

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS) OFFICE OF THE BOARD OF
) COUNTY COMMISSIONERS
) THERMOPOLIS, WYOMING
) October 21, 2014

The Hot Springs Board of County Commissioners met in regular session on Tuesday, October 21, 2014 at 4:00 p.m. in the Public Meeting Room at the Government Annex. Present were Commissioners Mike Baker, Brad Basse and John Lumley. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Baker led those present in the Pledge of Allegiance.

Approval of Agenda

John Lumley moved to approve the agenda with the following changes:

| | | | |
|----------------|------------------|----------------------------|--|
| DELETE: | 4:05 p.m. | Bo Bowman | 1. Kirby Creek Subdivision Final Plat |
| ADD: | 4:05 p.m. | Shelley Deromedi | 1. Tax Rebate – Marathon Oil Company |
| | 4:50 p.m. | STWSD – Neil Miller | 4. Resolution 2014-08 – STWSD Boundary Map |
| | 6:10 p.m. | Commissioners | 9. TRANE Certificate of Final Completion |
| | 6:15 p.m. | Correspondence | 8. Fair Board – Letter to State Park Division |

Brad Basse seconded the motion. Motion carried.

Tax Rebate

Assessor Shelley Deromedi presented the following tax rebate for the Commissioners' approval:

Rebate #13-14 – Parcel #995 for tax year 2013 (District 100) – Marathon Oil Company – DOR NOVC 2014-0748. Marathon filed amended return to correct discrepancies discovered in examination of WOGCC Form 2 and Annual Gross Products reporting resulting in over assessment at Grass Creek, Group #011526, of 34,965. This over assessment calls for a rebate of taxes in the amount of \$2,193.46.

Brad Basse moved to approve Rebate #13-14 for Parcel # 995 to Marathon Oil Company for Tax Year 2013 in the amount of \$2,193.46. John Lumley seconded the motion. Motion carried.

Airport Update

Construction Update – Jeremy Gilb reported that paving at the new airport should be finished by the end of this week. He anticipates completion of Phases III and IV prior to the end of the year. Topsoil will be placed around the entire apron area to enable seeding for erosion control until the buildings planned for this area can be constructed. Mr. Gilb presented the SRE Building grant paperwork for Chairman Baker's signature as approved at the previous meeting.

Building Area Discussion –Dustin Spomer provided a DRAFT Scope of Work for the Terminal & Snow Removal Equipment Building project for the Commissioners' review. Mr. Spomer recommended the services of an architect be considered for this project. He will have firmer information on what that might cost at his next report. Mr. Spomer presented a DRAFT Hangar Location Exhibit for the Commissioners' review.

Relocation Update – Mr. Spomer reported that confirmation of contact information for Jamie Bardell has been received. Charlie Holden has requested more information from GDA to aid in his displaced person claim. Joe Holden is to have his final claim information in to Dryden & LaRue by October 23rd for processing.

Youth Alternatives Director Resignation

Youth Alternatives Director Alan Rossler joined the meeting by phone. He has submitted a letter of resignation effective November 24, 2014. After consideration of the offer of a furlough by the

Commissioners at their last meeting, Mr. Rossler feels that it would be unfair to take the furlough as he has no idea when he might be able to return to work. Chairman Baker expressed the Commissioners' gratitude for Mr. Rossler's service and sincere regret at his resignation. Brad Basse moved to accept Alan Rossler's resignation as the Director of the Youth Alternatives program effective November 24, 2014 and begin the search for his replacement immediately. John Lumley seconded the motion. Motion carried.

Resolution 2014-07 – STWSD Boundary Map

STWSD Board Chairman Neil Miller presented the amended Boundary Map for the South Thermopolis Water & Sewer District for the Commissioners' acceptance. The District has approved their resolution #08-14-14-02 establishing the current boundaries of the District and received approval of the map from the Assessor. Brad Basse moved approval of Resolution 2014-08 as follows:

**RESOLUTION & ORDER 2014-08
OF THE HOT SPRINGS COUNTY BOARD OF COUNTY COMMISSIONERS
ACCEPTING THE FINAL BOUNDARY MAP AS SUBMITTED BY THE SOUTH
THERMOPOLIS WATER & SEWER DISTRICT**

BE IT RESOLVED BY THE HOT SPRINGS COUNTY BOARD OF
COMMISSIONERS AS FOLLOWS:

WHEREAS, the South Thermopolis Water & Sewer District Board of Directors at a regular meeting on August 14, 2014 by a majority of a quorum approved STWSD Resolution #8-14-14-02 approving the attached South Thermopolis Water & Sewer District Boundary Map as the official representation of the District Boundary as it exists in Hot Springs County, Wyoming, and

WHEREAS, County Commissioners have reviewed STWSD Resolution #8-14-14-02 and the attached South Thermopolis Water & Sewer District Boundary Map and find that the Resolution is properly signed by the Chairman of the STWSD Board of Directors and that an order should be entered approving the Resolution and Boundary Map; therefore;

IT IS HEREBY ORDERED AND HELD to accept Resolution #8-14-14-02 and the attached map outlining the South Thermopolis Water & Sewer District Boundary in Hot Springs County, Wyoming

DATED this 21st day of October, 2014.

**BOARD OF COUNTY COMMISSIONERS OF HOT SPRINGS COUNTY,
WYOMING**

ATTEST:

Mike Baker, Chairman
Brad Basse, Vice-Chairman
John Lumley, Commissioner

Nina Webber, County Clerk

John Lumley seconded the motion. Motion carried.

Courthouse Employees – HVAC System Discussion

Employees from the Clerk of District Court, County Clerk, County Attorney, and Law Enforcement Center offices appeared before the Commissioners to discuss the climate control issues resulting from the recent WYECIP project. Maintenance Supervisor Chuck Carver was not present as he was on vacation. The primary objective of the employees is office control over their individual thermostats. After considerable discussion, the Commissioners agreed that there are still problems with the way the system is performing and will take the information received from the employees under consideration when reviewing TRANE's request for a Certificate of Final Completion later in this meeting.

Main Street Thermopolis Program Update

Chamber of Commerce Director Meri Ann Rush asked for the Commissioners’ signature on a letter to the Wyoming Business Council informing them of Thermopolis’ intent to apply to the Wyoming Main Street Program as an Affiliate Community. The letter will be signed by Representative Winters, Town of Thermopolis representatives and Chamber of Commerce representatives as well as the Commissioners and Main Street Thermopolis Chairman Stefanie Crozier. John Lumley moved to approve the Chairman’s signature on the letter to the WBC. Brad Basse seconded the motion. Motion carried.

Well Permit Review Discussion

Commissioner Lumley reported that he has contacted Dan Wychgram about reviewing the Well Permit applications received by the County. Mr. Wychgram has indicated his willingness to do so. Staff will contact Mr. Wychgram to get him set up to do this.

Consensus Grant Discussion

Clerk Webber reported that she has confirmed that any money allotted to, but not used by the completion of an approved Consensus project, could be used for projects on the approved Substitution Consensus Project List. Brad Basse moved approval of the Chairman’s signature on the following Hot Springs County Consensus Grant Project applications: SRE/Terminal Building - \$150,000.00; Museum Roof Replacement & Historical Façade Repair - \$112,000.00; Fair Building Floor Replacement - \$48,000.00; WyoLink Dispatch Console Upgrade - \$100,000.00; Lane 7 Drainage Improvement - \$24,000.00; Library Chiller/Compressor Replacement - \$46,400.00. John Lumley seconded the motion. Motion carried.

Brad Basse moved to approve the Joint Resolution for the CWCBG Application Form for Fiscal Year 2015-16 as presented, with the Hot Springs County Projects being the SRE/Terminal Building at the new airport, Museum Roof Replacement, Fair Building Floor Replacement, and the WyoLink Dispatch Console Upgrade; the Town of Thermopolis project being the Emergency Sewer Replacement; and the South Thermopolis Water & Sewer District System Rehabilitation & Expansion project, as well as Substitution Projects being Hot Springs County – Lane 7 Drainage and Library Chiller/Compressor Replacement; and Town of Kirby – Storage Tank Supply Line – 2014 - motion being contingent on approval and signature by representatives of the Town of Thermopolis. John Lumley seconded the motion. Motion carried.

Resolution #2014-07 – Schlattman Magistrate Appointment

Pursuant to an order from 5th Judicial Court Judge Thomas W. Herrington, John Lumley moved to approve Resolution #2014-07 as follows:

BEFORE THE BOARD OF COUNTY COMMISSIONERS HOT SPRINGS COUNTY

RESOLUTION NO. 2014-07

WHEREAS, Judges of the Circuit Court in the 5th Judicial District have recommended Kristen Schlattman as a part-time magistrate; and

WHEREAS, Kristen Schlattman has agreed to act in that capacity and appears to be qualified to act as a part-time magistrate,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS in and for Hot Springs County that Kristen Schlattman should be appointed as the part-time magistrate in and for Hot Springs County pursuant to Section 5-9-207 WSA 2001 subject to further Order of the Circuit Court Judges.

RESOLVED THIS 21ST day of October, 2014.

ATTEST:

Nina Webber, County Clerk

Mike Baker, Chairman
Brad Basse, Vice-Chairman
John Lumley, Commissioner

Brad Basse seconded the motion. Motion carried.

TRANE – Certificate of Final Completion – WYECIP Project

After a few days on-site in an attempt to resolve continuing equipment performance issues in connection with the WYECIP project, TRANE representatives have once again submitted a Certificate of Final Completion for consideration and signature by the Commissioners. After receiving input from numerous county employees earlier in the meeting, and personal inspection by the Chairman, the Commissioners agreed that the project has not yet been completed to their satisfaction. The Certificate of Final Completion will not be signed at this time. Chairman Baker will notify TRANE and Chuck Carver that he and County Attorney Williams will be the only points of contact for all future communication with TRANE representatives. Chairman Baker will work with staff to draft a memo to all County elected officials requesting documentation of the issues faced in each office, to include date, time and nature of the problem over the next few weeks for presentation to TRANE. A letter will also be drafted to TRANE indicating that there are still performance issues that do not allow the Certificate of Final Completion to be signed at this time.

Correspondence

State Dept. of Audit – Special Districts Non-Compliance Report

HSCSD #1 – 2014 Reading Challenge

State Parks Division – Wind River Reservation Interpretive Plan for the Eastern Shoshone and Northern Arapahoe

Chamber of Commerce – Director Rosters

Fair Board – Agenda

Idaho AGC – On-Line Plan Room Notification

Fair Board – Letter to State Parks Division

The Commissioners reviewed the correspondence items. No further action on the items was required at this time.

Adjournment

There being no further business to come before the Board of County Commissioners at this time, John Lumley moved to adjourn. Chairman Baker declared the meeting adjourned at 6:40 p.m.

ATTEST:

Mike Baker, Chairman

Nina Webber, Clerk to the Board