

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS)

OFFICE OF THE BOARD OF
COUNTY COMMISSIONERS
THERMOPOLIS WYOMING
January 3, 2017

The Hot Springs County Board of Commissioners met in regular session on Tuesday, January 3, 2017 at 9:00 a.m. in the Public Meeting Room at the Government Annex. Present were Commissioners John Lumley, Tom Ryan and Phillip Scheel. Also present were County Attorney Jerry Williams and County Clerk Nina Webber. Chairman Lumley led those present in the Pledge of Allegiance.

Approval of Agenda

Tom Ryan made a motion to approve the agenda as presented. Phillip Scheel seconded the motion. Motion carried.

Approval of Minutes

No minutes available

Reorganization 2017

1. **Select Chairman and Vice Chairman** – Phillip Scheel moved to appoint John Lumley as Chairman and Tom Ryan as Vice Chairman. Tom Ryan seconded the motion. Motion carried. The meeting continued with John Lumley as Chairman.
2. **Set Meeting Dates** – Tom Ryan moved to set the meeting dates for the Board of Commissioners as the first and third Tuesday of every month, with the first meeting of the month starting at 9:00 a.m. and the second meeting of the month starting at 4:00 p.m., with one exception for the July meeting. The first meeting will be held on Wednesday July 5 at 9:00 a.m. Phillip Scheel seconded the motion. Motion carried.
3. **Appoint County's Official Paper** – Phillip Scheel moved to designate the Independent Record as the County's official newspaper. Tom Ryan seconded the motion. Motion carried.
4. **Set Commissioners' Special Areas of Responsibility** – After discussion, Tom Ryan made a motion designating the following as areas of special responsibility for each Commissioner:

Phillip Scheel: Town Properties, Town of Thermopolis, Search & Rescue, Thermopolis Hot Springs Economic Development Company, Basin Authority Child Support Enforcement, Land Use/Planning Board, Hot Springs County Museum, Hot Springs County Fairboard, Human Resource Council, Chamber of Commerce and Natural Resource Planning Committee.

John Lumley: Town Properties, Town of Thermopolis, Senior Citizens Center, BLM Bighorn Basin Resource Management Plan Implementation, Tribal Liaison with the Wind River Indian Reservation, Wyoming County Commissioners Association Board of Directors, Big Horn Basin Nature & Discovery Center, Human Resource Council, Shoshone Forest Travel Management Planning Committee and Natural Resource Planning Committee.

Tom Ryan: Town Properties, Town of Thermopolis, Hot Springs County Library, Road & Bridge, Hospital Board Liaison, Airport Commissioner, Human Resource Council and Natural Resource Planning Committee.

Phillip Scheel seconded the motion. Motion carried.

5. **Set County Holidays for 2017**– Tom Ryan made a motion to approve Resolution 2017-01 setting the County Holidays for 2017 as presented. Phillip Scheel seconded the motion. Motion carried. Resolution 2017-01 establishes the 2017 County Holiday schedule as follows:

RESOLUTION NO. 2017-01

APPROVING THE OFFICIAL HOLIDAYS FOR HOT SPRINGS COUNTY EMPLOYEES FOR THE YEAR 2017

WHEREAS, Policy Section 16 of the Hot Springs County Personnel Policy Manual provides for the observance of holidays each year as set by the Hot Springs County Board of Commissioners; and

WHEREAS, per Wyoming Statute § 18-3-103 as amended, county officers shall keep their offices open during the usual business hours of each day excluding Saturdays, Sundays, legal holidays and other days as established by the County commissioners through resolution; and

WHEREAS, it is understood that this resolution shall not apply to all county departments as some are required to be in operation continuously.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Hot Springs County, Wyoming that the list of holidays and other days as set forth below shall be observed during calendar year 2017 as days off for Hot Springs County employees:

Presidents' Day	Third Monday in February (02-20-17)
Memorial Day	Last Monday in May (05-29-17)
Independence Day	July 3 & 4 – Monday & Tuesday
Labor Day	First Monday in September (09-04-17)
Columbus Day	Second Monday in October (10-09-17)
Veterans' Day	November 10 – Friday
Thanksgiving	Fourth Thursday/Friday in November (11-23 & 24-17)
Christmas	December 25 – Monday
New Year's Day	January 1, 2018

APPROVED, PASSED AND ADOPTED THIS 3rd day of January, 2017.

BY THE BOARD OF COMMISSIONERS OF HOT SPRINGS COUNTY, WYOMING

John Lumley, Chairman Tom Ryan, Vice Chairman Phillip Scheel, Commissioner

ATTEST: Nina Webber, Hot Springs County Clerk

6. Public Office Disclosure Statements – Clerk Webber presented each Commissioner with a Public Office Disclosure Statement which State Statute requires any public servant who invests funds or who has authority to decide how public funds are invested to fill out annually. The Commissioners filled out the statements and returned them to Clerk Webber.

Hot Springs County Boards & Committee Appointments

Clerk Webber presented the county board openings to the Commissioners as follows:

<u>Fair Board</u>	1 opening / 1 applicant
<u>Natural Resources Planning Committee</u>	5 openings / 3 applicants
<u>Predatory Animal Control Board</u>	1 opening / 0 applicants
<u>Weed & Pest Board</u>	3 openings / 3 applicants

The Commissioners reviewed the applications received in response to the advertisements placed in the Independent Record. Clerk Webber reviewed the requirements for board applications – Each applicant was to have filled out a Board Member Application form and returned it to the Clerk's office no later than 5:00 p.m. on December 29, 2016. Tom Ryan moved to appoint the following positions:

<u>Fair Board</u>	Weston Jones
<u>Natural Resources Planning Board</u>	Toddi Darlington, Dee Hillberry and Dan Wychgram
<u>Weed & Pest Board</u>	Area 1-Steve Johnston, Area 3- Bruce Thurgood and Area 4- Chip Axtell

Phillip Scheel seconded the motion. Motion carried.

Maintenance Monthly Report

Maintenance Foreman Chuck Carver reported on the Counseling Center water line break. Mr. Carver presented a Request for Proposal for water damaged carpet replacement and a Request for Proposal for water damage repairs. He also presented a scheduled service agreement with LONG for the HVAC equipment to be effective 12.15.2016 – 12.14.2018. Tom Ryan made the motion. John Lumley seconded. Motion carried with Phillip Scheel voting nay.

Road and Bridge Monthly Report

Road and Bridge Supervisor Dave Schlager reported his crew is continuing with the fire number and road sign inventory and replacing as needed. Have been moving topsoil at Wagonhound; plowing and sanding where needed; and working on equipment in the shop.

Emergency Management Monthly Report

Emergency Management Coordinator Bill Gordon relayed he is working with the Chamber of Commerce on meetings regarding the eclipse in 2017. The Public meeting will be at Big Horn Federal meeting room; on 1.24.2017 at 6:00 p.m.

Youth Alternatives Monthly Report

Director Barb Rice reported there are currently 13 participants in her program (12 males, 1 female). She then asked for approval of her Grant submittal to Volunteers of America in the amount of \$23,795.00.

Tom Ryan made motion for Chairman's' signature and Phillip Scheel seconded. Motion passed. Ms. Rice then requested approval for a Draw Down from the existing grant in the sum of \$4,752.73. Tom Ryan made motion for approval and Phillip Scheel seconded. Motion passed.

County Planner Monthly Report

Planner Bo Bowman reported that the Natural Resources Planning Committee will meet on January 11th. The Land Use Planning Board will not meet in January. Mr. Bowman indicated that he is working on year-end reports. Relayed the NRPC is working on Land Use Plan and when completed it will be submitted to the Commissioners for review.

FBO Monthly Report

FBO Nate Messenger presented the December operations report, indicating there were 52 total operations in December. There were roughly 400 gallons of av gas sales, and 47 gallons jet fuel sales last month.

Correspondence

Museum Board – Minutes – November, 2016
Department of Audit
BLM – Ongoing Greater Sage Grouse Monitoring
NACO News

The Commissioners reviewed the foregoing correspondence. No further action was required.

Approve Bills

The following bills were submitted for approval: (see attached). Payroll for December 2016 - \$168,648.35.

Adjournment

There being no further business to come before the Board at this time, Tom Ryan moved to adjourn. Chairman Lumley declared the meeting adjourned at 11:30 a.m.

Attest:

John Lumley, Chairman

Nina Webber, Clerk to the Board

BILLS – DECEMBER, 2016

MATTHEW BENDER & CO.,INC. 188.86 / NORTHERN WYOMING DAILY NEWS 183.06 HANSON'S FIRE EQUIPMENT 458.10 / TRI STATE TRUCK&EQUIPMENT,INC. 327.91 CYNTHIA A PAGE 120.00 / UNIVERSITY OF WYOMING 2,775.68 / BOELENS' SHOP 122.00 MARK A. MOUNT 60.00 / WYOMING LIVESTOCK ROUNDUP 50.00 HOT SPRINGS COUNTY LIBRARY 16,000.00 / AARON N. MORRIS 60.00 ACCO BRANDS DIRECT 42.29 / ADAM L FRANKSON 76.20 AFLAC (ACCOUNT #HW652) 727.20 / ENTERPRISES TECHNOLOGY SERVICES 17.73 ALLEGIANCE BENEFIT PLAN MANGT, INC. 167,686.79 / ANETTA L. DAVENPORT 120.00 ANITA WEISBECK 24.78 / ANNA M. WASSING 60.00 / ANNMARIE BILEK 120.00 ARRYONNA SOSA 90.00 / CHARTER COMMUNICATIONS 8.27 / BARBARA A. MOELLER 30.00 BEVERLY A. SHUMWAY 77.28 / BIG HORN WATER 127.80 / BLACK BEAR CAFE 53.92 BLAIR'S SUPER MARKET 148.44 / BRAD W. BASSE 258.44 / BRENDA L. HOYER 30.00 BRIAN C. BLAKESLEY 120.00 / AMERITAS LIFE INSURANCE CORP, 367.40 BRUCE N. "BO" BOWMAN 15.66 / BEST WESTERN PIONEER COURT 364.00 CARRIE GALOVICH 71.88 / CARRI V. HARRIS 78.36 / CASEY BULLER 74.04 CHARLES L. LAVER 60.00 / CHARLOTTE A. BARTLETT 150.24 CHRISTOPHER J. KING, P.C. 75.00 / CITY SERVICE VALCON 92.00 RED ROCK FAMILY PRACTICE, PC 160.00 / CLOUD PEAK COUNSELING CENTER 350.00 THERMOPOLIS HARDWARE 331.88 / COLONIAL SUPPLEMENTAL INS. 34.70 COLLEEN F. ORR 30.00 / COLLETTE R. OWSLEY 60.00 / COLLECTION PROFESSIONALS 0.98 COLT F. ROBERTS 37.56 / VERIZON WIRELESS 56.46 / VERIZON WIRELESS 49.48 VERIZON WIRELESS 68.34 / VERIZON WIRELESS 79.20 / VERIZON WIRELESS 48.41 COMPUTER PROJECTS OF IL, INC 171.60 / CRAIG A REDLAND 60.00 CYNTHIA S NYE 81.60 / DANIEL H. COCHRAN 60.00 / DARK BAY ARTS 50.00 DARREN D.

ROWE 60.00 / DAVID L. DENTON 60.00 / DEANNA S. MORGAN 30.00 DEBRA A. GERHARTER 16.65 / DENNIS W. SINCLAIR 37.56 / DONELL O. NORDWICK 71.34 EDWIN A. COLE 60.00 / EMMY L. HERGERT 60.00 / ETHAN A. BROOKS 60.00 ROCKY MOUNTAIN FIRE SYSTEMS, INC. 799.16 PINNACLE BANK OF THERMOPOLIS 42,112.08 / GAYLE L PHIPPS 60.00 GERALD L. BARTLETT 75.12 / GOTTSCHKE THERAPY REHAB WELLNESS 280.00 HAROLD V. ZANCANATA 120.00 / HEATHER R. BOWMAN 60.00 / HIGH PLAINS POWER 492.53 HOT SPRINGS COUNTY HEALTH INS ACCT 59,076.46 HOT SPRINGS CO. SCHOOL DIST #1 2,796.90 / HUBERT LEAR 76.20 THERMOPOLIS INDEPENDENT RECORD 2,076.79 / IVANA L HENSLEY 60.00 JACQUELINE A. WRIGHT 60.00 / JADE L. NICHOLS 60.00 / JANET A JOHNSTON 73.20 JEFFERY S. MATNEY 60.00 / JOEY L JOHNSON 297.02 / JOHN L BAIRD 47.28 JOHNSTONE SUPPLY 451.31 / JUDY GIANNINO 150.00 / JULIE A ENIS 60.00 KATHLEEN M. HAMMOND 60.00 / KELLY D. ANDREEN 60.00 / KENT A. RICHINS 325.00 LAURA L HANSON 76.20 / LAURIE J. VIGYIKAN 44.04 / LEON P. DUMAS 60.00 LINDA D DOAK 60.00 / LINDA L. REED 88.08 / LOIS E. SHINKLE 60.00 LORA J. TUZICKA 60.00 / MARTON J. BIVENS 38.10 / MARGIE C MARCOTT 60.00 MARYANNE FLORES 30.00 / MARY A. GORDON 53.80 / MARILYN J. STRAUSBORGER 60.00 MARK E PETTY 30.00 / MARIE MCDOUGALL 8.49 / MELISSA M. CHRISTMAN 60.00 MELISSA A. GOODMAN 60.00 / HOT SPRINGS COUNTY COUNSELING SERV. 5,000.01 MERLIN W HEINZE 60.00 / MESSENGER & OVERFIELD 800.30 / MICHELLE L. PERRY 158.88 MICHAEL M. PIERCE 35.40 / MOORE MEDICAL, LLC 223.23 MORTIMORE AMBULANCE SERVICE 1,743.66 / NATRONA COUNTY CORONER 50.00 NDAA 103.00 / NEW YORK LIFE INSURANCE COMPANY 167.60 / NICHOLE SPENCE 90.00 NIELSEN OIL CO., INC. 21.09 / NORMA J. SMITH 60.00 NATIONAL PUBLIC SAFETY INFO BUREAU 149.00 / O'REILLY AUTO PARTS 51.96 O'REILLY AUTO PARTS 126.97 / O'REILLY AUTO PARTS 20.50 THE OFFICE SHOP, INC 473.80 / OWL CREEK AVIATION, LLC 7,395.18 OWL CREEK GRAPHICS 51.94 / OWL LUMBER INC. 17.71 / ROCKY MOUNTAIN POWER 4,340.45 PATRICK S ARENDS 60.00 / PHILLIP R. MILLER 30.00 / PIZZA HUT 135.51 PINNACLE BANK OF THERMOPOLIS 2,531.00 / PINNACLE BANK OF THERMOPOLIS 2,231.00 PREVENTIVE HEALTH & SAFETY DIVISION 28.00 / QT PETROLEUM ON DEMAND LLC 995.00 RACHEL E. MILLER 81.60 / RANAE BALDES 21.22 / RAYMOND W MOORE 120.00 REESE & RAY'S IGA 108.42 / GORRELL & HOPKINSON, P.C. 1,437.77 RIVERTON RANGER INCORPORATED 276.15 / ROBERT S. BURY 60.00 ROBERT W. HILL 60.00 / RONALD P. JUROVICH 350.00 / ROSS B. KERSHAW 120.00 RT COMMUNICATIONS, INC. 3,264.21 / RUSSELL A. FERREE 60.00 SANDRA S YETTER 60.00 / SASHA R. BLEAK 60.00 / SHAWNNA R GIBBEL 38.64 HOT SPRINGS CO SENIOR CITIZENS INC 18,301.52 / STAPLES ADVANTAGE 82.92 THE STANDARD INS. CO. 1,423.23 / STAR PLUNGE 162.00 STEPHANIE L. ANDERSON 49.44 / STORYTELLER 17.61 / SYSCO MONTANA, INC. 3,179.15 TUMBLEWEED PROPANE 775.00 / TEPEE POOLS 144.00 / THOMAS J. RYAN 253.80 THOMAS L. BENNETT, M.D. 1,950.00 / TODD M. RICE 78.36 TOWN OF THERMOPOLIS 31,738.91 / TRAVELING COMPUTERS, INC. 4,491.19 TRI COUNTY TELEPHONE ASSOC, INC 324.99 / TRICIA MCPHIE 41.58 THOS. Y. PICKETT & COMPANY, INC. 2,000.00 / VALERIE A. BJORHUS 75.00 VERIZON WIRELESS 42.95 / VERIZON WIRELESS 32.85 VEVA K. BLAKESLEY-VANKIRK 30.00 / VICKLUND PHARMACY 41.05 VIRGINIA M. STEWART 97.80 / PINNACLE BANK (VISA CARD ONE) 1,035.97 PINNACLE BANK (VISA-CARD TWO) 9.45 / PINNACLE BANK (VISA CARD FOUR) 31.47 PINNACLE BANK (VISA CARD SIX) 571.15 / PINNACLE BANK (VISA CARD 2-SHERIFF) 90.64 PINNACLE BANK (VISA CARD 4-SHERIFF) 23.59 / WADE F. LIPPINCOTT 120.00 WAYNE H. CHRISTIANSEN 120.00 / WESTON JONES 156.72 / WESLEY T. MEIER 60.00 THOMSON REUTERS - WEST 143.09 / WILLIAM C MATHEWS 60.00 WILLIAM MIERZEJEWSKI 30.00 / WYOMING DEPT. OF WORKFORCE SERVICES 4,677.24 WYOMING ASSOCIATION OF COUNTY 100.00 / WYOMING.COM 20.00 GREAT-WEST TRUST COMPANY, LLC 7,175.00 / WYOMING DEPARTMENT OF REVENUE 130.00 WY DEPT. OF ENVIRONMENTAL 350.00 / WYONET INC. 149.95 WYO RETIREMENT SYSTEM 26,608.33 / 036-NCBERS GROUP LIFE INS. 336.00 / WY-TEST 225.00