

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS)

OFFICE OF THE BOARD OF
COUNTY COMMISSIONERS
THERMOPOLIS WYOMING
February 7, 2017

The Hot Springs County Board of Commissioners met in regular session on Tuesday, February 7, 2017 at 9:00 a.m. in the Public Meeting Room at the Government Annex. Present were Commissioners John Lumley, Tom Ryan and Phillip Scheel. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Lumley led those present in the Pledge of Allegiance.

Approval of Agenda

Tom Ryan made a motion to approve the agenda with the following changes:

ADD: 10. Hospital Update – Executive Session – Potential Litigation

DELETE: 12. Insurance / Wellness Review

Phillip Scheel seconded the motion. Motion carried.

Approval of Minutes

Phillip Scheel moved to approve the minutes of the January 3 and 17, 2017 meetings as presented. Tom Ryan seconded the motion. Motion carried.

FBO Monthly Report

FBO Nate Messenger presented the January operations report, indicating there were 70 total operations in January. There were roughly 486 gallons of av gas sales and 255 gallons of jet fuel sales last month. Mr. Messenger requested more copies of the Facilities Documents handbook for distribution this summer. The Commissioners will check with GDA, who originally provided the handbook. The tank filter elements in the fuel system must be changed out annually for compliance with Phillips 66 brand requirements. Mr. Messenger is waiting on a quote from City Service Valcon for these elements, but anticipates they will cost around \$1,100.00. Mr. Messenger asked for and received permission to use two of the fire extinguishers from the old airport on the jet fuel truck at the new airport. Drainage issues at the new airport have not been resolved with GDA at this time. Mr. Messenger will continue to work on this with GDA, as well as seeking a recommendation for a sealant to use where the concrete and asphalt meet.

2017 Airport Fly-In – Mr. Messenger presented the Request for State Airport Aid for the 2017 Airport Fly-In for the Commissioners' consideration. Tom Ryan moved to approve the Chair's signature on the Request for State Airport Aid for the 2017 Airport Fly-In in the amount of \$2,500.00. Phillip Scheel seconded the motion. Discussion: the Fly-In is tentatively scheduled for August 12, 2017. Motion carried.

Road and Bridge Monthly Report

Road and Bridge Supervisor Dave Schlager reported the topsoil project at the Wagonhound pit is complete. Prep work continues for the Sand Draw shoulder project, as well as set up work for this spring's gravel projects. The new blade has arrived and is working very well.

Maintenance Monthly Report

Maintenance Foreman Chuck Carver reported on the leak at the Senior Center. It is hoped that recent repairs have eliminated the leak at this time. Painting of the first floor restrooms is currently underway, with a regular painting schedule being implemented for the entire courthouse. Repairs to the Counseling Center are moving along at a good pace. Mr. Carver notified the Commissioners that the ongoing sidewalk/front driveway issue at the Annex is getting worse and will require an engineered solution to fix properly. He is investigating engineering costs for the repairs at this time.

Youth Alternatives Monthly Report

Director Barb Rice reported there are currently 17 participants in her program (15 males and 2 females). Four of the participants are scheduled to be released from the program in the next two weeks. The next Alive at 25 class is scheduled for February 24th. The next project for the Skate Park will be a picnic table installation. Ms. Rice is developing some parent/family training activities to be included in the Youth Alternatives program going forward.

Emergency Management Monthly Report

Tim Troutman with the National Weather Service presented information on the Storm Ready Community program. Emergency Management Coordinator Bill Gordon reported that Thermopolis has been recognized as a Storm Ready Community. This certification is good for three years. Mr. Gordon reminded those present about the public Eclipse Planning Meeting being held Tuesday night at Big Horn Federal Savings and encouraged all those interested to come.

Planner Monthly Report

Planner Bo Bowman reported Mike Baker will be present at the Natural Resources Planning Committee meeting on February 8th to discuss the current status and activity of the Sage Grouse Working Group. The Land Use Planning Board will meet February 15th to hold a public hearing on a proposed land use change. The Public Eclipse Planning Meeting will be tonight at Bighorn Federal at 6:00 p.m. A meeting of the Eclipse Planning Committee will be held tomorrow morning at the Fire Hall. The Emergency Evacuation Subcommittee will meet February 8th at 11:00 a.m. Mr. Bowman reported he is working with Road & Bridge Foreman Dave Schlager on a rewrite of the Storm Water Pollution Prevention Plans for the Gravel Pits. When that is completed, they will work on the one for the Road & Bridge Shop. Mr. Bowman is also working with FBO Nate Messenger to revise the airport information for the Land Use Plan. As a final note, the Commissioners were reminded that the first public meeting for the Airport Reuse Study Steering Committee will be held on February 27th at 7:00 p.m. at the County Annex meeting room.

Wyoming Public Lands Initiative Discussion – Chairman Lumley reviewed the status of the WPLI as it applies to Hot Springs County. There are two potential Wilderness Areas in Hot Springs County, one on Cedar Mountain and a smaller one near Anchor Dam. The Cedar Mountain site is 85 percent in Washakie County and 15 percent in Hot Springs County, opening the possibility of a joint Washakie-Hot Springs WPLI committee. The County Commissioners indicated that the Anchor Dam (or Owl Creek) area may not warrant consideration by committee.

WPLI Advisory Committee – Discussion ensued regarding what a WPLI advisory committee should look like in Hot Springs County. Phillip Scheel moved to solicit applications from interested County residents for participation on a WPLI Advisory Committee concerning the Cedar Mountain Wilderness Area via an application form which may be obtained online at www.hscounty.com, or from the County Clerk's office. Tom Ryan seconded the motion. Discussion: The deadline for completed applications to be delivered to the County Clerk is March 3rd, after which the HSC County Commissioners will schedule interviews and appoint the Committee. Depending on the number of applications and outcome of the interviews, the Commissioners may elect to either form a separate Hot Springs County WPLI Committee or add a certain number of Hot Springs County residents to the Washakie County WPLI Committee. Motion carried.

County Website Update Discussion – The County's website has not been updated since its initial design and installation. The original website designer is no longer in business. The Commissioners agreed to seek proposals for a complete redesign of the County website, including a rough cost estimate for this task. The proposals should be submitted to the Clerk's office prior to March 7th.

Future Budget/Hiring/Spending Limitation Discussion – Chairman Lumley reviewed the current valuation estimates and revenue projections for the upcoming budget year. Many elected officials and department heads were present for this review. Chairman Lumley stated that no decisions had been made, and that this review was simply to get all elected officials and department heads on the same page as they begin to formulate their budgets for FY17-18. No action was taken on any budget items at this time.

Hospital District Update – Bill Williams, Margie Molitor and Ron Jurovich appeared before the Commissioners to provide information on the hospital district. At Dr. Williams' request, Tom Ryan moved to enter into Executive Session with Dr. Williams, Mr. Jurovich and Ms. Molitor for reasons of potential litigation at 11:36 a.m. Phillip Scheel seconded the motion. Motion carried. Tom Ryan moved to return to Regular Session at 11:48 a.m. Phillip Scheel seconded the motion. Motion carried. No action was taken during or as a result of the Executive Session. Dr. Williams informed the Commissioners that the

transformation of governance from an appointed board to an elected district board was formally approved at the Hospital Board meeting on January 31, 2017. As a result of the transformation, the hospital name will stay the same and all Medicare/Medicaid reimbursements will continue uninterrupted. Dr. Williams noted that, although the Commissioners will no longer have budgetary authority over the hospital board, the Commission liaison was welcome to attend any meetings he would like to.

Airport Update – GDA representative Jeremy Gilb joined the meeting via phone due to inclement weather.

FAA AIP-05-RFR-#14/ WYDOT-Aeronautics Division ATHP-11F RFR #14 – Mr. Gilb presented FAA AIP-05 and WYDOT-Aeronautics Division ATHP 11F RFR #14 for the Commissioners' approval. Mr. Gilb noted that this is the final drawdown request for these grants. Tom Ryan moved approval of FAA Project 3-56-0043-05-2015 RFR #14 in the amount of \$44,055.76. Phillip Scheel seconded the motion. Motion carried. Tom Ryan moved approval of WYDOT-Aeronautics Division Project ATHP-11F RFR #14 in the amount of \$3,915.42. Phillip Scheel seconded the motion. Motion carried.

FAA AIP 05 Final Closeout Report – This report is not yet complete. It will be emailed to the Commissioners for review when it is finished.

DBE Letter – Phillip Scheel moved to approve the Chair's signature on a letter to Sonia Cruz with the FAA regarding the Hot Springs County Airport's DBE Goal Methodology for FFY 17. Tom Ryan seconded the motion. Motion carried. The letter will be emailed to Ms. Cruz per her request.

Update – The Commissioners asked Mr. Gilb to follow up with the FBO regarding his questions about sealant recommendations, production of additional Facility Manuals and drainage issues at the airport. Mr. Gilb noted that the publication of the airport approaches appears to be on schedule for March 3, 2017. The Commissioners agreed to wait one more month to begin the sales process for the job trailer. Mr. Gilb reported that he is working on some information for the County's auditor and will have it to him by the end of this week. As the old airport is now closed, the large Airport Closed XX's need to be placed on the ends of the runway as soon as possible.

Communications/Dispatch Center Upgrade Discussion – Chief of Police Steve Shay and Jadeco representative Brad Basse appeared before the Commissioners to discuss the reasons for the cost overruns on the Communications/Dispatch Center upgrade project. Due to unforeseen complications and incorrect assumptions, the project came in \$8,452.60 over the bid amount. After reviewing the invoices and discussing the situation, Tom Ryan moved to approve payment of half of the overage in the amount of \$4,226.30. Phillip Scheel seconded the motion. Discussion: funds to pay this will come out of an account to be determined at a future meeting. Motion carried. Chief Shay will approach the Town Council regarding their half of the overage at the Town Council meeting tonight.

Black Mountain Road Study Observer – Tom Ryan noted that Brad Basse has agreed to serve as the third observer for the Black Mountain Road Improvement Study. The three observers, Brad Basse, Mark Mount and Ernie Skretteberg will be formally sworn in at the February 21st Commissioners meeting.

Executive Session – Personnel - Phillip Scheel moved to enter Executive Session for Personnel reasons at 2:30 p.m. Tom Ryan seconded the motion. Motion carried. Tom Ryan moved to leave Executive Session at 2:40 p.m. Phillip Scheel seconded the motion. Motion carried. No action was taken during or as a result of the Executive Session.

State Parks Leases – The leases with the State Parks & Cultural Resources for the Library, County Shop and Fairgrounds have been finalized and were presented for the Commissioners' consideration. Tom Ryan moved to approve the leases between Hot Springs County and the State of Wyoming, Department of State Parks & Cultural Resources, Division of State Parks, Historic Sites & Trails Agency for the Library, County Shop and Fairgrounds properties to run through June 30, 2027. Phillip Scheel seconded the motion. Discussion: A letter has been received from local State Park Supervisor Kevin Skates stating that the County provides services in lieu of rent payment for all three leases. This letter will be included with the signed leases when they are submitted to the State. Motion carried.

Treasurer – Multi-Bank Securities, Inc. Information – Treasurer Julie Mortimore presented information on an investment resource she would like to use for County Funds. Tom Ryan moved to approve the

Chair's signature on the Multi-Bank Securities, Inc. Non-Corporate Resolution form to allow the Treasurer to potentially invest County funds with this company. Authorization of the Chair's signature is contingent upon approval by the County's auditor and the County Attorney. Phillip Scheel seconded the motion. Motion carried.

HSC Water Joint Powers Board – The Big Horn Regional Water Joint Powers Board has asked that the County consider forming its own Joint Powers Board to assist potential customers who wish to be part of the Big Horn Regional Water System, such as South Thermopolis Water & Sewer District, East Thermopolis and the Owl Creek Water District.

Other Business

HSC Board Appointments – There were no applicants for the open Natural Resources Planning Board. One application was received for the Predatory Control Board Sportsman position. Tom Ryan moved to appoint Bob Blacketer to the Predatory Animal Control Board. Phillip Scheel seconded the motion. Motion carried.

County Funds Depository Resolution – Big Horn Federal Savings Bank – Phillip Scheel moved to accept Big Horn Federal Savings Bank's resolution to act as a depository for County funds as passed at the BHFSB Board of Directors meeting held on December 9, 2016. Tom Ryan seconded the motion. Motion carried.

Consider Legal Information Request – Audit – Tom Ryan moved to authorize the Chair's signature on a letter to the County Attorney authorizing him to provide information to the County's auditors regarding pending, threatened or unasserted litigation, claims or assessments as requested by said auditors. Phillip Scheel seconded the motion. Motion carried.

Correspondence

Park County Clerk of District Court – Appointment of Kayla Spencer as 5th Judicial District Court Commissioner

Central Wyoming College – Rodeo & Roses Fundraiser Request

Lucerne Pumping Plant Canal Company – Notice of Annual Meeting

Owl Creek Irrigation District – Notice of Annual Meeting

Planner – Ross Subdivision Plat Finalization Notification

Fairboard Minutes – January, 2017

The Commissioners reviewed the foregoing correspondence. No further action was required.

Approve Bills

The following bills were submitted for approval: (see attached). Payroll for January, 2017- \$167,943.45.

Adjournment

There being no further business to come before the Board at this time, Tom Ryan moved to adjourn. Chairman Lumley declared the meeting adjourned at 3:30 p.m.

Attest:

John Lumley, Chairman

Nina Webber, Clerk to the Board

BILLS – JANUARY, 2017

HOT SPRINGS VETERINARY CLINIC 15.00 / DEPARTMENT OF HEALTH 23,992.13 / BOELENS' SHOP 142.00 / RAMS HEAD FINANCIAL SERVICES 460.00 / KENNETH BRUCE SMITH 60.00 / JOHN DORMAN 30.00 / WYOMING DEPT OF AGRICULTURE 50.00 / HOT SPRINGS COUNTY LIBRARY 16,000.00 / AFLAC (ACCOUNT #HW652) 727.20 / ENTERPRISES TECHNOLOGY SERVICES 13.65 / ALLEGIANCE BENEFIT PLAN MANGT, INC. 56,956.20 / ANITA WEISBECK 72.16 / ANNE M. IVIE 30.00 / ARCELIA JEUNEHOMME 30.00 / CHARTER COMMUNICATIONS 99.98 / BIG HORN WATER 163.30 /

LONG BUILDING TECHNOLOGIES, INC. 669.97 / BLAIR'S SUPER MARKET 233.33 / BRAD W. BASSE 30.00 /
 BRADLEY J. MORRISON 120.00 / AMERITAS LIFE INSURANCE CORP, 367.40 / CARLENA F FARMAN 30.00
 CARDINAL HEALTH 411, INC. 1,344.67 / CHARLES R SHARP 30.00 / CITY SERVICE VALCON 46.00 /
 THERMOPOLIS HARDWARE 488.80 / COLONIAL SUPPLEMENTAL INS. 34.70 / COLLEEN F. ORR 30.00 /
 COLT F. ROBERTS 145.68 / VERIZON WIRELESS 56.41 / VERIZON WIRELESS 49.43 /
 VERIZON WIRELESS 69.95 / VERIZON WIRELESS 79.15 / VERIZON WIRELESS 48.36 /
 TERESA K. CORNELLA 30.00 / DANNY H SPANN 30.00 / DARK BAY ARTS 150.00 / DEBBIE A AXTELL 30.00
 DENNIS W. SINCLAIR 37.49 / EN-NET SERVICES 125.00 / FLAGSTONE ELECTRIC 268.31
 SHELL 37.14 / FLEETPRIDE 157.44 / PINNACLE BANK OF THERMOPOLIS 41,811.92
 MORTIMORE FUNERAL HOME 330.00 / GDA ENGINEERS 47,421.73 / GLEN M. RICHERT 120.00
 GOTTSCHKE THERAPY REHAB WELLNESS 280.00 / GRAINGER 130.51
 MOUNTAIN WEST BUSINESS SOLUTIONS 97.36 / HARVEY F ROBBINS 59.96
 HELENE A FILLMAN 30.00 / HIGH PLAINS POWER 566.69 / HONNEN EQUIPMENT CO. WYO., INC. 17,488.87
 HOT SPRINGS COUNTY HEALTH INS ACCT 54,803.42 / HOT SPRINGS CO. SCHOOL DIST #1 2,058.60
 THERMOPOLIS INDEPENDENT RECORD 1,736.51 / INDOFF INC. 176.10 /
 INLAND TRUCK PARTS & SERVICE 478.57 / INTERSTATE ALL BATTERY CENTER 75.23
 INTERMOUNTAIN RECORD CENTER, INC. 297.80 / JACQUELINE M GRIFFIN 30.00
 JACK'S TRUCK & EQUIPMENT 69.28 / JADECO, INC. 60.71 / JAMES M KUKOWSKI 69.59
 JASMINE H STEHLIN 30.00 / JEAN OWSLEY 120.00 / JENNIFER L MILLER 36.42 / JOEY L JOHNSON 178.69 /
 JOHN WINTER 40.70 / KAREN SLOCUM 177.86 / KENNETH D NADING 30.00 / KORY LOOS 30.00 /
 LAURA A. PATTERSON 141.40 / LILY J. HAYES 120.00 / HOLDING'S LITTLE AMERICA 266.52
 LORETTA MASCIO SHIELDS 30.00 / MAILFINANCE 197.85 / MANDI M REYNOLDS 30.00
 MARTON J. BIVENS 149.96 / MARK E PETTY 30.00 / MARIE MCDUGALL 8.70
 HOT SPRINGS CO. MEM. HOSPITAL 50,000.00 / HOT SPRINGS COUNSELING SERVICE 600.00
 MONICA C. HAMILTON 120.00 / KENNETH NELSON 30.00 / NEW YORK LIFE INSURANCE COMPANY 167.60 /
 NINA WEBBER 342.94 / NOVA-ONE DIAGNOSTICS, LLC 168.00 / ONE EYED BUFFALO 174.87
 ONE STOP REPAIR & 59.57 / O'REILLY AUTO PARTS 47.96 / O'REILLY AUTO PARTS 287.60
 O'REILLY AUTO PARTS 153.58 / O'REILLY AUTO PARTS 10.98 / THE OFFICE SHOP, INC 59.97 /
 OWL CREEK AVIATION, LLC 7,752.88 / OWL CREEK GRAPHICS 103.88 / OWL LUMBER INC. 67.96
 ROCKY MOUNTAIN POWER 4,884.26 / DANIEL J. PEBBLES 48.15 / PERFORMANCE AUTO & GLASS 89.22 /
 PETER D COGGI 30.00 / PHILLIP E SCHEEL 548.63 / PHILLIP R. MILLER 30.00 / PIZZA HUT 117.42
 PINNACLE BANK OF THERMOPOLIS 2,456.00 / PINNACLE BANK OF THERMOPOLIS 2,406.00
 POSTMASTER 715.50 / PREVENTIVE HEALTH & SAFETY DIVISION 28.00 / PRINT ZONE 117.00 /
 CENTURY LINK 1,317.30 / THE RADAR SHOP 378.00 / RAYMOND W DEVRIES 30.00 /
 REESE & RAY'S IGA 117.27 / WYOMING DEPT OF TRANSPORTATION 260.00 / RICHARD H. GROH II 141.40
 RHONDA J SKAR 30.00 / GORRELL & HOPKINSON, P.C. 240.00 / RICHARD M. TUDOR 120.00
 RIVER CITY SUPPLY, LLC 269.18 / ROBERT S GUDGEON 30.00 / RODNEY R GRAVES 72.80
 ROGER A REED 30.00 / ROXIE L. BRALEY 30.00 / RT COMMUNICATIONS, INC. 3,237.15
 SAFE RIDE NEWS PUBLICATIONS 44.00 / SCOTT W. HARVEY 42.84 / SHOSHONE OFFICE SUPPLY 715.46 /
 SHOPKO STORES OPERATING CO., LLC 38.84 / SHYLAH K. BOSS 30.00 / STAPLES ADVANTAGE 152.11 /
 THE STANDARD INS. CO. 1,435.25 / STAR PLUNGE 186.00 / STEHLIN PLUMBING & CONTRACTING 118.00 /
 STORYTELLER 22.14 / SUSANNE BROWN 30.00 / SYSCO MONTANA, INC. 1,945.15 /
 TUMBLEWEED PROPANE 1,266.30 / TEPEE POOLS 144.00 / THOMAS L. BENNETT, M.D. 1,700.00 /
 THOMAS J. RYAN 639.35 / TOWN OF THERMOPOLIS 1,043.50 / TRAVELING COMPUTERS, INC. 6,243.66
 TRAILS END CAFE 85.16 / TRACY J MEDINA 30.00 / TRACTOR & EQUIPMENT 1,224.00
 TRI COUNTY TELEPHONE ASSOC, INC 900.07 / TRICIA MCPHIE 74.45 / NORCO, INC. 966.53
 VERIZON WIRELESS 42.90 / VERIZON WIRELESS 32.85
 VEVA K. BLAKESLEY-VANKIRK 120.00 / VICKLUND PHARMACY 15.28
 PINNACLE BANK (VISA CARD ONE) 672.48 / PINNACLE BANK (VISA-CARD TWO) 916.53
 PINNACLE BANK (VISA CARD THREE) 652.88 / PINNACLE BANK (VISA CARD SIX) 78.29
 PINNACLE BANK (VISA CARD 1-SHERIFF) 241.69 / PINNACLE BANK (VISA CARD 2-SHERIFF) 651.67
 PINNACLE BANK (VISA CARD 4-SHERIFF) 38.00 / THOMSON REUTERS - WEST 143.09
 WILLIAM D BASTY 30.00 / WILLIAM F. GORDON 42.84 / WILLIAM LARSON 30.00
 WILLIAM E. MCLEAN 30.00 / WIRELESS ADVANCED COMMUNICATIONS 375.00

WYOMING DEPT. OF WORKFORCE SERVICES 4,539.09 / WYOMING.COM 40.00
WYOMING CHILD SUPPORT ENFORCEMENT 500.00 / GREAT-WEST TRUST COMPANY, LLC 6,325.00 /
WYOMING AIRPORT OPERATORS ASSOC. 100.00 / WYO FLEET AUTO REPAIR, LLC. 98.13 /
WYOMING GAS 6,539.78 / WYONET INC. 149.95 / WYO RETIREMENT SYSTEM 26,571.85 /
036-NCPERS GROUP LIFE INS. 336.00 / WYOMING TECHNOLOGY TRANSFER CENTER 110.00
WYOMING WASTE SERVICES - RIVER 100.00