

STATE OF WYOMING)
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COUNTY OF HOT SPRINGS)
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OFFICE OF THE BOARD OF
COUNTY COMMISSIONERS
THERMOPOLIS, WYOMING
December 5, 2017

The Hot Springs Board of County Commissioners met in regular session on Tuesday, December 5, 2017, at 9:00 a.m. in the Public Meeting Room at the Government Annex. Present were Commissioners John Lumley, Tom Ryan and Phillip Scheel. Also present were County Clerk Nina Webber, County Attorney Jerry Williams and Administrative Assistant to the Commissioners Penny Herdt. Chairman Lumley led those present in the Pledge of Allegiance.

Approval of Agenda

Tom Ryan moved to approve the agenda with the following changes:

- ADD: 11:25 a.m. Executive Session** Potential Litigation / Personnel
- Other Business**
 - 5. Wyoming Pioneer Home Discussion
 - 6. Commissioner Staff Office Hours
 - 7. Fairbuilding Roof Update

Phillip Scheel seconded the motion. Motion carried.

Approval of Minutes

Phillip Scheel moved to approve the minutes of the November 7 and November 21, 2017 regular meetings as presented. Tom Ryan seconded the motion. Motion carried.

FBO Monthly Report

FBO Nate Messenger reported 122 total recorded operations during November. There was 620 gallons of AvGas and 360 gallons of Jet Fuel sold during the month. The AWOS transmitter has been repaired and is back in service. The hangar purchased by Mr. Messenger from Mr. Lawson has been installed at the new airport. The hangar purchased by Mr. Messenger from Dr. Willson will be on-site at the new airport by the end of December. Mr. Kerstetter's concrete slab should be finished by the end of this week. Tom Ryan moved to approve the lot lease transfer from Wayne and Dee Lawson to Nate Messenger/Owl Creek Aviation. Mr. Messenger reported there has been an unexpected amount of interest in leasing of T-hangars at the new airport. He will discuss optimal siting options for a potential future nested T-hangar building with GDA representatives.

Maintenance Monthly Report

Maintenance Supervisor Anthony Fruciano reported that he has been working with Long Technologies representative Cody Hensley to complete the annual HVAC preventative maintenance and become more familiar with the control systems. The Senior Center Drain project is nearly complete. The courthouse generator outage that occurred Sunday night was apparently caused by a loose fuse which has been repaired. Disposal of junk items in County Storage Unit #4 was discussed. Phillip Scheel moved to authorize Anthony Fruciano to sell the junk items to Cody Hensley for \$200.00. The check is to be made out to Hot Springs County and will be deposited into the General Fund. Tom Ryan seconded the motion. Motion carried. The new snow removal equipment will be delivered on Thursday. Road & Bridge will install a heater in the cab once the heater size has been determined. Commissioner Scheel asked that Anthony change the signage on each of the bathrooms in the south Annex hallway to simply say "Restroom" in the interest of efficiency.

Youth Alternatives Monthly Report

Youth Alternatives Director Barb Rice reported fifteen program participants this month, including three school expulsions. There are several Community Service hour opportunities available during the holiday season. Mrs. Rice reported there is now a "clear space" in her office for qualifying potential Title 25 holds should the need arise.

Road & Bridge Monthly Report

R&B Supervisor Dave Schlager reported annual cleaning and repair of culverts and cattle guards has been completed. His department assisted with some cleanup at the Fairgrounds in November. Fire

number and other sign maintenance is complete for the year. Road & Bridge personnel have begun piling pit run at the Wagonhound, Brown and County pits for use in the spring. Mr. Schlager noted that a meeting has been scheduled with WYDOT, GDA and the Commissioners to discuss CRIP funding for the Black Mountain Road project. The meeting will be held at WYDOT District 5 headquarters in Basin on January 9th at 10:00 a.m.

Emergency Management Monthly Report

Emergency Management Coordinator Bill Gordon discussed installation of a transfer switch at the Courthouse to enable the use of the AEOC generator at the Courthouse in case of an extended failure of the emergency generator currently installed in the Law Enforcement Center. The problem with the courthouse generator that occurred during a power failure Sunday night pointed out the need for a "Plan B" in the event of a total failure of the Courthouse generator. Phillip Scheel moved to authorize Mr. Gordon to investigate the cost of installing a transfer switch to enable the use of the emergency generator from the Alternate Emergency Operations Center at the Courthouse should that become necessary. Tom Ryan seconded the motion. Motion carried.

Planner Monthly Report

Planner reported the NRPC will meet December 13th. There is also a WPLI meeting and a Conservation District hearing that day. The NRPC is considering development of a geothermal energy policy for the County, but has not taken any action on this yet. There will be no LUPB meeting this month. The Brownfields study final report has been received. There are no proposed remediation projects from this study at this time. Work continues on the updating of the small wastewater disposal plans for the Wagonhound, Brown and County gravel pits. The Red Lane Water study has been cancelled. Grant funds received by the Conservation District for this study will be used for other water study projects. Chairman Lumley will contact Mike Baker regarding Phillip Scheel stepping into the government representative position on the Sage Grouse Working Group.

Assessor Retirement

Assessor Shelley Deromedi informed the Commissioners that she would be resigning/retiring effective December 31, 2017. A retirement party will be held on December 27th from 1:00-3:00 p.m. in the Annex meeting room. Tom Ryan moved the Chairman's signature on a letter of advance notification as well as a letter of formal notification to the chairman of the County Republican Central Committee. The first letter will be sent today and the formal notification will be sent at the end of the month. Phillip Scheel seconded the motion. Motion carried.

Final Airport Reuse Study

Tom Ryan moved to accept the Final Airport Reuse Study Report prepared and submitted by GDA Engineers. Phillip Scheel seconded the motion. Motion carried.

Golf Board Hangar / Other Facility Lease Discussion

As previously discussed, the Golf Board would like to move cart storage and mechanical operations into the building at THP designated Hangar #1. Tom Ryan moved to sign a new lease agreement with the Golf Board for exclusive use of Hangar #1 in the amount of \$100.00 per month. Phillip Scheel seconded the motion. Motion carried. Tom Ryan moved to advertise for proposals for the use of Hangar #2 by interested parties. The proposals should specify the intended use and the amount of rent to be paid. Phillip Scheel seconded the motion. Motion carried. An agreement will be drawn up to allow the Sheriff's Department to use Hangar #3 for evidence storage, vehicle impoundment, etc.

Sheriff's Department Salary Notification

Jeremie Kraushaar and Beth Helm appeared before the Commissioners to notify them that the Sheriff's Department is raising the advertised entry-level salary for patrol and detention officers to \$3,000.00/month. It has been extremely difficult to attract and retain qualified candidates at the current salary level. There is enough money in the Department budget to cover this for the rest of the fiscal year. The purpose of this notification is to give a heads up for next year's budget.

Executive Session

Tom Ryan moved to enter Executive Session for reasons of Potential Litigation/Personnel at 11:10 a.m. Phillip Scheel seconded the motion. Motion carried. Tom Ryan moved to enter back into Regular Session at 11:35 a.m. Phillip Scheel seconded the motion. Motion carried. No action was taken during Executive Session.

Other Business

Board Advertising – Tom Ryan moved to authorize the Clerk to begin advertising immediately for upcoming openings on the Fairboard, Natural Resources Planning Committee, and Predatory Animal Board, as well as the County Health Officer position. Applications are due to the County Clerk’s office no later than 2:00 p.m. on December 28, 2017. Appointments will be made at the Commissioners’ meeting on Tuesday, January 2, 2018.

Water Infrastructure Letter – Tom Ryan moved to draft a letter to Senator John Barrasso regarding support for water infrastructure legislation Senator Barrasso is involved with. Phillip Scheel seconded the motion. Discussion: the letter will be signed by all three Commissioners. Staff will contact Senator Barrasso’s office to further discuss the objectives of the legislation as it relates to water infrastructure. Motion carried.

Assistant Public Defender Appointment – Kristen Schlattman has been appointed as a part-time Assistant Public Defender for the Fifth Judicial District. No action was necessary on this item.

Request For Reimbursement #1 – Airport Fly-In – Phillip Scheel moved to approve RFR #1 for the WYDOT 2017 Aviation Encouragement Grant – Airport Fly-In in the amount of \$2,500.00. Tom Ryan seconded the motion. Motion carried.

Wyoming Pioneer Home – The Joint Appropriations Committee is once again floating the idea of closing the Wyoming Pioneer Home as a cost-saving budget measure. Tom Ryan moved to draft a letter signed by all three Commissioners, strongly supporting the Pioneer Home as a state institution offering multiple benefits to citizens all over the state, not just those in the northwest part of Wyoming. Phillip Scheel seconded the motion. Discussion: the letter will be sent to the JAC, Department of Health, Governor Mead and our State legislators. Motion carried.

Commissioner Staff Hours – The Commissioners established formal office hours at their Annex office. Effective immediately the office will be staffed from 8:00 a.m.–5:00 p.m. Tuesdays and Wednesdays and from 8:00 a.m.–Noon on Thursdays.

Fair Building Roof Update – There is no longer a full-time employee at the Fairgrounds, so there has been no progress on removal of the insulation from the roof of the Multi-Purpose building. Commissioner Scheel will find someone to remove the insulation and Road & Bridge has agreed to help by providing trucks to haul off the insulation as it is removed.

Approve Bills

The following bills were submitted for approval: (see attached). Payroll for November - \$168,911.64.

Adjourn

There being no further business to come before the board, Chairman John Lumley declared the meeting adjourned at 1:35 p.m.

ATTEST:

John P. Lumley, Chairman

Nina Webber, Clerk to the Board

BILLS – November, 2017

21ST CENTURY EQUIPMENT, LLC 17,756.00 / MATTHEW BENDER & CO.,INC. 196.86 / KONE INC. 484.08 /
NORTHERN WYOMING DAILY NEWS 61.00 / SAFEGUARD BUSINESS SYSTEMS 561.19 /
BOB BARKER COMPANY, INC. 242.82 / RANEE L. GONSALEZ 1,570.00 /
RAMS HEAD FINANCIAL SERVICES 250.00 / JACK’S UNIFORM & EQUIPMENT 16.50 /
HOT SPRINGS COUNTY LIBRARY 16,000.00 / IDEAL AUTO ELECTRIC 147.00 /

AFLAC (ACCOUNT #HW652) 696.30 / ENTERPRISES TECHNOLOGY SERVICES 16.51
ALLEGIANCE BENEFIT PLAN MANGT, INC. 34,793.53 / ANITA WEISBECK 35.31
ARCASEARCH CORPORATION 2,990.00 / CHARTER COMMUNICATIONS 99.98 / BIG HORN WATER 92.30 /
LONG BUILDING TECHNOLOGIES, INC. 188.37 / BLAIR'S SUPER MARKET 433.23 /
AMERITAS LIFE INSURANCE CORP, 379.60 / ZUERCHER TECHNOLOGIES LLC 975.00 /
CARDINAL HEALTH 110, LLC 2,711.54 / CHRISTOPHER J. KING, P.C. 400.00 / CITY SERVICE VALCON 46.00
COLONIAL SUPPLEMENTAL INS. 34.70 / VERIZON WIRELESS 56.61 / VERIZON WIRELESS 49.63 /
VERIZON WIRELESS 70.23 / VERIZON WIRELESS 79.34 / COWBOY PSYCHOLOGICAL SERVICES 350.00 /
CRCI, LLC 12,793.50 / WYOMING CHILD SUPPORT 700.00 / DISCOVER THERMOPOLIS 56.00
ONSOLVE, LLC 5,000.00 / PINNACLE BANK OF THERMOPOLIS 41,847.62 / GDA ENGINEERS 4,963.48 /
GOTTSCHHE THERAPY REHAB WELLNESS 290.00 / MOUNTAIN WEST BUSINESS SOLUTIONS 90.00 /
HIGH PLAINS POWER 601.88 / HOT SPRINGS COUNTY MUSEUM 18,750.00
HOT SPRINGS COUNTY HEALTH INS ACCT 54,608.12 / HOT SPRINGS CO. SCHOOL DIST #1 8,605.68
THERMOPOLIS INDEPENDENT RECORD 2,099.13 / INDOFF INC. 328.06 / JADECO, INC. 58.00 /
JOEY L JOHNSON 509.03 / KEEGAN, KRISJANSONS & MILES, P.C. 75.00 / MARCIA E. BEAN 74.97
MARIE MCDUGALL 140.92 / HOT SPRINGS CO. MEM. HOSPITAL 4,744.20
HOT SPRINGS COUNTY COUNSELING SERV. 900.00 / MESSENGER & OVERFIELD, P.C. 505.75
MOUNTAIN STATES LITHOGRAPHING, LLC 132.19 / MOORE MEDICAL, LLC 109.71 /
NACCTFO TREASURER 75.00 / NELSON ARCHITECTS, LLC 11,840.00 / NEW YORK LIFE 167.60 /
NIELSEN OIL CO., INC. 22.88 / OFFICE OF THE SHERIFF 40.00 / O'REILLY AUTO PARTS 542.72 /
THE OFFICE SHOP, INC 304.51 / OWL CREEK AVIATION, LLC 7,131.77 / OWL CREEK AVIATION, LLC 244.95
OWL CREEK GRAPHICS 58.08 / ROCKY MOUNTAIN POWER 3,558.21 / PERFORMANCE AUTO & GLASS 35.52
/ PINNACLE BANK OF THERMOPOLIS 2,325.00 / PINNACLE BANK OF THERMOPOLIS 3,225.00 /
PLAINSMAN PRINTING & SUPPLY 1,165.00 / POSTMASTER 98.00 /
PREVENTIVE HEALTH & SAFETY DIVISION 162.00 / CENTURY LINK 659.73 /
GORRELL & HOPKINSON, P.C. 3,761.37 / RT COMMUNICATIONS, INC. 3,072.08 / SERLKAY PRINTING 341.00
SHOSHONE OFFICE SUPPLY 43.00 / SHOPKO STORES OPERATING CO., LLC 66.95 /
STAPLES ADVANTAGE 338.44 / THE STANDARD INS. CO. 1,422.01 / STAR PLUNGE 192.00
STEHLIN PLUMBING & CONTRACTING 358.00 / STORYTELLER 40.35 / SYSCO MONTANA, INC. 4,630.34 /
TUMBLEWEED PROPANE 385.00 / TEPEE POOLS 144.00 / THOMAS L. BENNETT, M.D. 1,950.00 /
TOWN OF THERMOPOLIS 1,915.17 / TRAVELING COMPUTERS, INC. 11,659.87 /
TRI COUNTY TELEPHONE ASSOC, INC 616.04 / TRICIA MCPHIE 79.12 /
THOS. Y. PICKETT & COMPANY, INC. 2,000.00 / NORCO, INC. 505.34 / VERIZON WIRELESS 83.33 /
VERIZON WIRELESS 33.11 / VICKLUND PHARMACY 283.43 / PINNACLE BANK (VISA CARD ONE) 100.65
PINNACLE BANK (VISA-CARD TWO) 158.04 / PINNACLE BANK (VISA CARD THREE) 149.96
PINNACLE BANK (VISA CARD FOUR) 332.00 / PINNACLE BANK (VISA CARD 2-SHERIFF) 118.10
PINNACLE BANK (VISA CARD 3-SHERIFF) 125.30 / PINNACLE BANK (VISA CARD 4-SHERIFF) 8.18 /
THOMSON REUTERS - WEST 143.09 / WILLIAM F. GORDON 85.38 /
WYOMING DEPT. OF WORKFORCE SERVICES 5,995.06 / WYOMING BEHAVIORAL INSTITUTE 2,055.00 /
WYOMING CHILD SUPPORT ENFORCEMENT 500.00 / GREAT-WEST TRUST COMPANY, LLC 7,440.00 /
WY DEPT. OF ENVIRONMENTAL 400.00 / WYOMING GAS 1,415.00 / WYONET INC. 167.95 /
WYO RETIREMENT SYSTEM 26,488.06 / 036-NCPERS GROUP LIFE INS. 336.00 /
WYOMING WASTE SERVICES - RIVER 50.00