



arrangements and has been reviewed and approved by the County Attorney. John Lumley moved to approve the Long Term Care-Home/Community Based Services Contract between the Wyoming Department of Health and Hot Springs County Public Health Nursing for the time period of January 1, 2015 through December 31, 2016. Brad Basse seconded the motion. Motion carried

### **Kirby Creek Subdivision – Final Plat**

Planner Bo Bowman presented the final plat of the Kirby Creek Subdivision for the chairman's signature as previously approved. All conditions set forth for approval of the final plat have been met. Chairman Baker signed the plat and Planner Bowman indicated it will be recorded in the Clerk's office by the end of the week.

### **Tax Rebate/Supplemental**

Assessor Shelley Deromedi presented the following tax rebate for the Commissioners' approval:

1. Rebate #17-14 – Parcel #3374 for tax year 2013 (District 100) – CITATION OIL & GAS CORPORATION–DOR NOVC 2014-0900. Citation filed an amended return to correct discrepancies discovered by the DOR in an examination of WOGCC Form 2 and Annual Gross Products reporting for the 2012 production year on Group #8839 at Little Buffalo Basin. There was an over assessment of \$5,032 necessitating a rebate of taxes in the amount of \$333.23. John Lumley moved to approve Rebate #17-14 to Citation Oil & Gas Corporation for Parcel #3374 in the amount of \$333.23. Brad Basse seconded the motion. Discussion: Commissioner Basse asked for an explanation of the Notice of Valuation Change, as the numbers were somewhat different than he had expected. Assessor Deromedi explained the discrepancies to his satisfaction. Motion carried.

The following supplemental tax notice has been processed through the Treasurer's Office:

1. Phoenix Production Company – Parcel #3062 for Tax Year 2014 (District 100) DOR NOVC 2014-0887. Phoenix filed amended return to correct discrepancies discovered by DOR in an examination of Severance Tax and Annual Gross Products reporting for the 2013 production year on Group #2930 at Gebo Field and Group #10342 at Black Mountain Unit. This amended report showed an under assessment of \$2,063,695 at Gebo Field and \$507,439 at Black Mountain requiring a supplemental tax notice for 2014 in the amount of \$162,613.94.

### **Museum Basement Water Issue**

Museum Director Ross Rhodes appeared before the Commissioners to give an update on the repairs to the water damage in the basement at the museum this summer. Funds to pay for the repairs will come out of County Building Repairs and Ross and Chuck will assist with the repairs.

### **Youth Alternatives – VOA 2012/2013 Sub-Award Grant Agreement**

Youth Alternatives Director Alan Rossler presented the VOA 2012/2013 Sub-Award Grant Agreement for the Commissioners' signature. The grant award was for slightly more than was requested on the application, so Director Rossler will submit a revised budget with the signed paperwork when he submits the grant for State signatures. John Lumley moved to authorize the Chairman's signature on the VOA 2012/2013 Sub-Award Grant Agreement between Hot Springs County and the Volunteers of America-Northern Rockies in the amount of \$26,056.00 for the time period of October 1, 2014 through September 30, 2015. Brad Basse seconded the motion. Motion carried.

### **Utility License Agreement – John Baird – Buffalo Creek Secondary**

The Commissioners reviewed a Utility License Agreement application from John Baird for installation of an irrigation line through a culvert on County Road 5 – Buffalo Creek. Road & Bridge Supervisor Dave Schlager has reviewed this application and has no objections to it. Brad Basse moved approval of the Utility License Agreement between Hot Springs County and John Baird for a water pipeline on Buffalo Creek Road approximately twelve miles east on the gravel road from Buffalo Creek Secondary. John Lumley seconded the motion. Motion carried.

### **Obsolete Bridge – Black Mountain Road**

Local resident Jim Mills appeared before the Commissioners to request they do something about an obsolete bridge structure in the Big Horn River near his property in the county. The Commissioners informed Mr. Mills that this was actually WYDOT property, as it is located in the

old State highway right of way. Commissioner Basse agreed to assist Mr. Mills by contacting WYDOT District 5 Engineer Shelby Carlson regarding removal of the bridge structure.

#### **Linda Hughes – 24-Hour Liquor Permit Application**

County resident Linda Hughes presented an application for a 24-Hour Malt Beverage Permit for an event she would like to hold on November 27<sup>th</sup> at her residence. After review of the application, and upon input from the County Attorney, the Commissioners declined to issue the permit at this time.

#### **Big Horn Basin Transportation Authority Funding Discussion**

Commissioner Lumley presented the BHTA's request for funding of the Cody to Lovell shuttle service for the remainder of the year. The Commissioners agreed there were no funds available for this in the current budget.

#### **Landfill Agreement**

This item was tabled for discussion until after January 1, 2015.

#### **Joint Law Enforcement Agreement**

This item was tabled until a meeting with Town officials can be scheduled after January 1, 2015.

#### **Sheriff's Office Rolling Stock Line Item Adjustment**

The Sheriff's Office submitted a written request for funds to be added to their Rolling Stock budget line item due to unanticipated price increases for purchase and outfitting of their newly purchased patrol vehicle. No action was taken by the Commissioners at this time.

#### **Other Business**

**Youth Alternatives Director Interview Process** – Five applications have been received for the position of Youth Alternative Director. Clerk Webber will work with those involved in the interview process to schedule a work session to review the applications on Thursday, November 20, 2014.

**Wellness Program Update** – Clerk Webber reviewed the communications received from Wyoming Health Fairs and Allegiance Insurance regarding employee participation in the Wellness Program. Not all employees who signed up for the wellness program have completed the steps required for qualification for reduced health insurance premiums. Clerk Webber asked the Commissioners to establish a final date for completion of these steps by each employee who wishes to participate. Brad Basse moved to ask the Clerk to draft a memo to all employees indicating a deadline of December 19, 2014, to complete the blood draw and Mayo On-Line Health Assessment in order to continue to qualify for the reduction in health insurance premiums, and clearly stating that the difference in premium from July 1<sup>st</sup> to December 19<sup>th</sup> will be deducted from the employee's forthcoming paycheck(s). John Lumley seconded the motion. Discussion: the Commissioners agreed that it would not be necessary to complete the consultation with Dr. Gilroy to qualify for the premium reduction as those consultations have not been perceived to be productive by the vast majority of those who have completed them. Motion carried.

**WYECIP Issues Documentation Discussion** – The elected officials were given a log and requested to track issues with the heating/cooling units in their offices for two weeks. The logs were collected and a summary compiled of the major issues each area is having with their units. The logs and the summary will be submitted to Sherry Hughes at the Wyoming Business Council and TRANE, Inc. for review and resolution.

**Black Mountain Road Planning Funding Request** – Commissioner Basse presented a draft letter to Shelby Carlson, WYDOT District 5 Engineer, requesting planning funds for the County Road 6 – Black Mountain Road reconstruction project. After a review of the letter, Brad Basse moved to authorize the Chairman's signature on the letter to District 5 Engineer Shelby Carlson requesting planning funds for Hot Springs County Road 6 – Black Mountain Road. John Lumley seconded the motion. Motion carried.

#### **Correspondence**

**Airport Monthly Operations Report** – October, 2014

**Fair Board Minutes** – October, 2014

**Library Board Minutes** – October, 2014

**Natural Resource Planning Board Minutes** – October, 2014

The Commissioners reviewed the correspondence items. No further action on the items was required at this time.

**Adjournment**

There being no further business to come before the Board of County Commissioners at this time, Brad Basse moved to adjourn. Chairman Baker declared the meeting adjourned at 7:15 p.m.

ATTEST:

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Mike Baker, Chairman

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Nina Webber, Clerk to the Board