

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS) OFFICE OF THE BOARD OF
) COUNTY COMMISSIONERS
) THERMOPOLIS, WYOMING
) June 17, 2014

The Hot Springs Board of County Commissioners met in regular session on Tuesday, June 17, 2014 at 4:00 p.m. in the Public Meeting Room at the Government Annex. Present were Commissioners Mike Baker, Brad Basse and John Lumley. Also present were County Attorney Jerry Williams, County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Baker led those present in the Pledge of Allegiance.

Approval of Agenda

John Lumley moved to approve the agenda with the following addition:

ADD: Commissioners 8. Consider MSA-HSC Airport Draft for Signature

Brad Basse seconded the motion. Motion carried.

Maternal Child Health Contract

This item was tabled to a later meeting as it is still under review at the State Attorney General's office.

Public Health Response Coordinator Contract

County Health Manager Marie McDougall presented the Public Health Response Coordinator contract for the Commissioners' consideration. This contract provides funding for the development of public health emergency preparedness and response capability by local Coordinator Mary Gordon. The County Attorney has reviewed this contract. John Lumley moved to approve the PHRC Contract between the Wyoming Department of Health-Public Health Division and Hot Springs County in the amount of \$38,400.00 for the time period of July 1, 2014 – June 30, 2015. Brad Basse seconded the motion. Motion carried.

County Health Officer Contract

Ms. McDougall presented the County Health Officer contract for the Commissioners' consideration. This contract provides supplemental funding to enable the County Health Officer, Dr. Howard Willson, to provide additional support to the County and the Public Health Office in the areas of emergency preparedness and response. The County Attorney has reviewed this contract. Brad Basse moved to approve the contract between the Dept. of Health-Public Health Division, Dr. Willson and Hot Springs County in the amount of \$9,600.00 for the time period of July 1, 2014 – June 30, 2015. John Lumley seconded the motion. Motion carried.

STWSD Utility License Agreement Variance Requests

Engineering Associates representative Anthony Barnett and Road & Bridge Supervisor Dave Schlager appeared before the Commissioners to clarify previously requested variances on the approved utility license agreements for the South Thermopolis Water & Sewer District's water line expansion project. The original plans for the project remain in place, but the various funding agencies have asked for further clarification on the requested variances. Maps showing the specific location of the variances were submitted for attachment to the ULA's, and a written description of the variances will be submitted for attachment to the Modification Requests prior to signature by the Commission Chairman.

CR #31 – Brad Basse moved to approve the modification to the approved HSC ULA with STWSD for Road #31 to allow a variance for the pipeline to cross the road at less than the required 90-degree angle. John Lumley seconded the motion. Motion carried.

CR #33 - Brad Basse moved to approve the modification to the approved HSC ULA with STWSD for Road #33 to allow a variance for the pipeline to be located within the County right-of-way outside the 6' limitation stated in the ULA due to right-of-way alignment and topography. John Lumley seconded the motion. Motion carried.

CR #34 - Brad Basse moved to approve the modification to the approved HSC ULA with STWSD for Road #34 to allow a variance for the pipeline to cross the road at less than the required 90-degree angle, and for the pipeline to be located within the County right-of-way outside the 6' limitation stated in the ULA due to right-of-way alignment and topography. John Lumley seconded the motion. Motion carried.

CR #34E – Brad Basse moved to approve the modification to the approved HSC ULA with STWSD for Road #34E to allow a variance in the three instances indicated on the supplied map to allow the pipeline

to encroach on the gravel surface of the roadway due to the alignment of the right-of-way. John Lumley seconded the motion. Motion carried.

CR #35E – Brad Basse moved to approve the modification to the approved HSC ULA with STWSD for Road #35E to allow a variance for the pipeline to encroach on the gravel surface of the roadway due to the alignment of the right-of-way. John Lumley seconded the motion. Motion carried.

CR #37 – Brad Basse moved to approve the modification to the approved HSC ULA with STWSD for Road #37 to allow variances for the pipeline to cross the road at less than the required 90-degree angle, to encroach on the gravel surface of the roadway, and to allow an open cut within the roadbed to sleeve the pipeline crossing. John Lumley seconded the motion. Motion carried.

UW-Extension Educator FY2015 County Contract

UW-Extension Administrative Assistant Vickie Nichols presented the FY2015 Salary Contribution Agreement for 4-H/Youth Extension Educator Joey Johnson for the Commissioners' consideration. John Lumley moved to approve the FY2015 agreement between the University of Wyoming and Hot Springs County for the services of the 4-H/Youth Extension Educator in the amount of \$23,658.00 covering the time period July 1, 2014-June 30, 2015. Brad Basse seconded the motion. Motion carried.

Emergency Management Monthly Report

Emergency Management Coordinator Bill Gordon reported that all paperwork is complete on the FY2011 Homeland Security Grants for the Coroner, Sheriff and County Emergency Management departments. Annual inventory reports will be required going forward to account for any items purchased with these grant funds with a fair-market per-unit value of \$5,000.00 or more. Mr. Gordon will compile and submit these reports annually.

Court Security Management Committee Annual Report

Sheriff Lou Falgoust and Lt. Dan Pebbles appeared before the Commissioners to discuss the current status of the County Court Security Management Committee. A letter has been received from the Office of Homeland Security requesting a written report of the County's Court Security status by July 1, 2014 and annually thereafter. Lt. Pebbles has completed the Court Security Standards Checklist and will submit it to the OHS by July 1 as requested. The County CSM Committees were established by the Wyoming Court Security Act 5-11-101, Standard 2009-1. The Hot Springs County CSMC has not yet met, but the Commissioners agreed it should do so in the near future. Members of the committee as set out by Standard 2009-1 include representatives from the Board of Commissioners and the Sheriff's Department, one judge from the Circuit Court and one judge from the District Court in the County, as well as others selected, appointed and approved in writing by the County Commissioners. Other members recommended by Lt. Pebbles include the Emergency Management Coordinator, County Attorney, Clerk of District Court, Treasurer, Assessor and County Clerk. John Lumley moved to appoint Mike Baker as the Board of Commissioners representative to the County Court Security Committee. Brad Basse seconded the motion. Motion carried. Commissioner Baker will work with staff to set up an initial CSMC meeting date and time and notify committee members of the meeting.

USFS Law Enforcement Master Agreement / Annual Operating Plan 2014-2015

Clerk Webber presented the Master Agreement / Annual Operating Plan between the US Forest Service and the Hot Springs County Sheriff's Department for law enforcement services in the Shoshone National Forest for the Commissioners' approval. John Lumley moved to approve the Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the Hot Springs County Sheriff's Department and the USDA Forest Service, Shoshone National Forest for law enforcement services in the Shoshone National Forest at the rate of \$25.00/hour (total reimbursement amount not to exceed \$3,500.00) for the period June 1, 2014-March 30, 2015. Brad Basse seconded the motion. Motion carried.

Guardian Ad Litem Memorandum of Understanding

The Commissioners reviewed the Memorandum of Understanding submitted by the Wyoming Guardian Ad Litem Program for GAL legal representation in various juvenile court proceedings in Hot Springs County beginning July 1, 2014 through June 30, 2016. The County Attorney has reviewed the MOU for content and form. John Lumley moved to approve the Memorandum of Understanding between the State Guardian Ad Litem Program and Hot Springs County for Guardian Ad Litem services in Hot Springs

County. Brad Basse seconded the motion. Discussion: County costs to be not less than 25% of incurred GAL fees and not less than 25% of administrative costs. Motion carried.

Minimum Site Assessment – HSC Airport

Inberg-Miller has submitted a draft of the Minimum Site Assessment report for the current Hot Springs County Airport for the Commissioners' review and signature. After reviewing the report, Brad Basse moved to approve the Chairman's signature on the Tank Owner Certification form for the Minimum Site Assessment for the current airport site. John Lumley seconded the motion. Motion carried.

Other Business

WYECIP Grant Agreement Extension – As the WYECIP project has not yet been completed to the Commissioners' satisfaction, the Wyoming Business Council has requested an extension of the Grant Agreement to June 30, 2015. Brad Basse moved to approve the extension of the Grant Agreement between Hot Springs County and the Wyoming Business Council through June 30, 2015. John Lumley seconded the motion. Motion carried.

Public Defender Appointment Review – The Office of the Wyoming State Public Defender has appointed Brandon Scott Vilos as a part-time contract Assistant Public Defender for the Fifth Judicial District and has so notified the Commissioners. After reviewing the letter of appointment, the Commissioners had no objections to Mr. Vilos' appointment.

Correspondence

Library Board Minutes – May, 2014

NRPC Minutes – May, 2014

Fair Board Minutes – May, 2014

Bureau of Reclamation – Snowmelt Runoff Forecast

Planner – Jellis De-Annexation Legal Request for Reconsideration

Airport Monthly Operations Report – May, 2014

County Attorney – Webber Bond Review

Adjournment

There being no further business to come before the Board of County Commissioners at this time, John Lumley moved to adjourn. Chairman Baker declared the meeting adjourned at 5:45 p.m.

ATTEST:

Mike Baker, Chairman

Nina Webber, Clerk to the Board