

STATE OF WYOMING)
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COUNTY OF HOT SPRINGS)
OFFICE OF THE BOARD OF
COUNTY COMMISSIONERS
THERMOPOLIS, WYOMING
March 15, 2016

The Hot Springs Board of County Commissioners met in regular session on Tuesday, March 15, 2016, at 4:00 p.m. in the Public Meeting Room at the Government Annex. Present were Commissioners Brad Basse, John Lumley and Tom Ryan. Also present were County Attorney Jerry Williams, and Deputy Clerk/Administrative Assistant to the Commissioners Penny Herdt. County Clerk Nina Webber was absent due to her participation in Election Training in Casper. Chairman Lumley led those present in the Pledge of Allegiance.

Approval of Agenda

Tom Ryan moved to approve the agenda with the following changes:

ADD: Marie McDougall 1.b. Support Letter – PH DEEP Program

Brad Basse seconded the motion. Motion carried.

Public Health Grant Amendment

Public Health Nurse Marie McDougall presented an amendment to the Public Health Response Contract for an increase of \$6,000.00 for the Commissioners' approval. This additional award resulted from Mary Gordon's project proposal to expedite the credentialing of spontaneous volunteer practitioners in the event of an emergency situation. Tom Ryan moved to approve Amendment One to the PHRC grant between Hot Springs County and the Wyoming Department of Health, Public Health Division. Brad Basse seconded the motion. Discussion: Amendment One is in the amount of \$6,000.00, bringing the total PHRC grant award to \$46,000.00. Motion carried.

Support Letter – DEEP (Diabetes Empowerment Education Program)

The Public Health Department has developed a Diabetes Education program in conjunction with the Senior Citizen's Center. PH Nurse Anita Weisbeck has taken training to become certified as a DEEP instructor. Implementation of the program requires both State and County Commission approval. Brad Basse moved approval of the chairman's signature on a letter of support to the State Public Health Supervisor regarding the implementation of the Diabetes Empowerment Education Program in Hot Springs County. Tom Ryan seconded the motion. Motion carried.

Airport Update

Fuel Tank Update – GDA representative Dustin Spomer reported that the majority of the work on installation of the fuel system at the new airport is complete. The project is expected to be finished and final inspection by the DEQ is scheduled for March 31st. Electrical and Fire Marshall inspections have also been scheduled. Mr. Spomer noted that there was a required change to the Spill Control & Containment Plan requiring the purchase of a Spill Kit for roughly \$500.00. The SPCC Plan has been revised to reflect this change. Treasurer Julie Mortimore reported that she has completed her part of the paperwork for the credit card system and Clerk Webber is finishing that up.

Fire Marshal Review of T-Hangar Plans – Commissioner Basse reported that he has completed the site plan for the T-Hangars and will submit it to Pat Westerholm at the Fire Marshall's office this week for review. Brad Basse moved to submit the plan review as presented to the State Fire Marshall's office with a check for the fee of \$582.35. Tom Ryan seconded the motion. Discussion: in the interest of efficiency and quicker turnaround time, Commissioner Basse will personally pay the plan review fee and submit a voucher for reimbursement at the first meeting in April. Motion carried.

Old Fuel Tank Disposal – Commissioner Basse reported that discussions with the DEQ Compliance Supervisor indicate that the County can sell the old fuel storage tank after submitting a change of service from regulated to unregulated use notification to the DEQ and cleaning the tank. The tank cannot be used for public dispensing purposes, but may be used for private dispensing purposes. The current FBO has obtained quotes to have the tank cleaned and/or disassembled. The delivery nozzles and hoses are fairly new and will be retained by the County. The FBO will look into an extension of the six-month time limit for decommissioning of the old tank. GDA and Owl Creek Aviation will investigate potential buyers for the tank. Commissioner Basse will follow up on this item.

Closeout Status Report – Mr. Spomer responded to questions regarding the weekly closeout status report for the new airport project. Items still under discussion include selling the job trailer, creation

of an Airport Overlay District to protect the surrounding airspace, and finalization of the GPS Approach, among others. Mr. Spomer noted that the SRE Building Operations/Maintenance Manuals are being compiled for delivery at this time.

Black Mountain Road Study / WyoBen Questionnaire

Commissioner Ryan reported on his discussions with WyoBen representative Dale Nuttall regarding their input on repairs/renovations to Black Mountain Road. Mr. Spomer was asked to work with the Commissioners' staff to facilitate a meeting sometime the first part of April between Wyoming Business Council representative Leah Bruscano, the Commissioners, GDA Engineers and WyoBen to discuss funding options available through the WBC for work on Black Mountain Road.

Audit Review

Michael Wright with the accounting firm Koerwitz, Michel, Wright & Associates presented the Final County Audit Report for the year ending June 30, 2015. This report includes an A-133 grant compliance audit for the Airport Improvement grant and the CDBG-Owl Creek Water District grant. This report is available for public review in the County Clerk's office. Mr. Wright reviewed the audit and accompanying comments, stating that the required written responses to the Audit Comments have been received from the Treasurer and the Clerk. There were no material weakness findings with regard to internal controls or non-compliance. Mr. Wright noted that there is a new line item on the financial statements shown as Net Pension Liability. This is not something new as part of the audit, but recent changes to Governmental Accounting Standards require it to be listed separately in the financial statements. Brad Basse moved acceptance of the 2015 Audit /Financial Statements. Tom Ryan seconded the motion. Motion carried.

Weed & Pest Funding Requests

Mosquito Control Funding Request – Weed & Pest Supervisor Lindsey Woodward submitted a request for \$1,300.00 for mosquito control within the County. This request was denied. Ms. Woodward will submit her department's annual levy request at a future meeting.

County Road Weed Spraying – Ms. Woodward presented a proposal for weed control on the County Roads in the amount of \$34,950. After discussion, it was agreed that Road & Bridge would cover the sterilant program which must be completed before May, and the rest of the program would be considered as part of the 2016-2017 budget.

Annual Operating Plan – Fire District

County Attorney Jerry Williams presented the 2016 Annual Fire Protection & Operating Plan Agreement between the Cody Interagency Dispatch Zone Coordinating Group and Hot Springs County for the Commissioners' signature. Attorney Williams has reviewed the plan, which has not changed substantially from previous years, and recommends its approval. The main part of the plan applicable to Hot Springs County is the mutual aid section outlining interagency cooperation and cross-county billing agreements. Tom Ryan moved to approve the chairman's signature on the 2016 County-Wide Fire Protection Plan and Annual Operating Plan Agreement between the BLM, WSFD, USFS, NPS, BIA, and the counties of Big Horn, Park, Fremont, Hot Springs and Washakie and their respective fire districts. Brad Basse seconded the motion. Motion carried. Fire Warden Dion Robbins will provide Clerk Webber with a fully signed copy of the agreement.

HSCMH Master Facility Plan Update

Hospital CEO Robin Roling and Hospital Board president Bill Williams presented the Commissioners with the latest draft concept of the building plan for the hospital and associated cost estimates. It was stressed that this is only a draft concept – further detail work will wait until the level of community support has been established. Dr. Williams provided an update on the master facility plan. Ms. Roling and Dr. Williams noted that there seems to be a good cross-section demographically of public participation in the development of this plan.

Museum Security System

Museum Board representatives Doris Ann Ready and Pete Coggi discussed the pressing need for a better security system at the museum. Mr. Coggi and museum employee Jeff Hurd have put together a plan for a security camera system to monitor both levels of the Museum and the Museum Annex across the street. The estimated cost of the system and installation is less than \$2,500.00. The Pioneer Association has offered to help cover some of the cost of the system. Tom Ryan moved to authorize

\$1,000.00 for the security system at the Museum, with funds to come from Emergency Expenditures. Brad Basse seconded the motion. Motion carried.

Wyoming Public Lands Initiative

Larry Bentley spoke to the Commissioners regarding the goals of the WPLI. There are two Wilderness Study Areas (WSA's) in Hot Springs County – one up Owl Creek including an area known as the Needles and one shared with Washakie County known as the Cedar Mountain area. Governor Mead has asked the counties statewide to form committees to research and comment on the wilderness characteristics or lack thereof for the WSA's in their respective counties. Several county residents have expressed interest in participating on such a committee if the Commissioners decide to participate. It appears that the cost of participating in the WPLI will primarily be time – it is anticipated that this project will take about three years. Brad Basse moved to participate in the WPLI. Tom Ryan seconded the motion. Discussion: Washakie County has asked that Hot Springs County work together with them regarding the Cedar Mountain WSA. Motion carried.

Other Business

Cloud Peak Counseling Center MOU Amendment – Cloud Peak Counseling Center is asking to amend their contract with the County to require the County to pay for transportation costs for CPCC clients to go to WBI or elsewhere as needed. The County Attorney expressed concern that the amendment does not require the County be given notification prior to transport. The Commissioners asked Attorney Williams to work with CPCC to insert language addressing his concerns and tabled action on the amendment to the April 5th meeting.

High Plains Power Annual Meeting Proxy – The Commissioners declined to name a proxy, so no action was taken on this item.

Correspondence

Lucerne Pumping Plant Canal Company – 2016 Annual Meeting; 2015 Minutes

Fairboard Minutes – February, 2016

NRPC Minutes – February, 2016

Big Horn Mountain Coalition – Workshop Date Notification

Bureau of Reclamation – Reservoir Water Information Meetings; Bighorn River
Flushing Flow Notification

Planner – DEQ Small Wastewater System Activity Report - 2015

The Commissioners reviewed the foregoing correspondence items. No additional action was required.

Executive Session – Brad Basse moved to enter into Executive Session for reasons of potential litigation at 6:25 p.m. Tom Ryan seconded the motion. Motion carried. Brad Basse moved to re-enter regular session at 6:31 p.m. Tom Ryan seconded the motion. Motion carried. Brad Basse moved to appoint Fremont County Attorney Patrick LeBrun (or one of his deputies if Mr. LeBrun is unavailable) as a special prosecutor for a potential case Hot Springs County. Tom Ryan seconded the motion. Motion carried.

Adjourn

There being no further business to come before the board, Tom Ryan moved to adjourn. John Lumley declared the meeting adjourned at 6:33 p.m.

ATTEST:

John P. Lumley, Chairman

Penny Herdt, Deputy Clerk to the Board