

Supervisor to mark Buffalo Creek Road "Closed to Thru Traffic" August 18-21 for the solar eclipse. Tom Ryan seconded the motion. Discussion: Mr. Schlager will contact Fremont County officials for the authorization to place a road closure sign at the Bridger Creek turnoff to the Buffalo Creek Road also. Motion carried. Mr. Schlager noted that he will work with the Clerk and the Treasurer to complete the annual County Road Fund Report paperwork.

Emergency Management Monthly Report

Emergency Management Coordinator Bill Gordon presented the Emergency Operations Plan signature page for the Commissioners' signatures. This page must be updated every two years. Tom Ryan moved to sign the updated signature page for the HSC Emergency Operations Plan. Phillip Scheel seconded the motion. Motion carried.

Mr. Gordon reported that the tabletop exercise with the Bureau of Reclamation conducted last week was well attended, with 41 people participating. The eclipse planning continues, with final planning committee meetings scheduled for the next 10 days. Mr. Gordon also stated for the record that the fire restrictions put in place at the last Commission meeting were in response to escalating fire danger and were in no way related to the upcoming eclipse event.

Owl Creek Water District Records Storage

OCWD representatives Colte Russell and Rose Basko appeared before the Commissioners to discuss new statutes that went into effect July 1, 2017 regarding public access to special district records. County Attorney Jerry Williams reviewed the statute and clarified that the County Commissioners were not responsible for the day to day operations of Special Districts, and should not assume this responsibility as it would lead to an assumption of liability not required of the Commission. The County Commissioners are not required to keep the records of the water district and declined to do so, citing privacy concerns and lack of storage space. The County Clerk is maintaining a hard copy file of any records the Special Districts choose to bring in, but is not maintaining all their files. The statute does state that each special district shall provide the County Clerk with an annual filing specifying where the district records may be accessed by the public. This requirement serves to keep current contact information for each district available to the public. At her request, Ms. Basko will be provided a copy of these minutes and the minutes from the March 7, 2017 Commission meeting where this subject was previously discussed.

Planner Monthly Report

Planner Bo Bowman needs to take three days off in August and four days off in September, but is out of vacation time. Tom Ryan moved to allow the Planner to take the necessary time off in August and September without pay. Phillip Scheel seconded the motion. Motion carried. NRPC did not meet in July, but will meet August 9th and September 13th. The Land Use Planning Board had a workshop on the Land Use Plan on July 19th. They will meet again on August 16th. Mr. Bowman reported on the WPLI aerial tour and the Weed & Pest ground tour that he participated in last month.

The EPA consultants have begun work on the Brownfields Study at the old airport. Soil test results are not yet available. Phases I and II of the study have been completed and the report will be forthcoming.

The Big Horn River Groundwater Study in Red Lane has received grant funding. Darcy Axtell with the Conservation District will do the groundwater testing and Mr. Bowman will assist Red Lane residents with information and any questions they may have about the study.

Approve Mill Levies

Assessor Shelley Deromedi presented the 2017 Report of Valuation, Levies & Taxes for the Commissioners' consideration. Total assessed valuation for 2017 is \$121,628,379.00 for a total assessment amount including special districts levies and fee requests of \$8,016,794.00. Tom Ryan moved to approve the 2017 Report of Valuation, Levies & Taxes as presented and to direct the Assessor to place the mill levies and special fee requests on to the 2017 County tax rolls. Phillip Scheel seconded the motion. Motion carried. The full mill levy listing document is available in the Clerk's Office for public viewing.

Tax Rebate

Assessor Deromedi presented the following tax rebate for the Commissioners' approval:

1. Rebate #9-16 – Parcel #995 for tax year 2015 (District 100) – Marathon Oil Company – Oil Production at Grass Creek, Group #037775, during 2014. Marathon filed amended return in response to letter from Minerals Tax Division of DOR informing them of discrepancies found in an examination of WOGCC Form 2 and Annual Gross Products reporting for the 2015 tax year at Grass Creek Field on Group #037775 resulting in overassessment of 141,591. This necessitates a rebate of taxes in the amount of **\$9,062.39**.

Phillip Scheel moved to approve Rebate #9-16 to Marathon Oil Company for Parcel #995 in the amount of \$9,062.39. Tom Ryan seconded the motion. Motion carried.

Website Information Discussion

Shelley Deromedi discussed the state of the County's website with the Commissioners. It was originally established roughly ten years ago and has not been significantly updated since that time. The company who originally designed the County's website no longer exists, and there is a need for someone to provide service for the website. The Commissioners agreed that the site needs updated, but took no action at this time. Ms. Deromedi will discuss this with the County's IT provider to get suggestions regarding possible companies to provide a cost estimate for website redesign and ongoing service, and her office will investigate those companies. Clerk Webber noted that she has looked into this several months ago, and was not able to get any response from local providers. One company from out of state did provide a presentation and service quote in the area of \$7,000-\$12,000 over a three year period depending on the level of redesign and service provided. Assessor Deromedi will return with her report at a future meeting.

Other Business

Star Party Permission – When informed of the cost of the liability insurance required for the use of the runway, Dr. Krisko elected to work with the golf course for his event instead.

Multi-Purpose Building Roof Scope of Work – The Commissioners reviewed the proposed contract in the amount of \$19,250.00 for services from GDA Engineers relating to the roof on the multi-purpose building at the fairgrounds. The County Attorney has reviewed the contract and has no major objections to it. Tom Ryan moved to approve the Professional Services Agreement between Hot Springs County and GDA Engineers for services as outlined in the previously submitted scope of work relating to the roof on the multi-purpose building at the fairgrounds. Phillip Scheel seconded the motion. Discussion: Funds will be taken from the Capital Improvements line item. Motion carried.

Authorize Advertising for Museum Board Vacancy – Barb Heinze has resigned from the Museum Board. Tom Ryan moved to accept Barb's resignation and authorize the Clerk to advertise the opening. Phillip Scheel seconded the motion. Discussion: applications will be due to the Clerk's office by 5:00 p.m. on Friday, September 1st, with appointment to be made at the September 5th meeting. Motion carried.

BHR Southern Supply – Rural Development Grant Assurance Agreement – Commissioner Ryan presented the Rural Development Grant Assistance Agreement for the BHR Southern Supply supplemental water study for the Commissioners' approval. Phillip Scheel moved approval of the Chairman's signature on the Assurance Agreement between Hot Springs County and the USDA regarding receipt of Federal Financial Assistance for the BHR Southern Supply project, subject to review and approval by the County Attorney. Tom Ryan seconded the motion. Motion carried.

HSG Grant Sponsor Certifications / AIP09 Closeout Report – Tom Ryan moved to authorize the Chairman's signature on the AIP-09 Grant Sponsor Certifications and the AIP-09 Closeout Report as submitted by GDA Engineers. Phillip Scheel seconded the motion. Motion carried.

Unified Certification Program Agreement – HSG DBE Plan - Phillip Scheel moved to approve the Chairman's signature on the UCP Agreement & Acceptance form for the HSG Airport DBE plan. Tom Ryan seconded the motion. Motion carried.

Correspondence

Museum Board Minutes – June, 2017

The Commissioners reviewed the foregoing correspondence. No further action was required.

Amy Quick – Wyoming Business Council Field Representative

Amy Quick has replaced Leah Bruscano as the Wyoming Business Council's northwest region representative. Ms. Quick outlined her previous history and discussed her vision for the Business

Council's future activity in northwestern Wyoming. The Commissioners welcomed Ms. Quick and thanked her for taking the time to meet with them.

Bill Panos – WYDOT Director

New WYDOT Director Bill Panos appeared before the Commissioners to introduce himself and discuss potential projects for Hot Springs County. One of those projects is providing a direct source of water to the new airport – Director Panos stated that his staff has been charged with finding a grant to assist with this project. Between 2016 and 2020, WYDOT projects in Hot Springs County will total at least \$11.3 million. County Attorney Jerry Williams brought up the ongoing problems for emergency responders caused by WYDOT's decision to move the county road fire numbers back to the fence lines. Director Panos agreed to discuss this issue with his office and report back to the Commissioners. Director Panos reviewed the progress on the WyoLink system and stated that the project will be completed within the next 24 months. Upon completion, the next phase of WyoLink, WyoLink 2.0 will be rolled out. This is anticipated to take about two more years to complete.

HSG Job Trailer Removal

Brad Basse appeared before the Commissioners to request an extension of the deadline for removal of the job trailer at HSG airport that he purchased from the County. Phillip Scheel moved to extend the trailer removal deadline by 45 days (September 25th). Tom Ryan seconded the motion. Motion carried.

Approve Bills

The following bills were submitted for approval: (see attached). Payroll for July, 2017- \$170,336.64.

Adjourn

There being no further business to come before the board, Tom Ryan moved to adjourn. John Lumley declared the meeting adjourned at 2:00 p.m.

ATTEST:

John P. Lumley, Chairman

Nina Webber, Clerk to the Board

BILLS – JULY, 2017

GIFT OF THE WATERS 100.00 / SIRCHIE 176.84 / BOB BARKER COMPANY, INC. 235.65
RANEE L. GONSALEZ 100.75 / RAMS HEAD FINANCIAL SERVICES 250.00
JACK'S UNIFORM & EQUIPMENT 16.50 / CHEMICAL TESTING PROGRAM 92.50
HOT SPRINGS COUNTY LIBRARY 16,000.00 / AFLAC (ACCOUNT #HW652) 696.30
ENTERPRISES TECHNOLOGY SERVICES 21.74 / ALLEGIANCE BENEFIT PLAN MANGT, INC. 96,265.45 /
ANITA WEISBECK 12.31 / CHARTER COMMUNICATIONS 99.98 / AXIS FORENSIC TOXICOLOGY 250.00
BARTON STAM 480.97 / BIG HORN WATER 63.90 / LONG BUILDING TECHNOLOGIES, INC. 2,566.33 BLAIR'S
SUPER MARKET 226.85 / AMERITAS LIFE INSURANCE CORP, 367.40 / CITY SERVICE VALCON 13,839.84 /
THERMOPOLIS HARDWARE 93.33 / COLONIAL SUPPLEMENTAL INS. 34.70 / VERIZON WIRELESS 56.48 /
VERIZON WIRELESS 49.50 / VERIZON WIRELESS 70.06 / VERIZON WIRELESS 158.40 /
CONVERSE COUNTY CIRCUIT COURT 1.50 / TERESA K. CORNELLA 25.50 / ESRI, INC. 3,000.00
FIVE COUNTY JOINT POWERS BOARD 19,560.00 / FINISHING TOUCHES 356.07 / SHELL 114.52 /
PINNACLE BANK OF THERMOPOLIS 41,863.48 / FRANDSON SAFETY INC. 411.00 /
FREMONT COUNTY CIRCUIT COURT 2.50 / FREMONT MOTOR COMPANY 1,409.05 /
MORTIMORE FUNERAL HOME 780.00 / GLOBALSTAR USA 804.66 /
GOTTSCHKE THERAPY REHAB WELLNESS 350.00 / GREENWOOD MAPPING, INC. 4,800.00 /

BETH PRICE 804.29 / HIGH PLAINS PIZZA, INC. 41.73 / HIGH PLAINS POWER 460.90
HOT SPRINGS COUNTY FAIR BOARD 96,100.00 / HOT SPRINGS COUNTY HEALTH INS ACCT 57,808.22 /
HTO CHEMICAL COMPANY, LLC 730.80 / INBERG-MILLER ENGINEERS 176.84 /
THERMOPOLIS INDEPENDENT RECORD 2,828.75 / INDOFF INC. 52.46 /
INLAND TRUCK PARTS & SERVICE 127.54 / JACK'S TRUCK & EQUIPMENT 78.03 / JOEY L JOHNSON 232.28 /
JOHNSTONE SUPPLY 129.83 / MAILFINANCE 197.85 / THE MASTER'S TOUCH, LLC 1,777.50 /
MESSENGER & OVERFIELD 1,462.35 / MOORE MEDICAL, LLC 66.71 / NEOPOSTUSA INC. 175.99 /
NEW YORK LIFE 167.60 / NEWMAN TRAFFIC SIGNS 237.44 / O'REILLY AUTO PARTS 5.49 /
O'REILLY AUTO PARTS 435.10 / O'REILLY AUTO PARTS 37.98 / THE OFFICE SHOP, INC 618.43 /
OWL CREEK AVIATION, LLC 7,416.55 / OWL CREEK AVIATION, LLC 569.32 / OWL LUMBER INC. 209.99 /
ROCKY MOUNTAIN POWER 4,474.40 / PERFORMANCE AUTO & GLASS 50.43 /
PINNACLE BANK OF THERMOPOLIS 15,056.00 / PINNACLE BANK OF THERMOPOLIS 3,056.00 / PRINT ZONE
117.00 / CENTURY LINK 659.31 / GORRELL & HOPKINSON, P.C. 120.00 /
RIVERTON TIRE AND OIL TIRE FACTORY 1,481.60 / ROCKY MOUNTAIN INFO NETWORK, INC. 50.00 /
RT COMMUNICATIONS, INC. 2,997.55 / SCOTT MILLER CONSTRUCTION 5,650.00 /
SECRETARY OF STATE 30.00 / SHELLEY DEROMEDI 179.76 / SMILEMAKERS 86.91 /
THE STANDARD INS. CO. 1,454.86 / STAR PLUNGE 186.00 / STORYTELLER 37.17 /
SYSCO MONTANA, INC. 4,517.36 / TUMBLEWEED PROPANE 239.40 / TEPEE POOLS 120.00 /
TOWN OF THERMOPOLIS 2,362.93 / TRAVELING COMPUTERS, INC. 1,659.00 /
TRI COUNTY TELEPHONE ASSOC, INC 578.66 / TRICIA MCPHIE 63.21 / VERIZON WIRELESS 42.97 /
VERIZON WIRELESS 33.01 / VICKLUND PHARMACY 343.43 / VICTORIA OLSON 60.00
PINNACLE BANK (VISA CARD ONE) 27.28 / PINNACLE BANK (VISA-CARD TWO) 381.69
PINNACLE BANK (VISA CARD THREE) 44.95 / PINNACLE BANK (VISA CARD FOUR) 5.99
PINNACLE BANK (VISA CARD EIGHT) 2,119.23 / PINNACLE BANK (VISA CARD 2-SHERIFF) 837.00
PINNACLE BANK (VISA CARD 4-SHERIFF) 35.91 / W.A.R.M. PROPERTY INS. POOL 43,981.42 / WEDGWOOD &
COMPANY LLC 170.00 / THOMSON REUTERS - WEST 143.09 /
WYOMING DEPT. OF WORKFORCE SERVICES 6,019.89 / WYOMING.COM 20.00 /
WYOMING CHILD SUPPORT ENFORCEMENT 500.00 / GREAT-WEST TRUST COMPANY, LLC 7,325.00 /
STATE OF WYOMING 2,144.00 / WYOMING DEPT. TRANSPORTATION 1,641.10 / WYOMING GAS 718.55 /
WYOMING HEALTH FAIRS 184.00 / WYONET INC. 275.90 / WYO RETIREMENT SYSTEM 26,831.90 /
036-NCPERS GROUP LIFE INS. 352.00