

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS)
OFFICE OF THE BOARD OF
COUNTY COMMISSIONERS
THERMOPOLIS, WYOMING
February 16, 2016

The Hot Springs Board of County Commissioners met in regular session on Tuesday, February 16, 2016, at 4:00 p.m. in the Public Meeting Room at the Government Annex. Present were Commissioners Brad Basse, John Lumley and Tom Ryan. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Lumley led those present in the Pledge of Allegiance.

Approval of Agenda

Tom Ryan moved to approve the agenda with the following changes:

ADD:	GDA	1.b. Support Letter – AWWPA RM Chapter Public Works Project of the Year
	Correspondence	10. DEQ – Storage Tank Operator Notification
DELETE:	Other Business	1. Approve Advertising – Predator Board

Brad Basse seconded the motion. Motion carried.

Approve Minutes

Brad Basse moved to approve the minutes from the February 2, 2016 meeting as presented. Tom Ryan seconded the motion. Motion carried. A copy of these minutes will be provided to GDA for submission with the Airport Reuse Study grant application.

Airport Update

Airport Reuse Study – Title 1 Certification of Applicant – Brad Basse moved to approve the Chairman’s signature on the Title 1 Certification of Applicant form for the CDBG Airport Reuse Study grant application. Tom Ryan seconded the motion. Motion carried.

HUD Form 2880 – Tom Ryan moved to approve the Chairman’s signature on HUD Form 2880-Applicant/Recipient Disclosure/Update Report for the CDBG Airport Reuse Study grant application. Brad Basse seconded the motion. Motion carried.

AWPA Project of the Year Nomination Letter – Brad Basse moved to approve the Commissioners’ signatures on a letter of nomination and support for the Hot Springs County Airport Relocation Project as the American Public Works Association Rocky Mountain Chapter Public Works Project of the Year Award. Tom Ryan seconded the motion. Motion carried. Commissioner Basse noted that GDA Engineers had received an Honorable Mention for the HSC Airport Relocation Project at the Wyoming Engineering Society’s Project of the Year Awards luncheon in Sheridan earlier this month.

Tax Rebates / Supplementals

Deputy Assessor Judy Carswell presented the following tax rebates for the Commissioners’ approval:

1. Rebate #19-15 to Seely, Leo, Joan and Theodore H, Parcel #699, for tax year 2014. Seely was assessed for a remnant parcel of 10 acres, described as being in Lots 3 and 6, easterly or northeasterly of a line in the Big Horn River, Section 29, T44N, R94W, 6th PM, Hot Springs County, Wyoming. Based on an affidavit recorded in October, 2015, it was an error to ever describe land in Lots 3 and 6, easterly or northeasterly of a line, as they do not exist on the east side of the river. This assessment was in error and requires a rebate in the amount of \$4.43. Brad Basse moved to approve Rebate #19-15 to Leo, Joan and Theodore H. Seely for tax year 2014, Parcel #699 in the amount of \$4.43. Tom Ryan seconded the motion. Motion carried.

2. Rebate #20-15 to Seely, Leo, Joan and Theodore H, Parcel #699, for tax year 2015. Seely was assessed for a remnant parcel of 10 acres, described as being in Lots 3 and 6, easterly or northeasterly of a line in the Big Horn River, Section 29, T44N, R94W, 6th PM, Hot Springs County, Wyoming. Based on an affidavit recorded in October, 2015, it was an error to ever describe land in Lots 3 and 6, easterly or northeasterly of a line, as they do not exist on the east side of the river. This assessment was in error and requires a rebate in the amount of \$4.67. Tom Ryan moved to approve Rebate #20-15 to Leo, Joan and Theodore H. Seely for tax year 2015, Parcel #699 in the amount of \$4.67. Brad Basse seconded the motion. Motion carried.

The following Supplementals have been processed through the Treasurer's office:

1. Coronado Oil Company - DOR NOVC 2016-0015 - Parcel #973 for tax year 2014 (District #100) – Oil Production at Hand Creek, Group #554 during 2013. Coronado filed amended return on their own initiative to report production at Hand Creek during 2013, resulting in underassessment of 9,732, taxes in the amount of \$615.51.
2. Coronado Oil Company - DOR NOVC 2016-0015 - Parcel #973 for tax year 2015 (District #100) – Oil Production at Hand Creek, Group #554 during 2014. Coronado filed amended return on their own initiative to report production at Hand Creek during 2014, resulting in underassessment of 1,502, taxes in the amount of \$96.13.

Gravel Crushing Project

Clerk Webber presented the seven bids received for the County's 2016 Gravel Crushing project. Bids were received from the following: Hout Fencing of Wyoming, Inc. – Worland, \$160,750.00; AM Dirtworks, LLC – Buffalo, \$283,750.00; Frost Rock Products Company – Lovell, \$172,500.00; Mountain Construction – Lovell, \$170,750; Big Sky, Ltd. Of Wyoming – Pinedale, \$157,500.00; Depatco, Inc. – St. Anthony, Idaho, \$209,140.00; Big Horn Redi-Mix, Inc. – Thermopolis, \$122,250.00. Road & Bridge Supervisor Dave Schlager and project engineer Harry Hughes reviewed the bids for compliance and completeness and recommended awarding the project to the low bidder – Big Horn Redi-Mix, Inc. Brad Basse moved to award the contract for the 2016 Gravel Crushing project to Big Horn Redi-Mix, Inc. in the amount of \$122,250.00. Tom Ryan seconded the motion. Motion carried. In light of the amount budgeted for this project versus the amount of the low bid, Mr. Schlager will check with the DEQ to see if the air quality permit can be revised to allow for a larger amount of material. If the permit can be revised, a change order will be issued to increase the amount of gravel crushed for this project.

Disaster Mitigation Plan Funding Award

Emergency Coordinator Bill Gordon announced that Region 6, including Hot Springs County, has been selected as one of the recipients of the FY 15 PDM Grant awards. This grant will assist the Big Horn Basin counties in Region 6 with development of a Disaster Mitigation Plan. Mr. Gordon requested the Commissioners' signatures on letters to Guy Cameron and Melinda Gibson with Homeland Security expressing Hot Springs County's appreciation of the grant award. Brad Basse moved to approve the Commissioners' signatures on the letters of appreciation to Melinda Gibson, CFM – State Hazard Mitigation Officer and Guy Cameron, Director for the Wyoming Office of Homeland Security. Tom Ryan seconded the motion. Motion carried.

Correspondence

Fairboard Minutes – January, 2016

NRPC Minutes – January, 2016

NACO – WIRE 2016 Conference

Dept. of Revenue – 2016 Property Tax Appraiser Certification

Thermopolis/HS County EDC – Notification of Sale of Red Rock Commercial Center

Asset Management System Consulting – CityWorks Rural Entity Asset Management Systems

WTA Newsletter – Winter, 2016

Custer Gallatin National Forest

Bureau of Reclamation – Bighorn Basin Snowmelt Forecast

DEQ – Storage Tank Operator Notification

The Commissioners reviewed the foregoing correspondence items. Clerk Webber noted that the current FBO will be a certified Storage Tank Operator by the end of the month. No additional action was required.

Adjourn

There being no further business to come before the board, Tom Ryan moved to adjourn. John Lumley declared the meeting adjourned at 5:05 p.m.

ATTEST:

John P. Lumley, Chairman

Nina Webber, Clerk to the Board