

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS)

OFFICE OF THE BOARD OF
COUNTY COMMISSIONERS
THERMOPOLIS WYOMING
April 4, 2017

The Hot Springs County Board of Commissioners met in regular session on Tuesday, April 4, 2017 at 9:00 a.m. in the Public Meeting Room at the Government Annex. Present were Commissioners John Lumley and Phillip Scheel. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Commissioner Tom Ryan was out of town. Chairman Lumley noted that Roberts Rules of Order would be suspended so that business could be conducted in Commissioner Ryan's absence. Chairman Lumley led those present in the Pledge of Allegiance.

Approval of Agenda

Phillip Scheel made a motion to approve the agenda with the following changes:

- | | |
|------------------------------|--|
| ADD: Regular Business | 3. a. Bid Opening – Automatic Door Closers |
| | 10. Lindsey Woodward – Move to 9:05 a.m. |
| Executive Session | 1. Personnel |
| Other Business: | 3. SLIB DDR #1 – JLE Dispatch Upgrade |

John Lumley seconded the motion. Motion carried.

Approval of Minutes

Phillip Scheel moved to approve the minutes of the March 7 and 21, 2017 meetings as presented. John Lumley seconded the motion. Motion carried.

FBO Monthly Report

FBO Nate Messenger reported 102 total operations during March. There were 1028 gallons of AvGas sold and 130 gallons of Jet Fuel. The DEQ annual inspection was completed in March. The State Weights & Measures personnel has inspected and calibrated the fuel meters. The fuel filters have been replaced per Phillips 66 quality assurance requirements. Mr. Messenger noted that both U.S. Senator John Barrasso and Governor Matt Mead flew into the new airport this last week. Mr. Messenger reported that last plane has been removed from the large hangar at the old airport. Clerk Webber will investigate shutting off the power to the remaining airport buildings and/or transferring the electrical service billing to the proper entities

Fly-In Grant - Phillip Scheel moved to approve the chairman's signature on the Certificate of State Grant-In-Aid from WYDOT in the amount of \$2,500.00. John Lumley seconded the motion. Discussion: this grant is for the Annual Fly-In, tentatively scheduled for August this year. Motion carried.

Weed & Pest – 2nd Mill Levy Request

Weed & Pest Supervisor Lindsay Woodward and Jim Andreen approached the County Commissioners with the annual request for an additional 1 mill on the County's assessed valuation for the management of mosquitoes. Ms. Woodward reviewed the District's mosquito control program. Phillip Scheel moved to approve the Weed & Pest Control District's request for the additional one mill on the County's assessed valuation for the management of mosquitoes. John Lumley seconded the motion. Motion carried

Emergency Management Monthly Report

Emergency Management Coordinator Bill Gordon submitted his quarterly reports for Chairman Lumley's signature. Mr. Gordon reported that he has been meeting with National Weather Service personnel in Fremont County regarding management of the spring runoff and eclipse coordination. The flushing flow below Boysen is complete. Bureau of Reclamation personnel forecast that they anticipate flows from Boysen to average 4500 cfs in April and increasing to at least 5000 cfs in May. Mr. Gordon indicated that he anticipates the average flow in May will be considerably higher than that forecast, depending on the weather. Sandbags will be available for county residents if they are needed.

Maintenance Monthly Report

Bid Opening – Magnetic Door Closers for Courthouse Offices – The only bid received for the magnetic door closers for the Courthouse Offices came from Jadeco, Inc. After opening and reviewing the bids with Maintenance Foreman Chuck Carver, Phillip Scheel moved to accept the bid from Jadeco, Inc. for five magnetic door closers with Option 2 – Wireless Operation in the amount of \$9,838.00, with funds to come from the Emergency Expenditures line item. John Lumley seconded the motion. Motion carried.

Senior Center Roof – Mr. Carver reported that the main leak at the Senior Center has been repaired, but noted that he has ordered three more rolls of the patching material as other areas of the roof appear to be facing impending failure of the roofing material. It was noted that this particular material failure has been a nationwide problem, but the warranty on the current roof has expired, so repairs will be at the County's expense. Mr. Carver feels he can get at least one more year out of the current roof before it will need to be replaced.

Law Enforcement Center Roof – The JLEC experienced a significant roof leak last week. Repairs are underway and should be finished by the end of this week. Mr. Carver presented a proposal from Roofing Solutions, Inc. for an annual roof inspection contract covering the membrane-style roofs on various County buildings. The Commissioners asked Mr. Carver to do an inventory of the roofs and their square footage and determine an actual cost for the contract. Mr. Carver will return with those figures at the May meeting.

Museum – The sump has been cleaned and is working well. Mr. Carver wanted to let the Commissioners know what a great job the Museum staff and volunteers have been doing with maintenance and upkeep of the displays and the Museum in general.

Library – Mr. Carver reported that one of the pump seal housings has been replaced. The new locksets have arrived and will be installed this month. Long Controls has a new control system available that may be a cost-effective fix for the HVAC control problems the Library has been experiencing. Mr. Carver is looking into this further for the next budget year.

Counseling Center – The repairs to the Counseling Center are complete and the staff has moved back into the building. Mr. Carver noted he has a short punch list of items he is working on at this time.

Road & Bridge Monthly Report

R&B Supervisor Dave Schlager reported that they are still working on the shoulders of West Sand Draw. Blading continues as weather permits. Work continues to clean out cattle guards and culverts county-wide. Mr. Schlager noted he has ordered cold mix from McGarvin-Moberly and anticipates hauling of that material will begin towards the end of the month. The one-year walkthrough for the East River Road guardrail project was completed with only routine maintenance issues noted.

Smith Approach Agreement – Jerry Smith has applied for an approach at 187 Lane 7. The required fee was enclosed with the application. Mr. Schlager has reviewed the application and recommends its approval. Phillip Scheel moved to approve the approach agreement between Hot Springs County and Jerry W. Smith for an approach to be located at 187 Lane 7. John Lumley seconded the motion. Motion carried.

Planner Monthly Report

Planner Bo Bowman reported the NRPC will meet on April 12th. Representative Nathan Winters is expected to attend and give a report on legislative activities. The LUPB will meet on April 19th. They are scheduled to elect new officers and resume work on the Land Use Plan revision. There is no new septic activity in the county at this time.

Youth Alternatives Monthly Report

Barb Rice reported there are currently thirteen participants in her program – ten males and three females. There are three juveniles from out of county, as well as three additional participants at the Boys School in Washakie County. Community Service projects last month included a rummage sale and the Kiwanis Health Fair. Ms. Rice presented her quarterly Grant Reimbursement Request for the Commissioners' approval. Phillip Scheel moved to approve the quarterly drawdown request for the VOA/OJJDP 2014-2015 Nonparticipating State Award Subgrant for the time period of January 1 – March 31, 2017 in the amount of \$1,648.97. John Lumley seconded the motion. Motion carried. Ms. Rice reported that on March 31st she was notified her grant funding was cut from \$25,242.00 to \$8,453.00 for the next funding cycle.

She will return to the next Commissioners meeting with a proposed plan for her 2017-18 budget that will accommodate this funding loss.

Mayor-County Day of Recognition for National Service

Phillip Scheel moved to approve the Chairman's signature on a Proclamation declaring April 4, 2017 as Mayor and County Recognition Day for National Service. John Lumley seconded the motion. Motion carried.

Old Airport Closure Markings

Commissioner Scheel presented a bid estimate from Clint Huckfeldt with WYDOT to paint the Airport Closure X's on the ends of the runway at the old airport. Phillip Scheel moved to engage WYDOT to paint the Airport Closure X's on the ends of the runway at THP for an amount not to exceed \$3,000.00, with funds to come from Emergency Expenditures. John Lumley seconded the motion. Motion carried.

Maternal Child Health MOU – Amendment

Marie McDougal presented an amendment to the TANF Maternal Child Health Memorandum of Understanding for the Commissioners' consideration. Due to cuts in federal funding, this amendment reduces the maximum amount of federal funding under the grant to \$6,512.00, for a revised total grant amount of \$18,217.00. Phillip Scheel moved to approve Amendment One between the Wyoming Department of Health, Public Health Division and Hot Springs County reducing the amount of federal funds available by \$5,414.00 to \$6,512.00. John Lumley seconded the motion. Motion carried.

Executive Session – Personnel

Phillip Scheel moved to enter Executive Session for personnel reasons at 11:20 a.m. John Lumley seconded the motion. Motion carried. Those present for the Executive Session included Commissioners Lumley and Scheel, Clerk Webber, County Attorney Williams, Admin Herdt and Sam Hauf. Phillip Scheel moved to return to regular session at 11:55 a.m. John Lumley seconded the motion. Motion carried. No action was taken during or as a result of the Executive Session.

Other Business

Authorize Advertising for County Board Positions – The Commissioners authorized Clerk Webber to begin advertising for the upcoming opening on the Land Use Planning Board. Applications are due to the Clerk's office by 5:00 p.m. on April 28th, with appointment of the new member at the May 2nd Commissioners meeting.

Vendor Payment – This item regarding billing and payment to Hot Springs County Memorial Hospital was for the Commissioners' information only. No action was required.

SLIB Draw Down Request #1 – JLEC Dispatch Center Upgrade – Clerk Webber presented SLIB Draw Down #1 for the JLEC Dispatch Center Communications Upgrade for the Commissioners' consideration. Phillip Scheel moved to approve SLIB DDR #1 for the JLEC Dispatch Center Communications Upgrade in the amount of \$13,000.00. John Lumley seconded the motion. Motion carried.

Correspondence

NACO News

Bureau of Reclamation – Flushing Flow Schedule below Buffalo Bill Reservoir

Museum Minutes – February, 2017

Thermopolis Volunteer Fire Department – Fireworks Funds Request

The Commissioners reviewed the foregoing correspondence. No further action was required.

UW Extension Educators – Year in Review

Northwest Wyoming area UW Extension Educators presented their 2016-17 Year In Review Activity Report to the Commissioners. Educators presenting the report and their areas of expertise included:

Barton Stam – Horticulture, grazing management, brucellosis, predator issues

Joey Johnson – Hot Springs County 4-H Educator

Mae Smith – Range Lands and Natural Resources, including Kids on the Range program

Laura Balis – Health and Nutrition Education, including the FITX program

Phyllis Lewis – Food Safety/Nutrition
Chance Marshall – Ag/Horticulture, primarily Livestock Management Education
Jeremiah Vardiman- Ag/Horticulture programs
Cindy Aguilar – Centsible Nutrition coordinator
Caitlyn Youngquist – Soils and Crops Specialist
Dr. Kelly Crane – Dr. Crane is the UW Extension Associate Director for Northwest Wyoming.

Executive Session – Phillip Scheel moved to enter Executive Session for reasons of personnel discussion at 1:50 p.m. John Lumley seconded the motion. Motion carried. Those present for the Executive Session included Commissioners Lumley and Scheel, Deputy Clerk Karen Slocum, County Attorney Williams, Admin Herdt and Chuck Carver. Phillip Scheel moved to leave Executive Session at 2:15 p.m. No action was taken during the Executive Session. Commissioner Lumley will follow up on issues raised during the Executive Session.

Approve Bills

The following bills were submitted for approval: (see attached). Payroll for March, 2017- \$167,460.68.

Adjournment

There being no further business to come before the Board at this time, Phillip Scheel moved to adjourn. Chairman Lumley declared the meeting adjourned at 3:15 p.m.

Attest:

John Lumley, Chairman

Nina Webber, Clerk to the Board

BILLS – MARCH, 2017

HANSON'S FIRE EQUIPMENT 434.59 / HOT SPRINGS COUNTY WEED & PEST 5,000.00
UNIVERSITY OF WYOMING 6,106.50 / RAMS HEAD FINANCIAL SERVICES 100.00
HOT SPRINGS COUNTY LIBRARY 16,000.00 / ELLEN M MCMARTIN 36.11
MICHAEL L WILLIAMS 30.00 / ADELAIDA L LOVERCHECK 30.00 / AFLAC (ACCOUNT #HW652) 696.30 /
ENTERPRISES TECHNOLOGY SERVICES 15.89 / ALBERTA J HURLEY 128.52 / ALEXANDER GOLUBOW 90.00
/ ALLEN D. DARLINGTON 43.91 / ALLEGIANCE BENEFIT PLAN MANGT, INC. 35,175.26 /
AMANDA A ROBERTS 37.49 / AMY C ROBINSON 30.00 / ANITA WEISBECK 208.24 /
CHARTER COMMUNICATIONS 99.98 / BECKY C MARTINEZ 36.42 / BIG HORN WATER 92.30 /
BILL ALLDREDGE 35.31 / BLACK BEAR CAFE 59.32 / BLAIR'S SUPER MARKET 238.85 /
BRAD W. BASSE 228.89 / BRETT ANDERSON 41.77 / AMERITAS LIFE INSURANCE CORP, 367.40
BRYCE B JENNINGS 30.00 / CATHERINE GERBER 30.00 / CATHY A TITMUS 106.05
CHARLES I. CARVER 89.85 / CHERYL A. SHERO 30.00 / CHIP AXTELL 35.31
CHRISTOPHER J. KING, P.C. 475.00 / CITY SERVICE VALCON 1,150.66 / U.S. POSTAL SERVICE 1,000.00 /
THERMOPOLIS HARDWARE 82.83 / COLONIAL SUPPLEMENTAL INS. 34.70 / VERIZON WIRELESS 56.41
VERIZON WIRELESS 49.43 / VERIZON WIRELESS 69.95 / VERIZON WIRELESS 79.15
VERIZON WIRELESS 48.36 / CONTROL SOLUTIONS, INC. 106.00 / COREY W. JOHNSTON 30.00 /
TERESA K. CORNELLA 36.00 / KOERWITZ, MICHEL, 13,850.00 / CR LOCKSMITH 1,375.00 /
CYNTHIA R SULLIVAN 30.00 / DARK BAY ARTS 50.00 / DAVA L. BLEAK 30.00 / DAVID S. MANNING 30.00 /
DAWN E DAVIS 30.00 / DEBRA A. GERHARTER 13.10 / DEBORAH J STROPPEL 30.00 /
DENNIS NIERZWICKI 30.00 / DENNIS F WEYER 30.00 / DEVIN L HARVEY 90.00 / DONALD R MCCANN 30.00
DOORWAYS OF WYOMING 283.97 / ECONO SIGNS LLC 175.87 / ERIC R KAY 30.00 /
EUGENE L WEHRMAN 30.00 / SHELL 16.43 / FLYING EAGLE GALLERY 142.04
PINNACLE BANK OF THERMOPOLIS 41,416.86 / FRANK A BIEN 30.00 / FRANK L. TOTH 30.00 /
GARY D OLHEISER 30.00 / GEORGEANNE HAMMOND 30.00 /

GLAXOSMITHKLINE PHARMACEUTICALS 341.30 / GOTTSCHKE THERAPY REHAB WELLNESS 310.00
GRANT A BASKO 90.00 / GRAINGER 604.77 / MOUNTAIN WEST BUSINESS SOLUTIONS 90.00
HARRIS GOVERN FT. COLLINS USERS 150.00 / HEIDI G. THURGOOD 30.00 / HIGH PLAINS POWER 491.05 /
HOT SPRINGS COUNTY HEALTH INS ACCT 57,623.22 / HOT SPRINGS CO. SCHOOL DIST #1 2,632.26
THERMOPOLIS INDEPENDENT RECORD 3,500.92 / INDOFF INC. 1,177.12 / JACK D BECKWITH 30.00 /
JAMES L. ANDREEN 30.00 / JEFFREY W LARSON 90.00 / JESI R. EHLERS 30.00 / JOHN P. LUMLEY 231.12 /
JOEY L JOHNSON 154.87 / JOSEPH L. HILL 37.49 / JOSHUA V RATHBUN 30.00 / JUNE H LITIZZETTE 30.00
JUSTINE N WHITT 30.00 / KAILA S JONES 30.00 / KANE FUNERAL HOME 190.00 / KAREN SLOCUM 264.95 /
KAYE PENNO 190.00 / KEEGAN, KRISJANSONS & MILES, P.C. 625.00 / LARRY W. DICKINSON 30.00
LAVITA KRAUSHAAR 43.91 / L. CARL JEFFRIES 30.00 / LOIS A. HAYNES 90.00 / MAILFINANCE 197.85 /
MANDY R WILSON 37.49 / MARYANNE FLORES 30.00 / MARTHA D CURLEY 30.00 /
HOT SPRINGS CO. MEM. HOSPITAL 685.00 / HOT SPRINGS COUNTY COUNSELING SERV. 5,000.01 /
MESSENGER & OVERFIELD 694.50 / MHL SYSTEMS 4,764.80 / MORPHOTRUST USA 2,268.50 /
NEW YORK LIFE 167.60 / ONE EYED BUFFALO 94.00 / ONE STOP REPAIR & 62.70 /
O'REILLY AUTO PARTS 197.49 / THE OFFICE SHOP, INC 394.41 / OWL CREEK AVIATION, LLC 7,571.71
OWL LUMBER INC. 50.97 / ROCKY MOUNTAIN POWER 3,747.41 / PATRICIA L POWELL 30.00
PATRICIA J. TONN 30.00 / PHYLLIS J THOMAS 30.00 / PINNACLE BANK OF THERMOPOLIS 2,481.00 /
PINNACLE BANK OF THERMOPOLIS 4,056.00 /
POSTMASTER 344.00 / PREVENTIVE HEALTH & SAFETY DIVISION 146.00 / CENTURY LINK 658.56 /
RACHEL L HUGHES 30.00 / RACHEL S TURNER 30.00 / RAYMUNDO MALDONADO 30.00 /
RICKY W CHISM 30.00 / RICHARD D MILLER 30.00 / RICKEY LOVE 30.00 /
RIVERTON TIRE & OIL CO., INC. 1,046.45 / ROBERT L. KELLY 90.00 / ROBERT K MEHALEK 30.00 /
ROBERT M. MILEK 38.56 / ROCKY MOUNTAIN STEAM CLEANING 1,250.00 / RONALD D. GOTTULA 90.00
ROSEMARY DESEYN 45.62 / RT COMMUNICATIONS, INC. 2,953.70 / SHANNON M HILL 30.00
SHERI A. BRAVENEC 30.00 / SHERRI L. BURROWS 90.00 / SHOSHONE OFFICE SUPPLY 1,015.87 /
SHOPKO STORES OPERATING CO., LLC 19.57 / SIGNS OF SUTHERLAND AUTO 176.00 /
HOT SPRINGS CO SENIOR CITIZENS INC 17,215.72 / THE STANDARD INS. CO. 1,433.62 /
STAR PLUNGE 186.00 / STEVEN S CASSADY 43.38 / STEFANIE A GILBERT 90.00 /
STEVEN SUTHERLAND 30.00 / STORYTELLER 25.97 / SYSCO MONTANA, INC. 3,250.47 /
TUMBLEWEED PROPANE 189.00 / TASER INTERNATIONAL 494.28 / TAUSHIA K DUMAS 30.00 /
TEPEE POOLS 144.00 / TINA B SANI 30.00 / TODEEN DARLINGTON 35.31 /
TOWN OF THERMOPOLIS 28,061.55 / TRAVELING COMPUTERS, INC. 4,408.44 / TREND L MOORE 46.05
TRI COUNTY TELEPHONE ASSOC, INC 615.81 / TRICIA MCPHIE 58.67 /
THOS. Y. PICKETT & COMPANY, INC. 2,000.00 / VALERIE A. BARTHOLOMEW 36.96
VERIZON WIRELESS 42.90 / VERIZON WIRELESS 32.80 / PINNACLE BANK (VISA CARD ONE) 1,235.59 /
PINNACLE BANK (VISA-CARD TWO) 379.37 / PINNACLE BANK (VISA CARD THREE) 1,745.58 /
PINNACLE BANK (VISA CARD FOUR) 65.59 / PINNACLE BANK (VISA CARD 1-SHERIFF) 211.47
PINNACLE BANK (VISA CARD 2-SHERIFF) 332.83 / PINNACLE BANK (VISA CARD 4-SHERIFF) 360.78 /
THOMSON REUTERS - WEST 143.09 / WILLIAM F. GORDON 197.32 /
WIRELESS ADVANCED COMMUNICATIONS 3,910.17 / WYOMING DEPT. OF WORKFORCE SERVICES 4,525.54
WYOMING BEHAVIORAL INSTITUTE 2,055.00 / WYOMING CHILD SUPPORT ENFORCEMENT 500.00
WYOMING CO. TREAS. ASSOC. 225.22 / GREAT-WEST TRUST COMPANY, LLC 6,775.00 /
WYONET INC. 197.95 / WYO RETIREMENT SYSTEM 26,363.64 / 036-NCPERS GROUP LIFE INS. 336.00 /
WYOMING WASTE SERVICES - RIVER 50.00