

STATE OF WYOMING )  
 )  
COUNTY OF HOT SPRINGS )

OFFICE OF THE BOARD OF  
COUNTY COMMISSIONERS  
THERMOPOLIS WYOMING  
March 4, 2014

The Hot Springs County Board of Commissioners met in regular session on Tuesday, March 4, 2014 at 9:00 a.m. in the Commissioners Room at the Government Annex.

Present were Commissioners Mike Baker, Brad Basse, and John Lumley. Also present were Chief Deputy Clerk Karen Slocum, County Attorney Jerry Williams and Administrative Assistant to the Commissioners Penny Herdt. Chairman Baker led those present in the Pledge of Allegiance.

**Approval of Agenda**

John Lumley made a motion to approve the agenda with the following change:

**DELETE:** Alan Rossler 4. Youth Alternatives Monthly Report  
Brad Basse seconded the motion. Motion carried.

**Approval of Minutes**

John Lumley made a motion to approve the minutes of the regular meetings on February 4 and 18, 2014 and a special meeting on February 10, 2014 as presented. Brad Basse seconded the motion. Motion carried.

**Approve Bills**

The following bills were submitted for approval: (see attached). Payroll for February, 2014 - \$161,269.58

**Maintenance Monthly Report**

Maintenance Foreman Chuck Carver reported that TRANE says they will be here next week to deal with the ongoing HVAC problems, but he has no firm date at this time. There have been some ongoing plumbing issues with a sewer line in the basement of the courthouse. The issue is resolved for the moment. If it occurs again, a camera will be used to determine the exact cause of the problems. A spool valve was replaced on the snow plow. Road & Bridge personnel have installed a different cutting edge on the plow that Mr. Carver anticipates will last at least twice as long as the previous one. There was some vandalism to the elevator that will require outside expertise to fix properly. Mr. Carver requested authorization from the Commissioners to issue a Request for Proposals to install new jail bed lights. He has located a reasonably priced source for the lights themselves but will need an electrician to ensure they are installed correctly. The Commissioners agreed to Mr. Carver's request. The rental agreement with Probation & Parole has been finalized and they have moved into the office. Signage for the office has been ordered. Work continues on the leaking jail roof. Shay Connor has returned to work and is looking at the end of June, beginning of July for retirement.

**Road and Bridge Monthly Report**

Road & Bridge Supervisor Dave Schlager reported that work continues on shoulder widening on Cottonwood as weather permits. Repairs have been made to the old dozer, replacing the top valve assembly. Mr. Schlager will be working with WYDOT regarding flooding in the Lane 7 area, as this problem seems to be worse every year. The Lo-Boy trailer brake overhaul is complete. The new snowplow has been delayed due to some missing parts, but should be completed and delivered within the next month. Mr. Schlager reported receiving verbal confirmation from L-TAP of acceptance of and High Risk Rural Road Program funding for the East River Road guardrail replacement program. Work will be done in phases as funding becomes available and will commence as soon as written confirmation has been received. Mr. Schlager is working with the Weed & Pest to take over the weed spraying on the county roads. The dollars currently spent on weed control by Road & Bridge will be given to the Weed & Pest district to help with the cost of spraying. County Attorney Williams asked Mr. Schlager to check with Weed & Pest to see if they would like to have a formal written agreement in place for this. Mr. Schlager asked the Commissioners for authorization to spend money from his budget to replace the mower head/deck on the ditch mower with a flail head. The Commissioners authorized Mr. Schlager to proceed with this.

Stickney Approach Agreement – Charlie Stickney would like to install an approach approximately 1.9 miles from the start of County Road #32. Mr. Schlager has reviewed the request and recommends approval. Brad Basse moved to approve the approach agreement between Hot Springs County and Charlie Stickney for an approach to be located on County Road #32, approximately 1.9 miles from the beginning of said county road. John Lumley seconded the motion. Discussion: all fees have been paid. Motion carried.

### **Planner Monthly Report**

Planner Bo Bowman reported the NRPC will meet on the 19<sup>th</sup>. Game & Fish employee Jim Pehringer will present an update on his ongoing sage grouse study. The Conservation District has been invited to be a part of that presentation also. The Planning Board will meet on the 26<sup>th</sup> to consider land use change requests from the Willsons and Jadeco. Notification of adjacent landowners is underway. The Shoshone Forest Plan public meeting is scheduled for March 12<sup>th</sup>. Mr. Bowman reminded the Commissioners that their comments on the County Natural Resources Plan are due as soon as possible. The Planner has been requested by the Chamber of Commerce and local realtors to develop a handout for prospective landowners providing information on rural property requirements covering such things as irrigation, water rights, septic systems, road maintenance, etc. Commissioners agreed this would be a good piece of information to have available to county residents.

### **Clerk Selection Process**

Chairman Baker reported the Commissioners anticipate receiving the names of the three candidates for the Clerk position from the Republican Central Committee on March 13<sup>th</sup>. The Commissioners will conduct interviews during an executive session as this is a personnel issue. Selection of the Clerk will be held at an open meeting beginning at 2:00 p.m. on March 14<sup>th</sup>.

### **Atlas Roofing Dump Fee Waiver Request**

Wade Lippincott with Atlas Roofing submitted a request for relief from dump fees incurred as part of the Fair Building roofing project. The Commissioners determined this request would be more properly submitted to the Town of Thermopolis, as Hot Springs County does not manage the dump. Commissioner Baker will communicate this information to Mr. Lippincott.

### **Hot Springs County Counseling Center Update**

HSCCC Director Al Braaten appeared before the Commissioners to update them on the status of the center's State contracts for substance abuse and mental health treatment.

### **Tax Rebate**

County Assessor Shelley Deromedi presented the following tax rebate for the Commissioners' approval.

1. Rebate #1-14 – Parcel #4821 for tax year 2011 (District 100) – Legacy Reserves Operating LLC – DOR NOVC 2014-0148. Legacy filed amended return to correct discrepancies discovered in examination of Severance Tax and Annual Gross Products reporting resulting in over-assessment at Kirby Creek, Group #010152, of 3,108. This over-assessment of 3108 calls for a rebate of taxes in the amount of \$200.86.

John Lumley moved to approve Rebate #1-14 to Legacy Reserves Operating LLC in the amount of \$200.68. Brad Basse seconded the motion. Motion carried.

### **Weed & Pest Mill Levy Request**

Weed & Pest Supervisor Lindsay Woodward and Office Manager Shawna Farrell approached the County Commissioners with the annual request for an additional 1 mill on the County's assessed valuation for the management of mosquitoes. Ms. Woodward reported the department would be changing the chemicals used for mosquito control this year to combat resistance buildup in the adult insects. Brad Basse made a motion to approve the assessment of the additional one mill on the County's assessed valuation for the management of mosquitoes. John Lumley seconded the motion. Motion carried.

### **Mosquito Funding Request**

Weed & Pest representative Jim Andreen appeared before the Commissioners to request an additional \$1,300.00 in funding to help defray the cost of the mosquito control program. Citing no additional money available in the budget for this item at this time, the Commissioners declined to grant the request.

## **Airport Update**

**Relocation Update** – GDA representative Dustin Spomer reported that, after contacting one of the partners at Dryden & LaRue, there has been a flurry of activity related to reimbursement claims for Joe Holden. Mr. Spomer anticipates a claim submittal for review by the Commissioners at the March 18<sup>th</sup> meeting. Chairman Baker clarified that payment on the claim would not be made until the first meeting in April.

**WYDOT-Aeronautics Division THP-11B-2794 Request for Reimbursement #14** – Mr. Gilb presented WYDOT-Aeronautics Division Airport Relocation Project Request for Reimbursement #14 for the Commissioners' approval. Brad Basse moved to approve WYDOT-Aeronautics Division Project 11B-2794 RFR #14 in the amount of \$2,401.00. John Lumley seconded the motion. Motion carried.

**FAA AIP-03 Request For Reimbursement #6** – Jeremy Gilb presented FAA Request for Reimbursement #6 for the Commissioners' approval. Brad Basse moved approval of FAA Project 3-56-0043-03 RFR #6 in the amount of \$23,814.00. John Lumley seconded the motion. Motion carried.

**WYDOT-Aeronautics Division THP-11D-3024 Request for Reimbursement #6** – Mr. Gilb presented WYDOT-Aeronautics Division Request for Reimbursement #6 for the Commissioners' approval. John Lumley moved approval WYDOT-Aeronautics Division Project THP-11D-3024/FAA #3-56-0043-03 RFR #6 in the amount of \$2,116.00. Brad Basse seconded the motion. Motion carried.

**Phase III Update** – The contractor has submitted a new construction schedule with a plan to resume construction in April. The contractor submitted a request to use on-site gravel for crushing in this phase of construction. GDA feels there is not enough gravel available on-site to allow for crushing, so the request was denied.

**Phase IV Update** – Mr. Gilb presented five alternate designs for the apron for the Commissioners' review and consideration. These designs have been submitted to the FAA and WYDOT for review also. WYDOT favors Alternate D. The FAA has not indicated a preference at this time. GDA has prioritized the designs as E – C – A. After discussion the Commissioners indicated a preference for Alternate E, with further discussion regarding funding before a final choice would be made. GDA will proceed with Alternate E, pending approval by the FAA and WYDOT officials. The 100% design review meeting is scheduled for Monday, March 10<sup>th</sup>.

## **Other Business**

**High Plains Power Annual Meeting Proxy Assignment** – Brad Basse moved to assign the County's proxy to Ray DeVries. John Lumley seconded the motion. Motion carried.

**Owl Creek Water District CDBG Grant Drawdown Request #24** – Deputy Clerk Slocum presented Grant Draft Request #24 for the Owl Creek Water project. Project Manager Cody Schatz was contacted by phone to clarify a few points regarding the draw down request. John Lumley moved to approve the Wyoming Business Council Investment Ready Communities Grant Draft Request #24 for the Owl Creek Water District Water Supply project in the amount of \$5,390.00. Brad Basse seconded the motion. Motion carried.

## **Correspondence**

**DEQ** – Addition of Brown Pit 675ET to HSC SP582 Permit

**Koerwitz, Michel, Wright & Associates** – Final Audit Letter

**HSC Treasurer** – Livestock Predatory Animal Fund Activity Report

**Hot Springs Conservation District** – Pickett Response

**UW Extension** – 2014 Impact Statements

**Dhestinny Rangel** – Scholarship Thank You

**Town of East Thermopolis** – Shorty's Catering & Bar Service Permission Notification

**Fair Board Minutes** – January, 2014

**HSC Assessor** – Owsley Transfer Notification

The Commissioners reviewed the foregoing correspondence. Planner Bowman noted that the Owsley transfer was reviewed and was not subject to county subdivision requirements. No further action on any of the items was required at this time.

## **Adjournment**

There being no further business to come before the Board at this time, Brad Basse moved to adjourn. Chairman Baker declared the meeting adjourned at 2:35 p.m.

Attest:

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Mike Baker, Chairman

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Karen Slocum, Chief Deputy Clerk to the Board

**BILLS – FEBRUARY, 2014**

KONE INC. 415.47 / TRI STATE TRUCK&EQUIPMENT, INC. 652.21 / ALICE R. JONES 46.80  
TOMMERUP MACHINE SHOP INC. 137.80 / GALLS LLC 103.98  
AFLAC (ACCOUNT #HW652) 558.75 / ALEX H. SITZ, III 875.46  
ALLISON L. BURY-SHAFFER 30.00 / ALLEGIANCE BENEFIT PLAN MANGT, INC. 38,652.46  
ALMA O ESKELSON 30.00 / ALVIN JAY BLAKESLEY 30.00 / ALVA J. DOAK 30.00  
AMERICAN BULLET 996.43 / ANDREW N ENNIS 30.00 / ANITA WEISBECK 299.29  
ARVELL J HELM 30.00 / CHARTER COMMUNICATIONS 55.20 / BARBARA E KISSEL 38.96  
BERNADINE BLACKETER 30.00 / BIG HORN WATER 118.00 / BILLIE J. NORSWORTHY 128.96  
BLACK BEAR CAFE 65.85 / BLAIR'S SUPER MARKET 710.34 / BOYD R MOON 120.00  
BRADLEY L PEIL 41.20 / BRENNA HUCKFELDT 39.20 / BRENDA M CORNWELL 30.00  
BRETE A ST PIERRE 120.00 / BRIAN GREEN 60.00 / BRITTON J VAN HEULE 38.96  
AMERITAS LIFE INSURANCE CORP, 540.10 / BW PLAZA HOTEL 83.00  
CAROL A FAITH 30.00 / CECIL R. MCNEFF 39.66 / CHARLES B. CHRISIEN 30.00  
CHARLES W DICKINSON 131.20 / CHRISTOPHER J. KING, P.C. 3,425.00  
CHRISTOPHER J SHOEMAKER 30.00 / CLINTON E. HARRIS 30.00  
THERMOPOLIS HARDWARE 168.01 / CODY D STEWART 41.20 / CODERED TACTICAL 480.87  
COLONIAL SUPPLEMENTAL INS. 34.70 / VERIZON WIRELESS 55.81  
VERIZON WIRELESS 48.83 / VERIZON WIRELESS 69.97 / VERIZON WIRELESS 295.10  
VERIZON WIRELESS 48.01 / TERESA K. CORNELLA 14.91 / CINDY MAGELKY 136.52  
CYNTHIA A. NUSS 30.00 / DANIEL E FAHRENKRUG 30.00 / DAVID W BLACK 120.00  
DAVID SCHLAGER 30.99 / DONALD D. MCCUMBER 37.84 / DUANE A BJORHUS 30.00  
EATON SALES & SERVICE LLC 795.80 / ECONOHEAT 102.90 / FLEETPRIDE 431.52  
PINNACLE BANK OF THERMOPOLIS 39,641.10 / FORENSICS LIMITED, LLC 160.00  
FRONT PORCH DELI 72.13 / GARY G. O'BRIEN 120.00 / GDA ENGINEERS 26,222.58  
GLEN M. RICHERT 30.00 / GOTTSCHKE THERAPY REHAB WELLNESS 320.00  
MOUNTAIN WEST BUSINESS SOLUTIONS 104.59 / HANNAH F BIRD 30.00 / HANS ODDE 404.64  
HIGH PLAINS POWER 95.68 / HOLLAND & HART LLP 3,897.50 / HOLDEN J HERGERT 120.00  
HOT SPRINGS COUNTY HEALTH INS ACCT 65,229.22  
HOT SPRINGS CO. SCHOOL DIST #1 4,207.22 / IDEAL MFG., INC. 440.11  
INDEPENDENT RECORD 1,458.18 / INDOFF INC. 239.56  
INLAND TRUCK PARTS COMPANY 1,023.29 / ISABELLE M. WILLSON 33.72  
JAMES D. CRAMER 37.28 / JAMES V. WILSON 56.88 / JAY J. ERK 30.00  
JERRY D. WILLIAMS 30.00 / JESSICA L LIPPINCOTT 30.00 / JILL LOGAN 700.00  
JOHN P. LUMLEY 642.95 / JOEY L JOHNSON 361.76 / JOHN L BAIRD 137.92  
JOLEEN CROSBY 30.00 / JOHN J. SCHWALBE 120.00 / JOHN WINTER 41.76  
JT AVIATION LLC 5,859.22 / JULIA'S RENTAL SALES & SERVICE INC. 278.50  
KAREN SLOCUM 25.76 / KENDI Y HEINZE 41.20 / KIMBALL MIDWEST 153.25  
LEA A CABLE 30.00 / LEE RATHBUN 30.00 / LIBBY A MEIER 30.00 / LIL WRANGLER 78.99  
LINDA D DOAK 30.00 / LISA G BOWMAN 30.00 / HOLDING'S LITTLE AMERICA 660.15  
LORI C MCCORMICK 30.00 / MADONNA MC INTOSH 30.00 / MARY K AVERILL 30.00  
MARY A. GORDON 27.00 / MARK R HAMILTON 35.60 / MEADOW GOLD BILLINGS 333.14  
MESSENGER & OVERFIELD 602.90 / MICHAEL S. CLAYCOMB 30.00 / NEIL M MILLER 126.72  
O'REILLY AUTO PARTS 49.40 / O'REILLY AUTO PARTS 316.09  
THE OFFICE SHOP, INC 732.11 / OWL CREEK GRAPHICS 74.44 / OWL LUMBER INC. 55.00  
OWL CREEK WATER DISTRICT 5,390.00 / ROCKY MOUNTAIN POWER 4,345.62

PAMELA ESPINOZA 35.60 / PAMELA K. KERR 30.00 / PERFORMANCE AUTO & GLASS 64.95  
PERFORMANCE AUTO & GLASS 18.22 / PETER J PROSSER 30.00 / PENNY T. HERDT 95.82  
PIZZA HUT 20.50 / PINNACLE BANK OF THERMOPOLIS 140.00  
PINNACLE BANK OF THERMOPOLIS 1,990.00 / PLAINSMAN PRINTING & SUPPLY 1,240.37  
P M GALOVICH 30.00 / POSTMASTER 138.00 / PUBLIC SAFETY CENTER, INC. 376.57  
PYROTECHS 180.00 / QUILL CORPORATION 719.53 / CENTURY LINK 653.06  
RANGE MAGAZINE 19.95 / RANSOM B LOGAN 63.60 / RECOVERY SYSTEMS 753.20  
REESE & RAY IGA 142.95 / REILLY M HUBELE 37.84 / PRAIRIE PELLA WYO 975.00  
RICHARD CLOUSE 41.20 / GORRELL & HOPKINSON, P.C. 898.96  
RT COMMUNICATIONS, INC. 2,106.37 / SHARON K. JOHNSON 36.90  
SHIRLEY A LERWILL 30.00 / SHOSHONE OFFICE SUPPLY 310.63  
SHOPKO THERMOPOLIS 87.38 / SONJA A. JOHANSEN 44.56  
HOT SPRINGS CO SENIOR CITIZENS INC 15,877.43 / STACI L CURRY 120.00  
THE STANDARD INS. CO. 1,398.17 / STEHLIN PLUMBING & CONTRACTING 130.00  
STEVE G. RICHINS 37.84 / STEVE'S PLUMBING & HEATING 240.00  
SUSAN E. BLAIR-SMITH 120.00 / SYSCO MONTANA, INC. 1,976.76 / TEPEE POOLS 360.00  
THOMAS L. BENNETT, M.D. 1,400.00 / TIFFANY N SIMERAL 30.00  
TOWN OF THERMOPOLIS 1,098.86 / TRAVIS C ALLEN 46.80  
TRAVELING COMPUTERS, INC. 6,851.41 / WYOMING DEPT OF TRANSPORTATION 484.64  
TRACTOR & EQUIPMENT 1,475.08 / TRI COUNTY TELEPHONE ASSOC, INC 333.01  
TRIPLE R WELDING, INC 650.00 / NORCO, INC. 189.67 / VALERIE A. BJORHUS 80.00  
VERIZON WIRELESS 42.58 / VERIZON WIRELESS 32.54 / VICKLUND PHARMACY 221.74  
VICKI M. NICHOLS 120.00 / VISA - CARD ONE 603.77 / VISA - CARD TWO 104.14  
VISA - CARD THREE 228.51 / VISA - CARD FOUR 389.27 / VISA - CARD FIVE 349.00  
VISA - CARD SEVEN 95.56 / VISA (CARD EIGHT) 184.09 / VISA 502.47 / VISA 811.94  
WCS TELECOM 30.41 / THOMSON REUTERS - WEST 190.02 / WILLIAM M GEAR 131.20  
WILLIAM F. GORDON 126.20 / WONDERFUL HOUSE RESTAURANT 68.90  
WYOMING DEPT. OF WORKFORCE SERVICES 3,026.72 / WYOMING.COM 20.00  
WYOMING DIVISION OF 45.00 / ORCHARD TRUST COMPANY 6,169.26  
WYOMING DEPARTMENT OF WORKFORCE 2,721.85 / WYOMING GEOSPATIAL ORGANIZATION 20.00 /  
WYOMING GAS 3,938.75 / WYONET INC. 113.95 / WYO RETIREMENT SYSTEM 22,973.08  
036-NCPERS GROUP LIFE INS. 336.00 / ZUPAN ELECTRIC, INC. 972.04