

STATE OF WYOMING )  
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COUNTY OF HOT SPRINGS )

OFFICE OF THE BOARD OF  
COUNTY COMMISSIONERS  
THERMOPOLIS WYOMING  
June 6, 2017

The Hot Springs County Board of Commissioners met in regular session on Tuesday, June 6, 2017 at 9:00 a.m. in the Public Meeting Room at the Government Annex. Present were Commissioners John Lumley, Tom Ryan and Phillip Scheel. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Lumley led those present in the Pledge of Allegiance.

**Approval of Agenda**

Tom Ryan moved to approve the agenda as presented. Phillip Scheel seconded the motion. Motion carried.

**Approval of Minutes**

Tom Ryan moved to approve the minutes of the May 2 and 16, and June 2 – Special meetings as presented. Phillip Scheel seconded the motion. Motion carried.

**FBO Monthly Report**

FBO Nate Messenger reported 160 total operations during May. There were 890 gallons of AvGas sold and 115 gallons of Jet Fuel. Mr. Messenger reported two more T-hangar pads have been finished. Scott Miller indicated he will be out to pour the hangar apron on the end of the row sometime in the next two weeks. Rocky Mountain Skydive Company would like to do an “Eclipse Boogie” skydiving event August 19-21<sup>st</sup> based at the airport. The Commissioners had no objections to this provided all FAA and WYDOT Aeronautics regulations are followed and proper proof of insurance is provided. Nate will also check with Ray DeVries to see about obtaining some type of aircraft tie-down blocks to use during the eclipse, as he is concerned that there may be more aircraft wanting to overnight at the airport than there are currently tie-downs for. On June 24<sup>th</sup>, the Ageless Aviation Dreams event will be held at the airport. As this is a non-profit event for veterans, Mr. Messenger asked for approval to reduce the cost of the fuel used by the group sponsoring the event. The Commissioners expressed support for the event and had no objections to lowering the fuel cost for it. Mr. Messenger reported that the AWOS and the PAPI systems both required repairs during the last month. The repair bills have not yet been received, but the repairs are complete and both systems are back up and running. Mr. Messenger reported that the closure X’s have been painted on the ends of the runway at the old airport, meaning the airport is officially closed to all further flights. Those planes remaining at the old airport will not be allowed to land there again the next time they take off from the airport.

**Road & Bridge Monthly Report**

R&B Supervisor Dave Schlager reported the culvert washout on Hamilton Dome Road has been repaired. Buffalo Creek Road repairs will begin later this week according to Mr. Schlager, as the road is still closed to vehicle traffic. The gravel pit inspections were completed with the DEQ and the BLM last month. No major deficiencies were found. Mr. Schlager reported that there have been some natural springs surfacing on and beside Kirby Creek Road. Road & Bridge personnel have worked with Plains Pipeline to place drain tile along the road and make repairs to the road. Commissioner Ryan assisted Mr. Schlager with locating a source of gravel near Lysite for the County’s use. Mr. Schlager has negotiated a price for the gravel that will result in a total cost of \$43,000.00. Funds for this gravel will come from SCRF funds. Cold mix has been staged at the County Pit in preparation for patching work this summer.

**Maintenance Monthly Report**

Chuck Carver reported on the visit from the new local fire marshal stationed in Lander. The inspection of the District Courtroom went well. Panic bar closures are still needed on the doors there and in the Annex Meeting room. Mr. Carver is working on those areas. The spring HVAC Preventative Maintenance project is complete. Mr. Carver noted that there are some older units at the Ag Extension building and the Museum that will need to be replaced sooner than later, but all are working at this time.

### **Youth Alternatives Monthly Report**

Youth Alternatives Director Barb Rice reported seven participants were released from the program last month, leaving twelve participants at this time. Mrs. Rice presented her summer schedule and noted that she is looking to partner with larger entities (the Rec Department and Fairgrounds for example) to increase opportunities for her program participants to fulfill their public service requirements. In a reversal of an earlier decision, funding has been maintained for the Alive at 25 classes, so they will continue as long as the funding is available. Mrs. Rice is also expanding coursework opportunities through the program to include things like parenting classes, etc. through the Health Center and Hot Springs Counseling Services. Regarding the VOA/OJJDP grant funding, Mrs. Rice received notification that all Wyoming counties have accepted the recently announced Subgrant funds, so there will be no extra money for redistribution in the state. Grant award packets will not be distributed until it is known what the impact of the recent \$3MM federal level cuts will be. Mrs. Rice noted that she also has not yet received reimbursement for her grant draw down request submitted for last year's grant. Mrs. Rice informed the Commissioners of her intention to seek funding from outside community groups to reduce the impact of the federal funding cuts to her grant.

### **Emergency Management Monthly Report**

Emergency Management Coordinator Bill Gordon reported on the Elected Officials tour of the Alternate Emergency Operations Center last month. One item all agreed would be helpful was a tall, two door locking cabinet for supply storage. Dean Peranteaux is looking into pricing for one of these. Mr. Gordon asked the Commissioners to seriously consider supporting Mr. Peranteaux's request for a phone/data update for the AEOC to make it fully functional. At his request, the Commissioners authorized Mr. Gordon to seek bids from several local electricians to provide a direct connection from the generator to the AEOC building, instead of relying on a cable running from the Fire Hall to the AEOC. Mr. Gordon hopes to have those bids by the meeting on June 20<sup>th</sup>. Mr. Gordon has been in contact with local ham radio operators regarding provision of service during an emergency. The Commissioners agreed to allow Mr. Gordon to start a dialogue with Zieb Stetler regarding installation and monthly testing of a ham radio unit provided by Homeland Security in the AEOC building.

### **Planner Monthly Report**

Planner Bo Bowman reported the NRPC will meet on June 14th. They are currently investigating a recommendation to the Commissioners regarding the regulation of the use of geothermal heat. The LUPB will not meet in June. Mr. Bowman has finished up the Census redistricting boundary map in conjunction with the Assessor's office. The Red Lane Groundwater Study application was denied initially but has been revised and resubmitted to the Department of Agriculture. The Brownfields Study at the old airport is underway. An EPA consultant has been assigned and should arrive in the next couple of weeks to begin the "boots on the ground" portion of the study. Mr. Bowman noted that the DEQ has updated the small water waste (septic) system application forms which will be used this year. On a final note, Mr. Bowman reported that the BLM road easements in Hot Springs County are in the process of conversion from renewable to perpetual easements, at the direction of the BLM.

### **Census Coordination Discussion**

County Assessor Shelley Deromedi and her deputy Judy Carswell appeared before the Commissioners to discuss the census process. After discussing the County's responsibilities for this process, Mrs. Carswell agreed to contact some local community representatives to attempt to find someone interested in being the lead contact person in the community for the census process.

### **Elected Officials Eclipse Discussion**

Rose DeSeyn and Julie Mortimore presented information regarding surrounding counties' handling of the August eclipse. Some of the elected officials would like the Commissioners to consider closing for the day on August 21<sup>st</sup> as Fremont County and Natrona County are doing. One suggestion was to swap that day for another previously designated holiday. The Commissioners asked that the elected officials discuss amongst themselves exactly what day they would like to see swapped and return to the June 20<sup>th</sup> meeting with their recommendation, at which time the Commissioners will make a decision on this matter.

### **Public Hearing – Cotton Farms Bed & Breakfast Permit Application**

Ruth Cotton, of Cotton Farms, Inc., has requested approval for a Bed & Breakfast Permit to allow the short-term rental of an existing barn apartment at her property located at 654 Highway 20 North. Planner Bo Bowman reviewed the permit application and noted that the Land Use Planning Board forwarded the proposal to the Commissioners with a recommendation for approval subject to three conditions as outlined by the Planner. The adjoining landowners have been notified of this application. Chairman John Lumley declared the public hearing open at 11:07 a.m. The applicant was present to answer any potential questions. After three calls for public comment, receiving none, Chairman Lumley declared the hearing closed at 11:10 a.m. The Commissioners completed the Absolute and Relative Policies checklists, with scoring as follows: Ryan – +5, Lumley – +10 and Scheel – +10. Tom Ryan moved approval of the Cotton Farms Bed & Breakfast Permit, File #2017-02, subject to the following three conditions:

1. There shall be no additional outdoor lighting associated with the apartment unit, unless such lighting is shielded and downcast to minimize offsite impacts.
2. If a sign is to be installed at the Highway 20 N driveway entrance to identify the vacation rental unit, said sign shall not exceed 16 sq. ft. in area and shall not be internally lit.
3. The applicant shall coordinate with the Wyoming Travel & Tourism Board to make arrangements to pay all applicable lodging taxes for the short-term rental of these units. "Short-term rental" is defined as any rental to an individual or party for a period of thirty days or less.

Phillip Scheel seconded the motion. Motion carried.

### **Title 25 Gatekeeper Discussion**

Hot Springs County Counseling Services Director Al Braaten appeared before the Commissioners to discuss the State Department of Health's desire to appoint a single "gatekeeper" in each County to coordinate Title 25 services within the county. Once appointed, the gatekeeper can then apply for state funding to provide Title 25 services to County citizens. Phillip Scheel moved to appoint Hot Springs County Counseling Services as the gatekeeper for Title 25 services in Hot Springs County. Tom Ryan seconded the motion. Discussion: Mr. Braaten was asked to continue to work with the County Attorney as he has been in the past to ensure Title 25 services are provided as needed. Motion carried.

### **GDA Airport Update**

GDA representative Jeremy Gilb presented the bid tabulation for the rebid of the job trailer at the new airport. Two bids were received – one from Jadeco, Inc. in the amount of \$7,654.00, and one from Matt Brown in the amount of \$7,150.00. Both bids met the requirements as outlined in the Request For Bids. Tom Ryan moved to award the bid for the job trailer to Jadeco, Inc. in the amount of \$7,654.00, and approve the Chairman's signature on the Notice of Award. Phillip Scheel seconded the motion. Discussion: Mr. Gilb reminded Clerk Webber that the title to the trailer would need to be transferred from the County's name to Jadeco, Incorporated. The funds from the sale of the trailer will be included in the revised FAA/WYDOT Fuel Farm Grant applications. Motion carried.

Mr. Gilb presented revised applications for airport fuel farm funding for the Commissioners' signature. The revised applications reflect the \$7,654.00 received from the sale of the job trailer. Tom Ryan moved to approve the Chairman's signature on the revised FAA Fuel Farm grant. Phillip Scheel seconded the motion. Motion carried. Tom Ryan moved to approve the Chairman's signature on the revised WYDOT Aeronautics Fuel Farm Grant. Phillip Scheel seconded the motion. Motion carried. Mr. Gilb noted that, after the grant funds have been received, the Request for Reimbursement, Grant Acceptance form and Final Closeout Report will all be presented for the Commissioners' signature.

### **ENDOW Initiative Discussion**

In November, 2016, Governor Mead announced an economic diversification initiative called Economically Needed Diversity Operations for Wyoming (ENDOW) to develop a twenty-year comprehensive economic diversification strategy for the state. Governor Mead is asking local governments and local economic development officials to build a local inventory of the infrastructure and amenities in the area, identifying any geographic areas where business development and innovations zones might be located and characterizing industries that might populate these areas. The initial deadline for submission of this information is June 30, 2017. Staff will work with Amanda Moeller and Shurie Scheel to submit this information by the June 30 deadline.

**Other Business**

**Board Appointments** – After the Commissioners reviewed the applications received for the openings on the Land Use Planning Board, Library Board and Museum Board and cast their ballots, Clerk Webber announced the selections as follows: Matt Hughes – LUPB, Nanette Hruska – Library Board, and Doris Ann Ready and Carol Shaffer – Museum Board. Tom Ryan moved to appoint members to the Boards as selected. Phil Scheel seconded the motion. Motion carried. Amanda Moeller expressed her interest in the unfilled position on the Land Use Planning Board when informed she was not selected for the Museum board position she had applied for. Phillip Scheel moved to appoint Amanda Moeller to the Land Use Planning Board. Tom Ryan seconded the motion. Motion carried.

**Well Permit Application Review – Victory Fountain – Lea** – Dan Wychgram, the County’s Geological Consultant, has reviewed the application from Sharon Lea for a water well to be located on her property at 739 Fremont Street and indicated no significant impact on the Big Spring. Tom Ryan moved to approve the Victory Fountain well application as submitted by Sharon Lea. Phillip Scheel seconded the motion. Motion carried.

**Well Permit Application Review – Anderson #1** – Dan Wychgram, the County’s Geological Consultant, has reviewed the application from John & Jamie Anderson for a water well to be located on their property at 721 and 725 Big Horn Street and indicated no significant impact on the Big Spring. Tom Ryan moved to approve the Anderson #1 well application as submitted by John & Jamie Anderson. Phillip Scheel seconded the motion. Motion carried.

**UW 4-H Extension Educator Agreement – FY 2018** – Phillip Scheel moved to approve the Salary Contribution Agreement between the University of Wyoming and Hot Springs County for the services of the HSC 4-H Extension Educator Joey Johnson in the amount of \$24,426.00 annually for the time period of July 1, 2017 – June 30, 2108. Tom Ryan seconded the motion. Motion carried.

**Correspondence**

**Museum Minutes** – April, 2017

**LUPB Minutes** – March, 2017

**Wyoming T2/LTAP Center** – Rural Road Safety Program  
Road Sign Program – Round 3

**Margaret Ryan** – CC Scholarship Thank You

**Jessie Pennoyer** – CC Scholarship Thank You

The Commissioners reviewed the foregoing correspondence. No further action was required.

**Approve Bills**

The following bills were submitted for approval: (see attached). Payroll for May, 2017- \$167,541.30

**Adjournment**

There being no further business to come before the Board at this time, Phillip Scheel moved to adjourn. Chairman Lumley declared the meeting adjourned at 2:00 p.m.

Attest:

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John Lumley, Chairman

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Nina Webber, Clerk to the Board

**BILLS – MAY, 2017**

KONE INC. 467.49 / NORTHERN WYOMING DAILY NEWS 61.00 / HANSON'S FIRE EQUIPMENT 179.91 / WYOMING LAW ENFORCEMENT ACADEMY 1,573.90 / UNIVERSITY OF WYOMING 6,106.50 / HOT SPRINGS COUNTY LIBRARY 16,000.00 / GALLS LLC 2,581.37 / AFLAC (ACCOUNT #HW652) 696.30 / ENTERPRISES TECHNOLOGY SERVICES 16.43 / ALLEGIANCE BENEFIT PLAN MANGT, INC. 35,391.40 / ANITA WEISBECK 66.34 / ARBUCKLE LODGE 595.00 / CHARTER COMMUNICATIONS 99.98 / BARTON STAM 30.50 / BIG HORN CO-OP MARKETING ASSOC. 380.00 / BIG HORN WATER 85.20

LONG BUILDING TECHNOLOGIES, INC. 615.33 / BIG HORN FEDERAL SAVINGS BANK 62,963.73 /  
BILL ALLDREDGE 35.31 / BLAIR'S SUPER MARKET 319.52 / AMERITAS LIFE INSURANCE CORP, 367.40 /  
BRUCE N. "BO" BOWMAN 27.27 / CALIFORNIA CONTRACTORS 261.00 /  
CANYON CONCRETE SAND & GRAVEL 930.00 / CHIP AXTELL 35.31 / CHRISTOPHER J. KING, P.C. 50.00 /  
CITY SERVICE VALCON 46.00 / RED ROCK FAMILY PRACTICE, PC 152.00 /  
CLOUD PEAK COUNSELING CENTER 350.00 / THERMOPOLIS HARDWARE 729.24 /  
COLONIAL SUPPLEMENTAL INS. 34.70 / VERIZON WIRELESS 56.46 / VERIZON WIRELESS 49.48 /  
VERIZON WIRELESS 70.02 / VERIZON WIRELESS 79.20 / COMMUNICATIONS TECHNOLOGIES INC 38.82 /  
CR LOCKSMITH 3,150.00 / DANIEL S. WEBBER 120.00 / DEBRA A. GERHARTER 12.00  
DISCOUNT TWO-WAY RADIO 225.69 / FASTENAL COMPANY 21.16 / FINISHING TOUCHES 314.31 /  
PINNACLE BANK OF THERMOPOLIS 41,237.70 / FREMONT MOTOR COMPANY 2,571.44 /  
GDA ENGINEERS 2,000.00 / GOTTSCHHE THERAPY REHAB WELLNESS 310.00 /  
GREAT PLAINS CLEANING SYSTEMS 533.05 / MOUNTAIN WEST BUSINESS SOLUTIONS 90.00 /  
HIGH PLAINS POWER 460.68 / HOT SPRINGS CONSERVATION DISTRICT 10,000.00  
HOT SPRINGS COUNTY HEALTH INS ACCT 57,623.22 / HOT SPRINGS CO. SCHOOL DIST #1 3,819.84 /  
THERMOPOLIS INDEPENDENT RECORD 2,464.90 / INDOFF INC. 331.69 / JACK'S TRUCK & EQUIPMENT 19.06  
JADECO, INC. 1,226.75 / JERRY D. WILLIAMS 57.16 / JILL LOGAN 150.00 / JOHN P. LUMLEY 923.00 /  
JOE E. GALLIGAN 200.00 / JOEY L JOHNSON 456.99 / JUDY GIANNINO 240.00 / JULIE MORTIMORE 167.84 /  
KEEGAN, KRISJANSONS & MILES, P.C. 283.00 / MARY A. GORDON 330.63 /  
MCGARVIN MOBERLY CONST. CO. 16,941.90 / MESSENGER & OVERFIELD 915.45 /  
MOORE MEDICAL, LLC 618.07 / NEW YORK LIFE 167.60 / NINA WEBBER 352.73 /  
O'REILLY AUTO PARTS 14.48 / O'REILLY AUTO PARTS 674.37 / O'REILLY AUTO PARTS 81.31 /  
THE OFFICE SHOP, INC 275.89 / OWL CREEK AVIATION, LLC 7,282.00 / OWL CREEK AVIATION, LLC 251.23 /  
OWL CREEK GRAPHICS 127.20 / OWL LUMBER INC. 280.08 / ROCKY MOUNTAIN POWER 3,758.32 /  
PERFORMANCE AUTO & GLASS 78.01 / PERFORMANCE AUTO & GLASS 100.00 / PIZZA HUT 84.70  
PINNACLE BANK OF THERMOPOLIS 919.00 / PINNACLE BANK OF THERMOPOLIS 3,456.00 / POSTMASTER  
490.00 / PREVENTIVE HEALTH & SAFETY DIVISION 54.00 / CENTURY LINK 658.74 / REESE & RAY'S IGA  
255.04 / RICHARD COWELL TACTICAL 453.50 / GORRELL & HOPKINSON, P.C. 120.00 /  
RIVERTON TIRE AND OIL TIRE FACTORY 1,170.60 / RT COMMUNICATIONS, INC. 3,099.98 /  
SHELLEY DEROMEDI 330.63 / SHOSHONE OFFICE SUPPLY 602.70 /  
SHOPKO STORES OPERATING CO., LLC 34.46 / SPILLMAN TECHNOLOGIES, INC. 8,982.48 /  
STAPLES ADVANTAGE 329.05 / THE STANDARD INS. CO. 1,451.58 / STAR PLUNGE 186.00 /  
STEHLIN PLUMBING & CONTRACTING 576.00 / WYOMING GUARDIANS AD LITEM PROGRAM 1,122.13 /  
STORYTELLER 29.05 / SYSCO MONTANA, INC. 3,153.39 / TUMBLEWEED PROPANE 110.00 /  
AXON ENTERPRISE, INC. 1,752.52 / TEAM LABORATORY CHEMICAL CORP. 205.00 / TEPEE POOLS 120.00 /  
THOMAS J. RYAN 361.66 / TODEEN DARLINGTON 35.31 / TOWN OF THERMOPOLIS 1,168.56 /  
TRAVELING COMPUTERS, INC. 11,219.76 / TRI COUNTY TELEPHONE ASSOC, INC 614.53 /  
TRICIA MCPHIE 567.64 / NORCO, INC. 221.79 / VERIZON WIRELESS 42.95 / VERIZON WIRELESS 664.54 /  
VERIZON WIRELESS 32.85 / VICKLUND PHARMACY 154.75 / VICKI M. NICHOLS 665.44 /  
PINNACLE BANK (VISA CARD ONE) 231.00 / PINNACLE BANK (VISA-CARD TWO) 789.37 /  
PINNACLE BANK (VISA CARD FIVE) 422.53 / PINNACLE BANK (VISA CARD EIGHT) 362.91 /  
PINNACLE BANK (VISA CARD 1-SHERIFF) 289.00 / PINNACLE BANK (VISA CARD 2-SHERIFF) 393.78 /  
PINNACLE BANK (VISA CARD 3-SHERIFF) 4,082.07 / WYOMING CO COMMISSIONERS ASSOC. 6,157.00 /  
THOMSON REUTERS - WEST 143.09 / WINTER EQUIPMENT COMPANY 946.05 /  
WYOMING DEPT. OF WORKFORCE SERVICES 4,537.70 /  
WYOMING.COM 20.00 / WYOMING CHILD SUPPORT ENFORCEMENT 500.00  
GREAT-WEST TRUST COMPANY, LLC 7,275.00 / WYOMING GAS 1,222.15 /  
WYOMING HEALTH FAIRS 4,876.00 / WYONET INC. 96.00 / WYO RETIREMENT SYSTEM 26,539.90 /  
036-NCPERS GROUP LIFE INS. 336.00 / WYOMING WASTE SERVICES - RIVER 50.00 /  
ZUPAN ELECTRIC, INC. 868.28