

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS)

OFFICE OF THE BOARD OF
COUNTY COMMISSIONERS
THERMOPOLIS WYOMING
March 7, 2017

The Hot Springs County Board of Commissioners met in regular session on Tuesday, March 7, 2017 at 9:00 a.m. in the Public Meeting Room at the Government Annex. Present were Commissioners John Lumley, Tom Ryan and Phillip Scheel. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Lumley led those present in the Pledge of Allegiance.

Approval of Agenda

Phillip Scheel made a motion to approve the agenda with the following changes:

ADD: Other Business: 6. Runway Closure – THP
7. WPLI Appointments Discussion

Tom Ryan seconded the motion. Motion carried.

Approval of Minutes

Tom Ryan moved to approve the minutes of the February 7 and 21, 2017 meetings as presented. Phillip Scheel seconded the motion. Motion carried.

Lindy Linn appeared before the Commissioners to introduce herself as Congresswoman Liz Cheney's field representative. Ms. Linn provided the Commissioners with her contact information and encouraged them to contact her at her Fremont County office with any future needs.

FBO Monthly Report

FBO Nate Messenger reported a substantial increase in activity at the airport during February. The airport approach has been published and went live March 2, 2017. There were a total of 96 operations during February, with no jet fuel sales and 717 gallons of avgas sold. The DEQ's annual inspection will be completed during March.

Maintenance Monthly Report

Maintenance Foreman Chuck Carver reported that the recent climate control issues experienced at the Government Annex have been fixed. The repairs at the Counseling Center should be finished by the end of the week. The basement lounge has been painted and Mr. Carver anticipates starting on the offices next. Hydronics systems testing and adjusting is underway. The radiator pump in the Library went down, but a new pump has been received and repairs are nearly finished.

Road & Bridge Monthly Report

R&B Supervisor Dave Schlager reported that funding has been awarded in the amount of \$100,000.00 for the High Risk Rural Roads Guardrail Project HR17504 on County Road 8. Tom Ryan moved to approve the Chairman's signature on the Notice of Agreement for the HRRRP Project HR17504 funding in the amount of \$100,000.00, with a County match of \$10,510.00 for a project total of \$110,510.00. Phillip Scheel seconded the motion. Discussion: the County Attorney has reviewed and approved the Agreement. Motion carried. Mr. Schlager noted that there has been some minor flooding on Skelton and Kirby Creek Roads, but everything seems to be passable at this time.

IRP Viewer's Report – Brad Basse and Mark Mount were in attendance to present the IRP Viewer's Report for the Black Mountain Road project. Clerk Webber will forward the Viewer Oaths and the Viewers' Report to GDA, who will submit them to WYDOT as part of the IRP grant application.

Utility License Agreement – RT Communications/Baird – RT Communications submitted an application to supply new service to Jack and Ellen Baird at 587 Buffalo Creek Road. Dave Schlager has reviewed and approved the application. Tom Ryan moved to approve the Utility License Agreement between Hot Springs County and RT Communications for work on County Road 15-5, approximately 2 miles from Highway 273, contingent upon receiving the \$100.00 fee from RTC. Phillip Scheel seconded the motion. Discussion: fee has not been received, but RTC has been contacted and is remitting the check. Motion carried.

Emergency Management Monthly Report

Emergency Management Coordinator Bill Gordon reported that he anticipates there will be much higher release flows in the Big Horn River this spring than have been seen in recent years. People living close to the river are advised to keep a close eye on the water levels and are encouraged to regularly check the Emergency Management Facebook page for updated notifications regarding Boysen release flow rates. If necessary, the Emergency Management office will make sandbags available to the community. Mr. Gordon reported that work continues on planning for the August, 2017 solar eclipse, including the development of an interoperable communications plan for the County.

Youth Alternatives Monthly Report

Barb Rice reported there are currently fifteen participants in her program – fourteen males and one female. There were five successful completions in February. The most recent Alive at 25 Class had thirteen participants – six from the Youth Alternatives program, two local youth and five kids from outside Hot Springs County. Recent Community Service Projects include serving the Shrove Tuesday Community Pancake Supper, assisting with the People for People rummage sale, and cleanup of TV Gulch.

Planner Monthly Report

Planner Bo Bowman reported the NRPC will meet on March 8th. Nathan Winters will be present to give an update on legislative matters. Mike Baker attended last month's NRPC meeting to report on the activities of the Sage Grouse working group. At the LUPB meeting on the 15th, there will be a second public hearing regarding the Branin Land Use Change request and a public hearing on the Draft Emergency Eclipse Resolution. Mr. Bowman reported that the EDC would like to make use of the DEQ Brownfields program for an initial review of the land around and under the old airport. There would be no cost to the County for this review as the DEQ personnel conduct the investigation at no charge. The application deadline for participation is March 17th. Tom Ryan moved to approve the application for participation in the Brownfields study program. Phillip Scheel seconded the motion. Discussion: Mr. Bowman will notify the EDC of the Commissioners' approval of the application. Motion carried. Regarding Septic System matters, Mr. Bowman noted that there are new DEQ regulations pertaining to Small Waste Water Disposal Systems and there will be local training opportunities for installers in the near future offered by the DEQ.

Wellness Program Update / Insurance Discussion

The County's insurance consultant, Brad Johnson reviewed the Employee Aggregate Report from Wyoming Health Fairs and then presented the Allegiance Aggregate Claims report. Mr. Johnson feels there is likely to be a 12-15% increase in both the regular insurance and stop-loss insurance premiums for the upcoming plan year. Mr. Johnson discussed the vision coverage currently provided by VSP. VSP has not increased premium rates in ten years, but during that time has steadily decreased the amount of reimbursement to participating plan providers. As a result, there are no local providers that currently accept VSP for vision care. Mr. Johnson noted that switching vision providers will most certainly increase premium costs for participants. Mr. Johnson will provide other Vision Insurance options when he returns to discuss plan year renewal options in May. Mr. Johnson presented the annual Business Associate Agreement for the Commissioners' consideration. Phillip Scheel moved to approve the Business Associate Agreement between Hot Springs County and Covenant Insurance Group. Tom Ryan seconded the motion. Discussion: This agreement is used primarily to meet HPPA requirements while allowing Mr. Johnson the access he needs to serve as the County's insurance consultant. Motion carried.

Shoshone National Forest Law Enforcement Service Agreement – Modification #4

Clerk Webber presented the Modification No. 4 to the Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the US Forest Service and the Hot Springs County Sheriff's Department for law enforcement services in the Shoshone National Forest for the Commissioners' approval. Phillip Scheel moved to approve Modification No. 4 to the Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the Hot Springs County Sheriff's Department and the USDA Forest Service, Shoshone National Forest for law enforcement services in the Shoshone National Forest for an amount not to exceed \$3,500.00 (including \$1,550.00 carryover from previous year) for the period April 1, 2017 –

March 31, 2018. Tom Ryan seconded the motion. Discussion: the County Attorney has reviewed and approved this agreement. Motion carried

Tax Rebate #7-16

Assessor Shelley Deromedi presented the following tax rebate for the Commissioners' approval:

1. Rebate #7-16 – Parcel #2959 for tax year 2016 (District 101) – John H. & Deborah B. Zisch – Real property located at 350 Coyote Run with a legal description of Chugwater Subdivision, Tract 1. Mr. and Mrs. Zisch also own Gerharter Subdivision, Tract 1 and during review it was noted that Tract 1 Gerharter Subdivision was assessed on this Parcel in error, as it was also assessed on Parcel #3721, resulting in overassessment on those 4 acres in the amount of 2302. This necessitates a rebate of taxes on Parcel #2959 of **\$167.19**.

Tom Ryan moved to approve rebate #7-16 on Parcel #2959 to John and Deborah Zisch in the amount of \$167.19. Phillip Scheel seconded the motion. Motion carried.

John Zupan – Dispatch Overage

Citizen John Zupan appeared before the Commissioners to register his objection to payment of Jadeco Electric's bill for work on the Law Enforcement Dispatch Center. The final bill exceeded the original estimate by \$8452.60. At Chief Steve Shay's request, the Commissioners agreed to pay \$4,226.30 of the overage, with the Town picking up the other half. Mr. Zupan felt that this was unfair to the citizens of the County and asked the Commissioners to rescind that approval, stating that he felt that an unwise precedent is being set and the situation should have been handled differently. The Commissioners declined to reconsider their decision at this time. Chairman Lumley indicated that, in the future, change orders would be required for any significant overages on County projects. Mr. Zupan is taking this same complaint to the City Council and Chairman Lumley indicated Commission may take the matter up again after the Town has had a chance to respond.

Courthouse Security

Clerk Nina Webber presented the prioritized project list developed by the Courthouse Security committee for implementation of security measures in the courthouse. It was suggested that funding for these measures could come first from individual department budgets, then possibly excess SLIB funds, and finally from Emergency Expenditures if needed. Tom Ryan moved to approve the Priority 1 expenditures for door locks/mirrors for county offices (including the County Attorney, Assessor, Clerk of District Court, Treasurer and County Clerk) and the Museum in the amount of \$4,525.00. Phillip Scheel seconded the motion. Discussion: In the case of project budget overruns, change orders will be required. Motion carried. Tom Ryan moved to approve the Priority #2 expenditures for Electric/Magnetic Door Holders (5) in the amount of \$7,013.75. Phillip Scheel seconded the motion. Discussion: In the case of project budget overruns, change orders will be required. Motion carried.

SLIB Funds Balance Discussion

Clerk Webber outlined the remaining balances in the County's SLIB Grant projects for 2017. Any transfer of funds to a different County project will require a resolution and approval by the SLIB office. There is \$20,466.44 remaining the SRE/Terminal Building project. These funds will be transferred to the Apron Extension project at the new airport upon approval by SLIB. There is \$25,882.61 remaining in the Museum Roof project. If SLIB-approved, these funds will be used for the Airport Reuse Study and THP Airport Finalization. There is \$13,000.00 remaining in the JLEC Dispatch Upgrade project, but this project is still not complete and final bills have not been received. It is not anticipated that there will be any excess funds remaining in this project allocation. The Commissioners decided that expenditures for Courthouse Security projects Priority #1 and #2 will be taken from Emergency Expenditures. Funding for the Priority #3 project, the installation of additional exit doors in the Assessor's and Treasurer's offices, will be considered during the next budget process.

Other Business

Consider Mayor & County Day of Recognition for National Service – Chairman Lumley discussed the purpose of the Annual Mayor & County Day of Recognition for National Service, which is April 4th this year. The Commissioners reviewed a draft proclamation recognizing this event in Hot Springs County. The Proclamation will be signed and issued at the April 4, 2017 Commissioners meeting.

Owl Creek Irrigation District File Storage Request – Owl Creek Irrigation District has requested storage space in the old Commissioners Room in the basement of the Courthouse. Chief Deputy Clerk Karen Slocum expressed concerns regarding public access to this room during elections, and Chairman Lumley expressed reservations regarding storing outside district property on County property, as well as public access issues. The Commissioners decided to decline OCID's request, and rescind previously granted permission for Owl Creek to store their files in this same room. Commissioner Phillip Scheel will contact Owl Creek Water District to ask them to remove their files as soon as possible.

Website Redesign Proposals – In light of current budgetary issues, this item was tabled for consideration during the next budget process.

NRPC Board Appointment – Tom Ryan moved to appoint Shurie Scheel to the Natural Resources Planning Board. John Lumley seconded the motion. Discussion: Phillip Scheel recused himself as he is married to Shurie. Motion carried, with Ryan and Lumley voting aye and Scheel abstaining.

THP Runway Closure – Commissioners Tom Ryan and Phillip Scheel are working to get the XX's placed at the ends of the runway at THP. Phillip Scheel will contact Clint Huckfeldt at WYDOT to discuss painting methods for the XX's.

Executive Session – Personnel – Phillip Scheel moved to enter Executive Session for reasons of personnel discussion at 2:05 p.m. Tom Ryan seconded the motion. Motion carried. Phillip Scheel moved to leave Executive Session at 2:20 p.m. Tom Ryan seconded the motion. Motion carried. No action was taken during the Executive Session.

Wyoming Public Lands Initiative Committee Appointments – Nine applications were received for the WPLI Advisory Committee – Cedar Mountain WSA. After reviewing the applications, Phillip Scheel moved to appoint the following people to the committee: Bill Alldredge, Toddi Darlington and Chip Axtell. Jack Baird and Larry Bentley were appointed as alternate members of the committee. Members and alternates will be notified of their selection and all those applying will be thanked for their interest.

Executive Session – Tom Ryan moved to enter Executive Session for reasons of potential litigation at 2:26 p.m. Phillip Scheel seconded the motion. Motion carried. Tom Ryan moved to leave Executive Session at 2:42 p.m. No action was taken during the Executive Session. The County Attorney and Commissioners will follow up on issues raised during the Executive Session.

Correspondence

Park County District Court – Keegan Appointment as 5th Judicial District Court Commissioner

Innovative Solar Systems – Land Lease Inquiry

Lucerne Pumping Plant Canal Company – 2017 Annual Meeting Minutes

Fairboard Minutes – February, 2017

High Plains Power – Annual Meeting Notice / Proxy Request

The Commissioners reviewed the foregoing correspondence. No further action was required.

Approve Bills

The following bills were submitted for approval: (see attached). Payroll for February, 2017- \$166,136.87.

Adjournment

There being no further business to come before the Board at this time, Tom Ryan moved to adjourn. Chairman Lumley declared the meeting adjourned at 3:10 p.m.

Attest:

John Lumley, Chairman

Nina Webber, Clerk to the Board

BILLS – FEBRUARY, 2017

KONE INC. 467.49 / SAFEGUARD BUSINESS SYSTEMS 362.68 /
RAMS HEAD FINANCIAL SERVICES 200.00 / MARK A. MOUNT 226.75 / ULTRAMAX 379.00
HOT SPRINGS COUNTY LIBRARY 16,000.00 / IDEAL AUTO ELECTRIC 43.00
AFLAC (ACCOUNT #HW652) 696.30 / ENTERPRISES TECHNOLOGY SERVICES 14.70
ALLEGIANCE BENEFIT PLAN MANGT, INC. 22,371.30 / ANITA WEISBECK 5.89
CHARTER COMMUNICATIONS 99.98 / BIG HORN WATER 78.10
LONG BUILDING TECHNOLOGIES, INC. 4,488.00 / BLAIR'S SUPER MARKET 24.55
AMERITAS LIFE INSURANCE CORP, 367.40 / BROWN'S WESTERN APP 1,064.98
BW PLUS PLAZA HOTEL 182.00 / CHRISTOPHER J. KING, P.C. 575.00
CITY SERVICE VALCON 46.00 / U.S. POSTAL SERVICE 3,000.00
THERMOPOLIS HARDWARE 168.97 / COLONIAL SUPPLEMENTAL INS. 34.70
COLLECTION PROFESSIONALS 43.03 / VERIZON WIRELESS 56.41 / VERIZON WIRELESS 49.43
VERIZON WIRELESS 96.19 / VERIZON WIRELESS 79.15 / VERIZON WIRELESS 48.36
DISTRICT COURT 2.00 / SHELL 74.51 / PINNACLE BANK OF THERMOPOLIS 40,935.79
MORTIMORE FUNERAL HOME 330.00 / GOLDEN WEST TECHNOLOGIES, INC. 70.00
GOTTSCHKE THERAPY REHAB WELLNESS 310.00 / HIGH PLAINS POWER 591.80
HONNEN EQUIPMENT CO. WYO., INC. 935.60 / HOT SPRINGS COUNTY MUSEUM 18,750.00
HOT SPRINGS COUNTY HEALTH INS ACCT 57,635.22 /
HOT SPRINGS CO. SCHOOL DIST #1 3,433.04 / THERMOPOLIS INDEPENDENT RECORD 249.16
INDOFF INC. 25.07 / INLAND TRUCK PARTS & SERVICE 271.52 / JADECO, INC. 4,226.30
JERRY D. WILLIAMS 24.14 / JOHN P. LUMLEY 126.07 / JOEY L JOHNSON 68.48
KANE FUNERAL HOME 190.00 / KAYE PENNO 190.00 / KENT A. RICHINS 300.00
LUCERNE PUMPING PLANT CANAL CO 386.79 / THE MASTER'S TOUCH, LLC 1,738.00
MARIE MCDUGALL 5.70 / MESSENGER & OVERFIELD 815.00
NATRONA COUNTY LEGAL DEPARTMENT 315.00 / NEOPOSTUSA INC. 71.96
NEW YORK LIFE 167.60 / O'REILLY AUTO PARTS 225.61 / THE OFFICE SHOP, INC 895.40
OWL CREEK AVIATION, LLC 7,461.25 / PATTERSON CONSTRUCTION, INC. 5,000.00
ROCKY MOUNTAIN POWER 4,467.20 / PERFORMANCE AUTO & GLASS 24.67
PENNY T. HERDT 194.05 / PINNACLE BANK OF THERMOPOLIS 2,656.00
PINNACLE BANK OF THERMOPOLIS 3,656.00 / PLAINSMAN PRINTING & SUPPLY 611.30
POSTMASTER 1,125.00 / PREVENTIVE HEALTH & SAFETY DIVISION 34.00
PYROTECHS 150.00 / CENTURY LINK 658.56 / RANGE MAGAZINE 19.95
REESE & RAY'S IGA 55.91 / GORRELL & HOPKINSON, P.C. 120.00
RIVERTON TIRE & OIL CO., INC. 529.96 / RT COMMUNICATIONS, INC. 3,336.66
SHAFFER CONSTRUCTION INC. 2,950.00 / SHOSHONE OFFICE SUPPLY 1,108.35
SHOPKO STORES OPERATING CO., LLC 29.96 / STAPLES ADVANTAGE 166.63
THE STANDARD INS. CO. 1,418.60 / STAR PLUNGE 186.00
STEHLIN PLUMBING & CONTRACTING 190.00 /
WYOMING GUARDIANS AD LITEM PROGRAM 1,801.80 / STORYTELLER 25.00
SYSCO MONTANA, INC. 2,547.88 / TUMBLEWEED PROPANE 718.20 / TEPEE POOLS 144.00
THOMAS L. BENNETT, M.D. 1,700.00 / TOWN OF THERMOPOLIS 1,029.94
TRAVELING COMPUTERS, INC. 4,179.51 / TRACTOR & EQUIPMENT 243.95
TRI COUNTY TELEPHONE ASSOC, INC 612.39 / TRICIA MCPHIE 464.02
NORCO, INC. 229.15 / VERIZON WIRELESS 42.90 / VERIZON WIRELESS 32.80
VICKLUND PHARMACY 46.97 / PINNACLE BANK (VISA CARD ONE) 217.08
PINNACLE BANK (VISA-CARD TWO) 1,233.73 / PINNACLE BANK (VISA CARD FOUR) 78.00
PINNACLE BANK (VISA CARD 2-SHERIFF) 634.54 /
PINNACLE BANK (VISA CARD 4-SHERIFF) 266.35
WYOMING CO COMMISSIONERS ASSOC 200.00 / WYOMING COUNTY & PROSECUTING 200.00
WEDGWOOD & COMPANY LLC 170.00 / THOMSON REUTERS - WEST 143.09
WYOMING DEPT. OF WORKFORCE SERVICES 4,496.47
WYOMING BEHAVIORAL INSTITUTE 2,055.00 / WYOMING.COM 20.00
WYOMING CHILD SUPPORT ENFORCEMENT 500.00

GREAT-WEST TRUST COMPANY, LLC 6,475.00 / WYOMING GAS 2,215.57
WYONET INC. 155.95 / WYO RETIREMENT SYSTEM 26,145.23
036-NCPERS GROUP LIFE INS. 336.00 / WYOMING TECHNOLOGY TRANSFER CENTER 130.00
WYOMING WASTE SERVICES - RIVER 50.00