

warning signs and pylons be placed in front of the doors until the ice guards are installed. Commissioner Ryan will talk to Atlas Roofing owner Wade Lippincott regarding setting a date for the required repairs. All repairs should be covered under the contractor's warranty.

Guardrail Project Contract Documents

Engineering Associates representative Anthony Barnett presented the contract documents with K's Construction for the East River Road Guardrail project for the Commissioners' consideration. Brad Basse moved to authorize the Chairman's signature on the Contract, Contract Covers and the Notice to Proceed for the CR #8 – East River Road Guardrail project. Tom Ryan seconded the motion. Motion carried. Mr. Barnett noted that the contractor has not asked for a winter shutdown at this time, but may do so later depending on the weather.

Airport Reuse Study Scope of Work Discussion

The Commissioners reviewed the proposed Scope of Work documents provided by GDA Engineers for the Airport Reuse Study. Tom Ryan moved to apply for the maximum Wyoming Business Council grant amount of \$15,000.00 and accept the Expanded Scope of Work as presented in the amount of \$21,000.00. Discussion: the Expanded Scope of Work includes the item "Evaluate funding sources and recommend funding plan", which the Commission believe is a vital part of the study. Motion carried. Brad Basse moved to place a notice in the January 21, 2016 edition of the Independent Record advertising a public hearing regarding the grant application to be held at 1:00 p.m. in the Annex Meeting Room on Tuesday, February 2, 2016. Tom Ryan seconded the motion. Motion carried.

Other Business

Consider Shafer #1 Well Permit Application – This item was tabled to the February 2, 2016 meeting. The county's geological consultant has been out of town and has not had a chance to review the permit application.

WCCA Sale/Purchase of Office Property – Chairman Lumley reported that the Wyoming County Commissioners Association is losing their office space in the Hathaway Building as a result of the ongoing Capitol building remodel. The previous office used by the WCCA is not and cannot be made ADA compliant, there is no meeting space in that building and it is too small to accommodate the current staff. The following motion is pending before the WCCA Board of Directors: *The WCCA should sell the property located at 409 E. 24th St. in Cheyenne and purchase the office building at 408 E. 23rd St. in Cheyenne subject to the terms of the buy/sell agreement negotiated during the closing period.* The shortfall in the building acquisition budget would be made up with a voluntary assessment from each county. Commissioner Basse moved to vote Aye on the pending motion and participate in the voluntary assessment in the amount of \$3,129.00 to come from Emergency Expenditures. Tom Ryan seconded the motion. Motion carried. Staff will notify WCCA Director Obermueller of the Commission's vote prior to noon, January 20, 2016.

Future Budgets/Hiring/Spending Limitations Discussion

The Commissioners discussed the large reduction in funds expected to be available for the 2016-2017 Budget Year. The County Attorney stated that the County is obligated to pay for those services required by statute, but nothing beyond that. The Commissioners will meet in work sessions in early March with elected officials and other department heads to discuss ways to reduce spending before any decisions are made on the budget. Clerk Webber was requested to come up with dates and coordinate with the Commissioners and department heads to schedule the work sessions for early March.

Correspondence

Fairboard Minutes – December, 2015

Library Board Minutes – December, 2015

Chamber of Commerce – Business, Non-Profit & Citizen of the Year Nomination Form

NW BOCES – Co-op Purchasing Information

Dept. of Audit – Special District Compliance Report; Special Districts Revenues & Expenditures Report; Statewide Revenues & Expenditures Report

Dept. of Audit – Cost of City/Town Government Report; Cost of County Government Report

NOWCAP – Housing Preservation Program Pre-Application Information

HSC Predator Management District – Income/Expense Report – 2015

The Commissioners reviewed the foregoing correspondence items. No additional action was required.

Adjourn

There being no further business to come before the board, Tom Ryan moved to adjourn. John Lumley declared the meeting adjourned at 6:10 p.m.

ATTEST:

John P. Lumley, Chairman

Nina Webber, Clerk to the Board