

STATE OF WYOMING                    )  
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COUNTY OF HOT SPRINGS        )  
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OFFICE OF THE BOARD OF  
COUNTY COMMISSIONERS  
THERMOPOLIS, WYOMING  
February 21, 2017

The Hot Springs Board of County Commissioners met in regular session on Tuesday, February 21, 2017, at 4:00 p.m. in the Public Meeting Room at the Government Annex. Present were Commissioners John Lumley, Tom Ryan and Phillip Scheel. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Lumley led those present in the Pledge of Allegiance.

**Approval of Agenda**

Tom Ryan moved to approve the agenda with the following addition:

ADD: 6.e. Black Mountain Road - WY Federal Lands Access Program: 2017

Phillip Scheel seconded the motion. Motion carried.

**Black Mountain Road Project Viewer Swearing-In Ceremony**

Brad Basse, Mark Mount and Ernie Skretteberg were sworn in as viewers for the Black Mountain Road Engineering Design IRP project by Clerk Nina Webber. Their report will be presented at the March 7, 2017 Commissioners meeting.

**Owl Creek Water District Level 1 Water Study**

HSC Conservation District representatives Jerry Lake, Lee Campbell, Darcy Axtell and Sonja Becker appeared before the Commissioners to discuss the Level 1 Water Study conducted on behalf of the Owl Creek Water District. Jerry Lake reported that bids have been received for approximately 46 landowner projects in the amount of approximately \$200,000.00. Lee Campbell reviewed the amount of paperwork required of the District for each project and stated that grant funds will not cover the cost of administrative expenses. The District would like the County to provide some level of funding in connection with these projects as the District is not mill-funded. The Commissioners asked that the District submit a formal request for funds at budget time, but reminded the District that the 2017-2018 Budget is expected to be very tight and they could not guarantee any funding at this time.

**Executive Session – Personnel**

Phillip Scheel moved to enter Executive Session for reasons of personnel at 4:18 p.m. Tom Ryan seconded the motion. Motion carried. Phillip Scheel moved to leave Executive Session at 4:32 p.m. Tom Ryan seconded the motion. Motion carried. Phillip Scheel moved to approve the drafting of a letter to be signed by Chairman Lumley regarding the personnel matter discussed in Executive Session. Tom Ryan seconded the motion. Motion carried.

**Review DRAFT Emergency Resolution – 2017 Eclipse**

Planner Bo Bowman presented a rough draft of a resolution addressing land use issues in the county during the 2017 Solar Eclipse for the Commissioners’ review. This rough draft will be presented to the Land Use Planning Board at their meeting in March, and the final version will be presented to the Commissioners for approval at their March 21<sup>st</sup> meeting. Planner Bowman noted that a similar type of ordinance is being considered by the Town Council.

**Airport Ground Lot Lease Approval**

Tom Ryan moved to approve a ground lot lease between Hot Springs County and Owl Creek Aviation for Lot 1, Block B at the new airport in the amount of \$186.30, effective 01/01/17 – 01/01/18. Phillip Scheel seconded the motion. Motion carried.

**Phillips 66 Signage**

FBO Nate Messenger reviewed the options for the Phillips 66 fuel system at the airport. The Commissioners would prefer a ground-mounted sign versus building- or pole-mounted. Mr. Messenger will get with the fuel supplier to get this taken care of.

### **Airport Update**

**Drainage Issues** – Road & Bridge installed gravel on the west side of the SRE building per GDA's plan, but now the issue has shifted to the east side. Mr. Gilb indicated that he believes the installation of a dry well or catchment basin would solve all the issues barring a "50-year storm". GDA will work on another design solution to the drainage problems. There is still \$20,466.44 remaining in SLIB funds for work at the airport, including drainage, T-hangar berms and concrete.

**SF-425 AIP 05 Closeout Form** – Tom Ryan moved to approve the Chairman's signature on the SF-425 form to close out the AIP 05 grant. Phillip Scheel seconded the motion. Motion carried.

**Fuel Filters** – FBO Nate Messenger reviewed the pricing he has received on the replacement fuel filters. The Commissioners authorized Mr. Messenger to proceed with ordering the filters from Phillips 66.

### **Black Mountain Road - WY Federal Lands Access Program: 2017**

GDA representatives Dustin Spomer and Wes Werbelow joined the meeting by phone to discuss potential funding of the Black Mountain Road rebuilding project through the Wyoming Federal Lands Access Program (FLAP). This project appears to be a good fit for FLAP funding. The application is due May 19, 2017. A 9.51% match is required from the County, and the application must include a statement of support from the BLM. This is a competitive bidding process, with the shortlist of successful applicants released in late June/early July and the notice of funds award issued in September. Design work would be programmed in FY17-18 and actual construction would be programmed for FY19-20. Phillip Scheel moved to direct GDA to proceed with a FLAP application for the Black Mountain Road rebuilding project. Tom Ryan seconded the motion. Discussion: the Commissioners asked Mr. Spomer for a cost estimate for preparation of the application. Phillip Scheel amended his motion to include payment for preparation of the application not to exceed \$2000.00. Tom Ryan concurred with the amendment. Motion carried. Chairman Lumley will contact the BLM office in Worland for suggestions regarding the required statement of support. The Commissioners directed GDA to continue developing the IRP funds application, but to hold off on submitting it until at least after the FLAP shortlist is released in late June/early July.

### **IRP Viewer Compensation**

Phillip Scheel moved to provide compensation to each of the Black Mountain Road project viewers (Brad Basse, Mark Mount and Ernie Skretteberg) in the amount of \$200.00 plus applicable mileage and expenses incurred in the performance of their duties. Tom Ryan seconded the motion. Discussion: Staff will contact the three viewers via email to communicate this decision. Motion carried.

### **RTC Business Agreements**

TCI representative Dean Peranteaux reviewed the County's current and proposed phone and data service contracts with RT Communications. Mr. Peranteaux proposed changes to the contracts which would require an initial expenditure of \$2,700.00 for two new routers for Road & Bridge and the Ag Extension Office, and result in annual savings going forward of approximately \$3,154.32. Phillip Scheel moved to update six contracts between Hot Springs County and RT Communications per Mr. Peranteaux's recommendations. Tom Ryan seconded the motion. Motion carried. Tom Ryan moved to purchase the two new routers as required by the new contracts in the amount of \$2,700.00, with funds to come from either Courthouse Equipment or Emergency Expenditures. Phillip Scheel seconded the motion. Motion carried.

### **Other Business**

**Grass Creek Road – Shoshone Forest 2017 Grant Agreement Modification** – Clerk Webber and Dave Schlager presented the modification of the grant agreement with the U.S. Forest Service providing funding to the County by the USFS for maintenance of the Grass Creek Road by the County Road & Bridge department. Tom Ryan moved to approve the Chairman's signature on the 2017 modification of the Cooperative Forest Road Agreement for Grass Creek Road between the U.S. Forest Service and Hot Springs County providing funding in the amount of \$20,000.00 for the time period of April 1, 2017 – December 31, 2017. Phillip Scheel seconded the motion. Discussion: \$20,000.00 is the total amount of the grant agreement – the Forest Service provides \$8,000.00 and the County provides \$12,000.00 in services. County Attorney Williams has reviewed and approved the modification. Motion carried.

### **Correspondence**

**Morrison-Maierle** – Leadership Team Brochure

**Bureau of Reclamation** – Bighorn Basin Snowmelt Forecast

**Dept. of Revenue** – Taxing Authority Compliance Report  
**Central Wyoming College** – Fundraising Request  
**LUPB** – November, 2016  
**NRPC Minutes** – January, 2017  
**Park County Commissioners** – Shoshone Forest Supervisor  
**DEQ** – Fuel System Annual Inspection Reminder

The Commissioners reviewed the foregoing correspondence items. No additional action was required.

**Adjourn**

There being no further business to come before the board, Tom Ryan moved to adjourn. John Lumley declared the meeting adjourned at 6:07 p.m.

ATTEST:

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John P. Lumley, Chairman

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Nina Webber, Clerk to the Board