC Study to investigate an emergency water line hook-up to the Owl Creek Water District

and the South Thermopolis Water & Sewer District, as well as acid-fracking Buffalo Creek Well No. 2, and a study of the Black Mountain/Lysite well site for future use. John Lumley moved to approve the signatures of the Commissioners on this resolution. Phillip Scheel seconded the motion. Motion carried.

Wellspring Contract Letter of Support

Wellspring Counseling Services Director Al Braaten asked the Commissioners for a letter of support for the Center's application to renew its contract with the State of Wyoming to provide mental health and substance abuse treatment services for Hot Springs County for fiscal year 2019. After reviewing a draft letter of support, John Lumley moved approval of the signatures of all three Commissioners on the letter to Carol Day, Administrator of the Mental Health & Substance Abuse Services for the Behavioral Health Division, in support of the Wellspring Counseling Center's application to provide mental health and substance abuse treatment services for Hot Springs County for fiscal year 2019. Phillip Scheel seconded the motion. Motion carried.

Other Business

County Funds Depository Resolution – Big Horn Federal Savings Bank – Phillip Scheel moved to accept Big Horn Federal Savings Bank's resolution to act as a depository for County funds as passed at the BHFSB Board of Directors meeting held on December 9, 2016. Tom Ryan seconded the motion. Motion carried.

Pinnacle Bank Line of Credit – Permit #582(s) – Clerk Webber presented the Change in Terms for the Letter of Credit #2 for the DEQ Permit #582(s) provided by Pinnacle Bank for the Chairman's signature. John Lumley moved to approve the chairman's signature on the Change in Terms for Letter of Credit #2 – Permit #582(s). Phillip Scheel seconded the motion. Discussion: this letter of credit relates to the County Gravel Pits. Motion carried.

Shoshone Nation Forest Road Maintenance Agreement - Phillip Scheel moved to approve the chairman's signature on the annual Road Maintenance Agreement with the Forest Service for Grass Creek Road in the amount of \$20,000.00. John Lumley seconded the motion. Motion carried.

Library Board Resignation – Board member Nan Hruska has submitted a letter of resignation as she is moving out of the county. John Lumley moved to accept Ms. Hruska's resignation, send her a letter thanking her for her service and authorize the Clerk to begin advertising for her replacement. Phillip Scheel seconded the motion. Applications will be accepted at the Clerk's office until 5:00 p.m. on March 2nd, with the appointment being made at the March 6th Commissioner's meeting.

Senior Center Roof Project – GDR #2 - Phillip Scheel moved to approve GDR #2 for Grant #MRG-17049 for the Senior Center Roof Project in the amount of \$93,334.50. John Lumley seconded the motion. Motion carried.

Review Assistant Public Defender Appointment – Commissioners reviewed James M. Causey's appointment as a full-time Assistant Public Defender for the Appellant Division in the State of Wyoming. No action was taken on this item.

Correspondence

Wyoming Water Association – Membership Solicitation

HSC Museum Minutes – December, 2017

Dept. of Revenue – 2018 Property Tax Appraiser Certifications

Innovative Solar Systems – Land Lease Proposal

Chamber of Commerce Newsletter – February, 2018

The Commissioners reviewed the foregoing correspondence. No further action was required.

Approve Bills

The following bills were submitted for approval: (see attached). Payroll for January, 2018- \$174,333.59.

Adjournment

There being no further business to come before the Board at this time, Phillip Scheel moved to adjourn. Chairman Ryan declared the meeting adjourned at 1:30 p.m.

Attest:

Tom Ryan, Chairman

Nina Webber, Clerk to the Board

BILLS – JANUARY, 2018

21ST CENTURY EQUIPMENT, LLC 299.55 / BOB BARKER COMPANY, INC. 404.11
UNIVERSITY OF WYOMING 6,106.50 / DEPARTMENT OF HEALTH 23,644.99 /
RAMS HEAD FINANCIAL SERVICES 100.00 / WYOMING DEPT. OF AGRICULTURE 50.00
HOT SPRINGS COUNTY LIBRARY 16,000.00 / WESTERN OFFICE EQUIPMENT, INC. 132.50
ABSAROKA DOOR 444.65 / AFLAC (ACCOUNT #HW652) 696.30 /
ENTERPRISES TECHNOLOGY SERVICES 21.37 / ALLEGIANCE BENEFIT PLAN MANGT, INC. 24,885.70 /
AMERI-TECH EQUIP. CO. 156.62 / ANITA WEISBECK 69.60 / CHARTER COMMUNICATIONS 109.98 /
BIG HORN WATER 78.10 / LONG BUILDING TECHNOLOGIES, INC. 4,803.31 / BLAIR'S SUPER MARKET 184.69
AMERITAS LIFE INSURANCE CORP, 373.80 / CALIFORNIA CONTRACTORS 215.76 /
CHRISTOPHER J. KING, P.C. 400.00 / CITY SERVICE VALCON 46.00 /
RED ROCK FAMILY PRACTICE, PC 115.00 / THERMOPOLIS HARDWARE 238.77
COLONIAL SUPPLEMENTAL INS. 34.70 / COLLECTION PROFESSIONALS 1,211.81
VERIZON WIRELESS 56.69 / VERIZON WIRELESS 49.71 / VERIZON WIRELESS 70.35
VERIZON WIRELESS 79.43 / COMPUTER PROJECTS OF IL, INC 171.60
COWBOY PSYCHOLOGICAL SERVICES 1,050.00 / WYOMING CHILD SUPPORT 700.00
DEBRA A. GERHARTER 22.49 / DISCOVER THERMOPOLIS 28.00
PINNACLE BANK OF THERMOPOLIS 40,432.57 / GOTTSCHKE THERAPY REHAB WELLNESS 300.00
HIGH PLAINS PIZZA, INC. 38.97 / HIGH PLAINS POWER 697.64
HONNEN EQUIPMENT CO. WYO., INC. 2,464.14 / HOT SPRINGS COUNTY MUSEUM 18,750.00
HOT SPRINGS COUNTY HEALTH INS ACCT 49,219.45 / HOT SPRINGS CO. SCHOOL DIST #1 11,209.40
THERMOPOLIS INDEPENDENT RECORD 1,491.00 / INDOFF INC. 228.65 / JADECO, INC. 58.00 /
JOHN P. LUMLEY 197.45 / JOEY L JOHNSON 638.68 / KAREN L. HITCHENS 120.00 /
KRISTEN J. SCHLATTMANN 160.00 / KEEGAN, KRISJANSONS & MILES, P.C. 650.00 / MAILFINANCE 197.85
HOT SPRINGS CO. MEM. HOSPITAL 5,065.20 / HOT SPRINGS COUNTY COUNSELING SERV. 220.00
HOT SPRINGS COUNTY COUNSELING 600.00 / MESSENGER & OVERFIELD, P.C. 695.55
NATRONA COUNTY CORONER 50.00 / NEW YORK LIFE 167.60
NATIONAL PUBLIC SAFETY INFO BUREAU 149.00 / NEWMAN TRAFFIC SIGNS 284.24
ONE STOP REPAIR & SERVICE CENTER 612.77 / O'REILLY AUTO PARTS 3.49 /
O'REILLY AUTO PARTS 321.63 / O'REILLY AUTO PARTS 56.30 / THE OFFICE SHOP, INC 727.82 /
OWL CREEK AVIATION, LLC 7,750.12 / OWL CREEK AVIATION, LLC 276.28 /
ROCKY MOUNTAIN POWER 4,004.22 / PAINTBRUSH DENTAL 928.00 / PARK COUNTY IMPLEMENT 636.80
PERFORMANCE AUTO & GLASS 75.39 / PINNACLE BANK OF THERMOPOLIS 3,135.00
PINNACLE BANK OF THERMOPOLIS 2,970.00 / POSTMASTER 50.00 /
PREVENTIVE HEALTH & SAFETY DIVISION 34.00 / CENTURY LINK 659.81
REDD ROOFING OF WYOMING 93,334.50 / WYOMING DEPT OF TRANSPORTATION 5.00
GORRELL & HOPKINSON, P.C. 120.00 / RIVER CITY SUPPLY, LLC 268.04
RIVERTON TIRE AND OIL TIRE FACTORY 1,331.43 / RT COMMUNICATIONS, INC. 2,990.96
SERLKAY PRINTING 134.00 / SHOPKO STORES OPERATING CO., LLC 23.98 / STAPLES ADVANTAGE 230.68 /
THE STANDARD INS. CO. 1,339.77 / STAR PLUNGE 192.00 / STORYTELLER 40.82 /
SYSCO MONTANA, INC. 3,898.56 / AXON ENTERPRISE, INC. 320.00 /
TEAM LABORATORY CHEMICAL CORP. 447.50 / TEPEE POOLS 138.00 / THOMAS L. BENNETT, M.D. 2,111.57 /

TOWN OF THERMOPOLIS 1,170.50 / TRAVELING COMPUTERS, INC. 5,004.58 /
WYOMING DEPT OF TRANSPORTATION 747.00 / TRI COUNTY TELEPHONE ASSOC,INC 616.65 /
TRICIA MCPHIE 61.12 / NORCO, INC. 267.50 / VERIZON WIRELESS 49.71 / VERIZON WIRELESS 33.07 /
VICKLUND PHARMACY 216.94 / PINNACLE BANK (VISA CARD ONE) 417.11 /
PINNACLE BANK (VISA-CARD TWO) 23.99 / PINNACLE BANK (VISA CARD SEVEN) 498.89 /
PINNACLE BANK (VISA CARD EIGHT) 642.50 / PINNACLE BANK (VISA CARD 1-SHERIFF) 548.07
PINNACLE BANK (VISA CARD 2-SHERIFF) 356.32 / PINNACLE BANK (VISA CARD 3-SHERIFF) 21.59 /
THOMSON REUTERS - WEST 225.50 / WYOMING DEPT. OF WORKFORCE SERVICES 6,238.81
WYOMING BEHAVIORAL INSTITUTE 685.00 / WYOMING.COM 20.00
WYOMING CHILD SUPPORT ENFORCEMENT 500.00 / GREAT-WEST TRUST COMPANY, LLC 9,840.00 /
WYOMING GAS 1,415.00 / WYONET INC. 281.90 / WYO RETIREMENT SYSTEM 25,906.89
036-NCPERS GROUP LIFE INS. 336.00 / WYOMING WASTE SERVICES - RIVER 50.00