

STATE OF WYOMING                    )  
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COUNTY OF HOT SPRINGS         )  
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OFFICE OF THE BOARD OF  
COUNTY COMMISSIONERS  
THERMOPOLIS, WYOMING  
April 21, 2015

The Hot Springs Board of County Commissioners met in regular session on Tuesday, April 21, 2015 at 4:00 p.m. in the Public Meeting Room at the Government Annex. Present were Commissioners Brad Basse, John Lumley and Tom Ryan. Also present were County Clerk Nina Webber and Administrative Assistant to the Commissioners Penny Herdt. Chairman Basse led those present in the Pledge of Allegiance.

**Approval of Agenda**

John Lumley moved to approve the agenda with the following changes:

- DELETE:**           6. b. Courthouse Blinds RFP
- 7. Wallingford - Skelton Road Discussion
- ADD:**               7. Commissioners – Shoshone Forest Plan Cooperator Letter

Tom Ryan seconded the motion. Motion carried.

**Bid Opening/Award – Museum Roof Project**

Clerk Webber opened the only bid received. Redd Roofing out of Powell, Wyoming submitted a bid in the amount of \$89,763.00. The bid acknowledges, but does not include costs for Addendum No. 1, as the drains will be installed by a different contractor. Tom Ryan moved to approve the bid from Redd Roofing in the amount of \$89,763.00. John Lumley seconded the motion. Discussion: the formal contract will be submitted to the County Attorney for approval. Motion carried.

**Airport Update**

Phase III & IV Update – Jeremy Gilb presented the Commissioners with a drawing showing the final location of the job trailer. The sewer system is being installed this week. Mr. Gilb indicated that the contractor will be finished within the next two weeks. The high spots on the pavement have been eliminated and the pavement has passed all testing. Mr. Gilb presented the application to High Plains Power for service for the hydraulic gate and lights. Tom Ryan moved to approve the chairman’s signature on the application for electric service for the hydraulic gate and lights from High Plains Power. John Lumley seconded the motion. Motion carried.

Phase V Update – Mr. Gilb reviewed the Phase V utility layout plan for the apron area and discussed who would be responsible for the costs associated with the installation. John Lumley moved to approve the power layout plan to be submitted to High Plains Power for an estimate. Tom Ryan seconded the motion. Motion carried.

Bid award – Mr. Gilb presented the recommendation of award for the Phase V – Airport Lighting and NAVAIDS for the Commissioners’ consideration. John Lumley moved to award the Phase V – Airport Lighting and NAVAIDS project bid to Mountain West Electric, Inc., for Bid Schedule 1+2 in the amount of \$1,444,230.20, per GDA’s recommendation. Tom Ryan seconded the motion. Discussion: a letter will be sent to the FAA and WYDOT notifying them of Hot Springs County’s acceptance of the recommendation of award. Motion carried. John Lumley moved to authorize the Chairman’s signature on the Notice of Award to Mountain West Electric, Inc. when notice of the Phase V grant approval and award amount has been received from the FAA and WYDOT. Tom Ryan seconded the motion. Motion carried.

Fuel System – Mr. Gilb reviewed cost estimates for installation of a new, self-contained AVGAS tank and pumping system at the new airport, and the various ways the system might be paid for. No action was required at this time.

SRE / Terminal Building Contract – Dustin Spomer presented the revised contract with Diamond Point Construction, Inc. for construction of the SRE/Terminal Building. The contract has been reviewed by the County Attorney and his requested changes have been made, but he has not reviewed the final document. Commissioner Basse recused himself from voting due to his status as a potential sub-contractor on the project. Tom Ryan moved to approve the Vice-Chairman’s signature on the contract between Hot Springs County and Diamond Point Construction, Inc. for construction of the SRE/Terminal Building as awarded at the April 13<sup>th</sup> meeting, contingent upon receipt of the Bonds and Insurance verification, review by the County Attorney, and written WYDOT approval.

Hangar Construction – A general ground lease agreement for potential hangar owners was approved at a previous meeting. Mr. Spomer agreed to draw up a checklist regarding the minimum standards for use by

the Commissioners in negotiating with those wishing to construct new hangars and/or move in hangars from the old airport and place them on leased property at the new airport.

Funding/Grant Review – Mr. Gilb presented a spreadsheet for the Commissioners’ review outlining the current grant funding and county match amounts for the airport project. He will work with Clerk Webber to keep this sheet up to date to enable efficient tracking of the different grants currently being used.

### **Black Mountain Road Study Contract**

Joe DesJardin presented the final contract with GDA for the Black Mountain Road Study for the Commissioners’ signature. The contract has been revised to accommodate the County Attorney’s requested changes. Tom Ryan moved to approve the Chairman’s signature on the contract between GDA Engineers and Hot Springs County for the Black Mountain Road Planning Study in the amount of \$31,200.00. John Lumley seconded the motion. Motion carried. The project will proceed upon receipt of the AFE from WYDOT.

### **OpenGov Discussion**

Brendan Carry with OpenGov joined the meeting via phone call to answer questions regarding his company’s product. Cost of the product is based on total budget – based on \$20MM budget, the annual cost would be \$6,000.00. The cost is set for three years, but if the budget goes down, so will the cost. Mr. Carry stated that, for a three-year agreement, they would waive the \$1,500.00 implementation fee and offered another 10% reduction to bring the annual cost down to \$5,400.00. The Commissioners will discuss the matter during their budget meetings and return this item to a future agenda for decision.

### **Owl Creek Water District CDBG Closeout Certificate**

John Lumley moved to approve the Chairman’s signature on the Certificate of Completion for the Owl Creek Water District’s Water Supply Project. Tom Ryan seconded the motion. Discussion: the original grant from the Wyoming Business Council Investment Ready Communities Program was for \$500,000.00, the total amount expended was \$495,031.00, leaving a balance of \$4,969.00 to be de-obligated. Motion carried.

### **Joint LEC Sidewalk Project RFP Review**

Chuck Carver presented the revised RFP for the Joint LEC Sidewalk project for the Commissioners’ review. The Commissioners authorized Mr. Carver to release the RFP after changing the word “additional” to “alternate” in the subsection referring to subsurface excavation, replacement and compaction. Proposals will be due by 5:00 p.m. on June 1<sup>st</sup>. The bids will be opened and awarded at the June 2<sup>nd</sup> meeting. The project will be required to be complete by June 30, 2015.

### **Road & Bridge Report**

Dave Schlager appeared before the Commissioners for quick update on Skelton Road. The Right-of-Way has been surveyed and monuments placed. Mr. Schlager noted that there is a structure currently located in the Right-of-Way that has not been permitted. He will provide the landowner with a Utility License Agreement Application for submission at the May 5<sup>th</sup> Commissioners meeting.

### **Shoshone Forest Plan Cooperator Letter**

Commissioner Lumley presented a draft of a letter to Shoshone National Forest Supervisor Joe Alexander for the Commissioners’ consideration. The letter asks Mr. Alexander to follow CEQ guidelines which require Counties to be invited to be cooperators on the travel management component of the Shoshone Forest Plan revision and reconsider his decision to eliminate separate meetings for cooperating agencies in favor of holding all discussions regarding the travel management component of the Shoshone Forest Plan Revision in a public forum. John Lumley moved to approve the Commissioners’ signature on the letter as drafted. Tom Ryan seconded the motion. Motion carried.

### **FBO Contract Discussion**

The Commissioners discussed the future of the FBO position at the new airport. Input was received from Dustin Spomer and Tim and Sylvia Lippincott. No action was taken at this time.

### **Other Business**

**Commissioners Scholarship** – The Commissioners received eleven applications for three Scholarships. One applicant was disqualified for failure to submit a hand-written statement of need as directed. It was

noted that the Commissioner Scholarships are an extension of and supplement to the Hathaway scholarship program and can only be used at Wyoming state schools, i.e., UW or one of the Community Colleges. After reviewing the applications, the Commissioners selected three scholarship recipients and three alternate recipients. Identification of the winners will be withheld until the awards ceremony on May 12<sup>th</sup>.

**Correspondence**

**State Board of Equalization** – Resetting of Hearing Date for Legacy Reserves Appeal

**Airport Monthly Operations Report** – March, 2015

**Bureau of Reclamation** – Boysen Runoff Forecast Update

**Wyoming Assn of Conservation Districts** – 2015 Wyoming Watersheds Progress Report

**Adjourn**

There being no further business to come before the board, John Lumley moved to adjourn. Brad Basse declared the meeting adjourned at 7:10 p.m.

ATTEST:

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Brad Basse, Chairman

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Nina Webber, Clerk to the Board