

County Road & Bridge department. The County Attorney has reviewed and approved this modified agreement. John Lumley moved to approve the Chairman's signature on Modification #4 of the Maintenance Agreement for Grass Creek Road between the U.S. Forest Service and Hot Springs County providing funding in the amount of \$8,000.00 for the time period of April 1, 2014-December 31, 2014. Brad Basse seconded the motion. Motion carried.

Prevention Management Organization – 16 Month Report Card

PMO Director Becky Mortimore presented a 16 Month Report Card detailing the PMO's activities statewide and discussed the activities specific to Hot Springs County. The PMO works to prevent abuse of alcohol, tobacco and other drugs as well as suicide prevention in Hot Springs County. Some of the programs offered include T.I.P.S. training for alcohol servers at local bars and restaurants, the use of an I.D. scanner at public events where alcohol is served, prescription-drug theft prevention flyers provided to local realtors, a local prescription drug drop-off box at the Law Enforcement Center, substance abuse prevention advertising and suicide prevention training. Ms. Mortimore noted that there is now a certified tobacco treatment specialist available through the hospital in the respiratory therapy department. The PMO receives funding through the legislature, and is currently slated to receive funding through June 30, 2015. Ms. Mortimore may be contacted at 307-864-4113 or through the website at www.pmowyo.org.

Computer Assisted Mass Appraisal RealWare V5 MOU

The Department of Revenue has scheduled an update starting in October, 2014 to the CAMA software and supporting hardware used by the Assessor's office. Hot Springs County's update is not scheduled until October, 2015. The DOR has requested the County complete a Memorandum of Understanding concerning the administration of the CAMA system update. As the County Attorney has a few issues with the MOU, action on this item was tabled to the June 3, 2014 meeting.

Consider Resolution 2014-03 – STWSD Resolution for Inclusion – Ryan

STWSD representative Neal Miller presented a Petition For Inclusion from Matt Ryan and Kristin Francisco and Ryan Brothers Trucking, Inc., including a metes and bounds description and maps as required by the Assessor. He also presented a resolution from the STWSD board accepting the Petition for Inclusion. This is actually more of a record-keeping issue to get the parties on the tax rolls with the state, as the parties are already within the District boundaries and have been receiving services. After reviewing the documents presented, Brad Basse moved to approve County Resolution & Order 2014-03 as follows:

**RESOLUTION & ORDER 2014-03
OF THE HOT SPRINGS COUNTY BOARD OF COUNTY COMMISSIONERS
INCLUDING THE PETITIONING LANDOWNERS INTO SOUTH THERMOPOLIS
WATER & SEWER DISTRICT WITHOUT ELECTION
OF ADDITIONAL BOARD MEMBERS**

THIS MATTER of the Inclusion of additional landowners in the South Thermopolis Water & Sewer District has come before the Hot Springs County Board of County Commissioners (herein called "the Board"), pursuant to STWSD Resolution 5-8-2014, entitled A RESOLUTION AUTHORIZING ACCEPTANCE OF A PETITION FROM MATTHEW RYAN, KRISTIN FRANCISCO, AND RYAN BROTHERS TRUCKING, INC. TO BE ANNEXED INTO THE SOUTH THERMOPOLIS WATER & SEWER DISTRICT. The Board finds that the Petition is properly signed by the all the voters within the area to be included and filed with the County Clerk and that an order should be entered approving the Petition; therefore;

IT IS HEREBY ORDERED by the duly elected, qualified and acting Hot Springs Board of County Commissioners, by and through its Chairman, that the Resolution for Inclusion of Petitioning Landowners within South Thermopolis Water & Sewer District is hereby APPROVED and Matthew M. Ryan, Kristin M. Francisco and Ryan Brothers Trucking, Inc. and their associated real property as described in their application is included within the South Thermopolis Water & Sewer District.

IT IS FURTHER HEREBY ORDERED AND HELD that an election need not be held for an additional director as none is required in accordance with Wyoming Statutes.

IT IS FURTHER HEREBY ORDERED AND HELD to amend the district map to include the real property of Matthew M. Ryan, Kristin M. Francisco and Ryan Brothers Trucking, Inc. as described in their Petition for Inclusion.

DATED this 20th day of May, 2014.

BOARD OF COUNTY COMMISSIONERS OF HOT SPRINGS COUNTY, WYOMING

ATTEST:

Mike Baker, Chairman

Nina Webber, County Clerk

John Lumley seconded the motion. Discussion: the resolution and accompanying documents will be recorded in the Clerk's office upon approval by the Commissioners. Motion carried.

Airport Update

Phase III Update – GDA representative Jeremy Gilb presented Change Order No. 1 to the Phase III project for the Commissioners' signature as approved at the previous Commissioners meeting. The changes discussed at the last meeting have been incorporated and approved by the FAA and WYDOT.

Phase IV Update – Mr. Gilb presented a funding timeline and bid schedule tabulation for the Commissioners' consideration and discussion prior to awarding any of the bid schedules for the Phase IV project. Mr. Gilb indicated that the bid hold was 90 days, meaning the Commissioners technically do not have to award the bid until the end of July. After a review of the funding timeline and Bid Schedules 1, 2 and 3, the Commissioners elected to award the Phase IV Bid at a later date when they have more information on the timing of the funding availability.

ARCA Search Presentation

ARCA Search representative Peter Fox appeared before the Commissioners at Clerk Webber's request to discuss archiving services provided by his company. ARCA Search provides photographic imaging for records preservation enabling rapid, efficient record search and retrieval. Clerk Webber plans to include funding for ARCA Search's services in the upcoming budget and wanted to acquaint the Commissioners with the possibilities available. No action was taken on this item at this time.

E-Citation Grant Application Discussion

Lieutenant Dan Pebbles appeared before the Commissioners to discuss a potential grant available from the Wyoming Supreme Court to help offset the initial costs associated with implementing electronic citations in the state of Wyoming. The Supreme Court has budgeted \$1,500,000.00 in grant money to be distributed to local governments during the 2015-2016 fiscal year. Lt. Pebbles indicated that he believes eventually the e-citation system will be required statewide and would like to utilize the grant money while it is available. The grant is a 50-50 match, with startup costs estimated at \$44,390.00 (County match - \$22,195.00) and estimated ongoing annual costs at the conclusion of the grant of \$8,049.00. In addition to enabling e-citations, the system would increase efficiency by enabling officers to access the report system from their vehicles without traveling back and forth to the LEC to file reports. John Lumley moved to authorize Lt. Pebbles to apply for the Supreme Court grant funds. Brad Basse seconded the motion. Discussion: in the case that the match money was not available, the grant would not have to be accepted if awarded. Motion carried.

WYDOT Airport Economic Impact Study

This study outlines the economic impact of airports statewide and individually to their respective communities. A copy of the study was provided to the newspaper and is available in the Clerk's office for public review. No further action was necessary on this item.

Other Business

Well Permit – Wychgram Yard #1 – Dan Wychgram appeared before the Commissioners to request a letter in support of his well permit application for Wychgram Yard #1 to the State Engineer's Office. After reviewing the application and supporting documentation, Brad Basse moved to approve the application and write a letter in support of the application to the SEO. John Lumley seconded the motion. Discussion: Mr. Wychgram will receive a copy of the letter when it is sent. Motion carried.

Open Jail Lighting Bids – One bid was received for the Jail Lighting project. After review, John Lumley moved to approve the bid submitted by Jadeco, Inc. in the amount of \$433.00 for installation of lighting in the jail. Mike Baker seconded the motion. Commissioner Basse abstained from discussion and voting due to his company's interest in the project. Motion carried.

Memorandum of Understanding – Weed & Pest and Road & Bridge – As discussed at the March 4, 2014 meeting, the Weed & Pest District presented an MOU for the Commissioners' consideration relating to noxious weed control on county road, rights-of-way and related properties such as pull-outs and material

source sites. Weed & Pest will take over this task from the Road & Bridge department at no additional cost to the county. The County Attorney has reviewed the MOU and finds it to be acceptable. John Lumley moved to approve the Memorandum of Understanding between Hot Springs County and the HSC Weed & Pest Control District for noxious weed control within the County. Brad Basse seconded the motion. Discussion: The MOU will be adjusted to correct the Chairman's name and other typos. Motion carried.

Correspondence

- Airport Monthly Operations Report** – April, 2014
- Chamber of Commerce Newsletter** – May, 2014 (Basket)
- Museum Board Minutes** – February, 2014 and March, 2014
- Thermopolis Volunteer Fire Department** – Fireworks Show Donation Request
- Fair Board Minutes** – April, 2014
- Bureau of Reclamation** – Snowmelt Runoff Forecast
- Park County** – Notice of Meeteetse Landfill Closure & Comment Period
- WYDOT** – STIP Meeting Date Notification
- American Lands Council** – Request for WCCA Member Counties to Join the ALC
- Commissioners** – Vacation/Comp Time Accrual Spreadsheet – Discussion ensued regarding ways to enforce the eighteen months maximum carryover of vacation/comp time as stated in the Personnel Policy. No action was taken at this time.
- WYTRANS** – 26th Annual Conference Dates
- NRPC Minutes** – April, 2014

Adjournment

There being no further business to come before the Board of County Commissioners at this time, John Lumley moved to adjourn. Chairman Baker declared the meeting adjourned at 7:35 p.m.

ATTEST:

Mike Baker, Chairman

Nina Webber, Clerk to the Board