

STATE OF WYOMING)
)
COUNTY OF HOT SPRINGS)

OFFICE OF THE BOARD OF
COUNTY COMMISSIONERS
THERMOPOLIS WYOMING
June 3, 2014

The Hot Springs County Board of Commissioners met in regular session on Tuesday, June 3, 2014 at 9:00 a.m. in the Commissioners Room at the Government Annex.

Present were Commissioners Mike Baker, Brad Basse and John Lumley. Also present were County Clerk Nina Webber, County Attorney Jerry Williams and Administrative Assistant to the Commissioners Penny Herdt. Chairman Baker led those present in the Pledge of Allegiance.

Approval of Agenda

John Lumley made a motion to approve the agenda with the following changes:

- ADD: Other Business** 2. OCWD CDBG Grant Drawdown Request #26
Correspondence 4. Carol Pickett - Complaint

Brad Basse seconded the motion. Motion carried.

Approval of Minutes

Brad Basse made a motion to approve the minutes of the regular meetings on May 6 and 20, 2014 and the special meeting on May 29, 2014 as presented. John Lumley seconded the motion. Motion carried.

Museum Budget Discussion

Foundation Work – There are cracks and chips where the cement meets the brick on the outside corners of the Museum building that need repaired – probably more to do with appearances than structural problems. Also, the brick repairs that were in this year’s budget have not been made yet. Commissioners Baker and Basse will stop by to look at the building and help Director Rhodes determine what needs to be done.

Annex Sprinkler System – Director Rhodes asked the Commissioners to consider installation of an automatic sprinkler system at the Museum Annex property to eliminate the time and effort spent hand watering the property. This item will be discussed during the budget work session on June 4th.

Roof Repairs – Poverty Shack – The wind has blown off part of the roof on the Poverty Shack. Director Rhodes has sought bids for repair of the roof and received only one bid from a company out of Riverton in the amount of \$854.14. Clerk Webber will look into insurance coverage and deductibles for the repair. Brad Basse moved to authorize repairs to the Poverty Shack roof with funds to come from the Other Buildings Maintenance line item in an amount not to exceed \$1,000.00. John Lumley seconded the motion. Motion carried.

Maintenance Monthly Report

Maintenance Foreman Chuck Carver reported that new custodian, Victor Ohrmund, will begin his duties this week. His department will begin placing some new plantings around the trees in front of the courthouse shortly. A new compressor and fan motor have been installed at the Museum in the last week. Mr. Carver has been watching the utility bills and does not feel they are going down as much as he expected them to with the new energy efficiency project. He is starting with the Library and trying to find ways to eliminate the demand charge, which seems to be driving the higher energy bills.

Youth Alternatives Monthly Report

Director Alan Rossler reported he has seven participants in the diversion program, two on supervised probation and no 48-hour holds in May. One of the participants is from out of county, but was charged in Hot Springs County so is doing his community service here prior to entering the military in July. Mr. Rossler reported he has begun work on the VOA-OJJDP grant application for the coming year and will submit it to the Commissioners for review in the next few weeks.

Planner Monthly Report

Planner Bo Bowman reported the NRPC will meet on June 11th. The Land Use Planning Committee will meet on June 18th. Items before the LUPC include a potential cell tower on King Road north of Thermopolis and a roughly 15- lot subdivision off of Lane 14. Work continues on the Land Use Plan

update. Septic season is in full swing with several applications, inspections and completions underway. Planner Bowman gave the Commissioners a heads up regarding a potential subdivision application involving irrigated pasture land. The cell tower on wheels located in the canyon near the Wolf Creek Store has been moved temporarily to Roger Shanor's property. Mr. Bowman will keep an eye on this tower, as it is expected to become permanent at some point in some location in the canyon and will likely require a land use change when it does.

Road & Bridge Monthly Report

R&B Supervisor Dave Schlager reported that work on the slide area on Buffalo Creek road has been finished. The courthouse parking lot has been re-graveled. Blading of the gravel roads continues and asphalt patching has begun where needed. The final paperwork has been submitted to the state for the guardrail project. When approval is received from the State the project will begin. The gravel pit inspections are complete and the DEQ reports requested only a few minor actions. The trackhoe will not be available until July for rental.

Ream Approach Agreement – Mr. Schlager has reviewed the approach agreement submitted by Tom and Jessica Ream for an approach on County Road 3 – Red Lane. There is no culvert required and no gravel required as the Ream's plan to pave the approach. John Lumley moved to approve the approach agreement with Thomas and Jessica Ream for an approach located 100 feet from the start of County Road 15-3 (Red Lane). Brad Basse seconded the motion. Discussion: the required fee has been paid. Motion carried.

Multi-Purpose Building Roof Replacement Project

Chairman Baker asked Mr. Schlager how the replacement roof on the Multi-Purpose Building at the Fairgrounds was holding up. Mr. Schlager replied that in his opinion, it was as bad as or worse than it was before the replacement. Chairman Baker will investigate this matter and report back to the Commissioners as to what needs to be done next.

Owl Creek Water District Utility License Agreements

Engineering Associates representatives Anthony Barnett and Cody Schatz presented two Utility License Agreement applications for the Owl Creek Water District Water Supply Project-Phase 2 Extension for the Commissioners' consideration. Plan drawings, maps and casing plans were included with the applications. The R&B Supervisor has reviewed these agreements and recommends approval. Payment has been received for both agreements as required. After review and discussion, Brad Basse moved to approve the Utility License Agreement between Hot Springs County and the Owl Creek Water District for work on County Road #25 (Missouri Flat Road). John Lumley seconded the motion. Motion carried. Brad Basse moved to approve the Utility License Agreement between Hot Springs County and the Owl Creek Water District for work on County Road #28 (Jones Road). John Lumley seconded the motion. Motion carried. Mr. Schlager reminded that Commissioners that the Utility License Agreements and other forms have been re-vamped as part of the RAMP manual that is currently awaiting review by the Commissioners prior to implementation.

Airport Fly-In Grant In Aid Application

JT Aviation submitted a Grant-In-Aid Application for their planned Fly-In event to be held August 16th for the Commissioners' consideration. This is a non-matching grant from WYDOT Aeronautics for encouragement and promotion of general aviation around the state. John Lumley moved to approve the Chairman's signature on the Request for State Airport Aid in the amount of \$2,416.20. Brad Basse seconded the motion. Motion carried. Staff will scan and email the application to the State for consideration at the state's June meeting.

Guardian Ad Litem Program Memorandum of Understanding

This item was tabled to the June 17th meeting as the County Attorney has not yet had time to review the MOU.

Airport Update

FAA AIP-03 Request For Reimbursement # 10 – Jeremy Gilb presented FAA Request for Reimbursement #10 for the Commissioners' approval. John Lumley moved approval of FAA Project 3-56-0043-03 RFR #10 in the amount of \$571,384.00. Brad Basse seconded the motion. Motion carried.

WYDOT-Aeronautics Division THP-11D-3024 Request for Reimbursement #10 – Mr. Gilb presented WYDOT-Aeronautics Division Request for Reimbursement #10 for the Commissioners' approval. John Lumley moved approval of WYDOT-Aeronautics Division Project THP-11D-3024 RFR #10 in the amount of \$50,789.00. Brad Basse seconded the motion. Motion carried.

Phase III a. Noxious Weeds – Mr. Gilb noted that there is a growing problem with noxious weeds on the property and asked that Weed & Pest be contracted to control them. This should be a grant-eligible expense. Chairman Baker will contact the Weed & Pest, as there is a fairly narrow window of control time on some of these weeds. Mr. Gilb will confirm the eligibility of the expense with the FAA.

b. Seep – There is a seep on the property, but it does not appear to be a spring. The contractor is taking the necessary steps to deal with it and GDA will continue to monitor the situation.

c. Phase III is on schedule and moving forward as expected. Mr. Gilb noted that the contractor has four local people working on-site now and will be hiring more local on-site labor in the near future.

Phase IV a. Construction Contracts – The Notice of Award has been signed and delivered to the contractor. Mr. Gilb presented the completed contract documents from the contractor for the Commissioners' consideration. Brad Basse moved to authorize the chairman's signature on the contract between Hot Springs County and Paul Reed Construction, Inc. for Phase IV of the Airport Relocation Project, and upon execution of the contract, to sign the Notice to Proceed – all subject to review by the County Attorney and pending receipt of the outstanding insurance documents. John Lumley seconded the motion.

b. Funding Update – The FAA has agreed to allow the \$180,000.00 in Contingency funding to be used for construction of the apron area, with the note that, if contingency funds are needed later, the grant will be amended to include the extra funds. WYDOT has a slight problem with the current geometry of Bid Schedule II (apron/parallel taxiway). GDA is working with WYDOT to resolve their questions and establish the amount of funding expected from WYDOT.

Relocation Update – Dustin Spomer reviewed the ongoing discussions with Michelle Colby (as the contracted third party negotiator). Ms. Colby is asking for another contract extension to finish up the relocation reimbursement submittals and expand her scope of work to include dealing with relocation of individuals displaced in the process. Brad Basse moved to extend the Dryden-LaRue contract until August 31, 2014 and authorize up to \$7,000.00 in additional fees for completion of the move expense estimates and extend that payment to subcontractors as well. John Lumley seconded the motion. Discussion: Chairman Baker expressed his unhappiness at paying for non-production. Commissioner Basse added clarification that the \$7,000.00 was to include payment for estimates from the specialty moving subcontractors as well as the main moving contractors. Motion carried with Basse and Lumley voting aye.

Other Business

Insurance Consultant Contract Renewal – Brad Johnson with Covenant Insurance joined the meeting by phone to present his annual Amendment to Agreement for Consulting Services for the Commissioners' consideration. The amendment sets out the fees for the upcoming agreement period, establishes a new end date for the agreement and incorporates new HIPPA regulation compliance items. Mr. Johnson noted that the fee schedule remains the same as last year. The Commissioners stated that they felt the County receives a very good return on their investment in Mr. Johnson's services. Brad Basse moved approval of the Amendment to Agreement for Consulting Services between Hot Springs County and Brad Johnson, Covenant Insurance Group, covering the time period of July 1, 2014 – June 30, 2015 as presented. John Lumley seconded the motion. Motion carried.

OCWD CDBG Grant Draft Request #26 – Cody Schatz presented CDBG Grant Draft Request #26 for the Owl Creek Water District's expansion project for the Commissioners' consideration. John Lumley moved to approve the Wyoming Business Council Investment Ready Communities Grant Draft Request #26 for the Owl Creek Water District Water Supply project in the amount of \$5,953.00. Brad Basse seconded the motion. Motion carried.

Correspondence

Wyoming Rural Development Council – 2014 Annual Report

Gift of the Waters Pageant – Funding Request

Chamber of Commerce Newsletter – June, 2014

Carol Pickett – Complaint – After reviewing the contents of Ms. Pickett's letter, Mike Baker agreed to draft a response requesting further information from Ms. Pickett and explaining the lack of statutory authority held by the Commissioners to do the things she is requesting of them.

The Commissioners reviewed the correspondence items. With the exception of Ms. Pickett's letter as noted, no further action on the items was required at this time.

Approve Bills

The following bills were submitted for approval: (see attached). Payroll for May, 2014 - \$ 168,011.00.

Adjournment

There being no further business to come before the Board at this time, Brad Basse moved to adjourn. Chairman Baker declared the meeting adjourned at 5:00 p.m.

Attest:

Mike Baker, Chairman

Nina Webber, Clerk to the Board

BILLS – MAY, 2014

KONE INC. 415.47 / VIOLA N. RYAN 19.00 / WYOMING SHERIFF'S ASSOCIATION 587.00
SAFEGUARD BUSINESS SYSTEMS 561.80 / SIRCHIE FINGERPRINT LABORATORI 73.13
TRI STATE TRUCK&EQUIPMENT,INC. 485.80 / BRUCO, INC. 126.81
RAMS HEAD FINANCIAL SERVICES 20.00 / JACK'S UNIFORM & EQUIPMENT 14.25
NADA GUIDES 219.00 / GALLS LLC 51.00 / STATE OF WYOMING 12,656.44
AFLAC (ACCOUNT #HW652) 558.75 / ALEXA A. HANSON 23.75
ALLEGIANCE BENEFIT PLAN MANGT, INC. 32,774.43 / ANITA WEISBECK 186.19
ATLAS OFFICE PRODUCTS, INC. 29.14 / CHARTER COMMUNICATIONS 55.20
BARBARA J. BENT 32.32 / BARBARA A. MOELLER 23.75 / BARTON STAM 21.28
BIG HORN WATER 83.00 / BIG HORN FEDERAL SAVINGS BANK 74,071.87
BI INCORPORATED 13.32 / BETTY JEAN MARTINEZ 62.28 / BLAIR'S SUPER MARKET 260.49
PITNEY BOWES INC. 288.54 / BRENNA HUCKFELDT 107.52
AMERITAS LIFE INSURANCE CORP, 569.70 / BRUCE N. "BO" BOWMAN 39.29
CAROL M. SLAGLE 36.52 / CH2MHILL 3,000.00 / CHRISTOPHER J. KING, P.C. 1,400.00
THERMOPOLIS HARDWARE 408.88 / COLONIAL SUPPLEMENTAL INS. 34.70
VERIZON WIRELESS 55.82 / VERIZON WIRELESS 48.84 / VERIZON WIRELESS 57.83
VERIZON WIRELESS 57.64 / VERIZON WIRELESS 48.02 / CONTROL SOLUTIONS, INC. 107.00
COVENANT INSURANCE GROUP, INC. 6,000.00
CREATIVE PRODUCT SOURCING, INC. 1,019.03 / DANIEL S. WEBBER 120.00
DAVID SCHLAGER 4.34 / DEBRA A. GERHARTER 285.65 / DIGITAL ALLY 415.00
ECONO SIGNS LLC 1,802.17 / ELLEN M. GALYAN 23.75 / FINISHING TOUCHES 47.62
PINNACLE BANK OF THERMOPOLIS 41,178.10 / MORTIMORE FUNERAL HOME 840.00
GDA ENGINEERS 71,333.38 / GOTTSCHKE THERAPY REHAB WELLNESS 340.00
MOUNTAIN WEST BUSINESS SOLUTIONS 90.00 / HIGH PLAINS POWER 76.63
HOT SPRINGS COUNTY HEALTH INS ACCT 66,648.33
HOT SPRINGS CO. SCHOOL DIST #1 6,474.04 / INDEPENDENT RECORD 2,975.20
INDOFF INC. 1,465.82 / INLAND TRUCK PARTS & SERVICE 364.54
ISABELLE M. WILLSON 94.08 / JACK'S TRUCK & EQUIPMENT 443.71
JADECO, INC. 550.00 / JAMES L. ANDREEN 182.28 / JERRY D. WILLIAMS 27.29
JILL LOGAN 1,025.00 / JOEY L JOHNSON 420.55 / JOHNSTONE SUPPLY 206.37
JT AVIATION LLC 5,187.63 / KENT A. RICHINS 375.00 / MARY KING 23.75
LOCAL GOVERNMENT LIAB. POOL 7,138.00 / LISA J. MUSIC 94.08

MARY A. GORDON 137.76 / MARY K. RYAN 23.75 / MARIE MCDOUGALL 369.52
MEADOW GOLD BILLINGS 265.17 / HOT SPRINGS COUNSELING SERV. 200.00
MESSENGER & OVERFIELD 2,224.99 / MICHEAL R. BAKER 594.26
ML BOWMAN, INC. 221.70 / MURDOCH OIL, INC. 2,120.93
NATIONAL BUSINESS SYSTEMS,INC. 791.95 / NINA WEBBER 199.53
ONE STOP REPAIR & 172.60 / O'REILLY AUTO PARTS 2,847.09
O'REILLY AUTO PARTS 179.41 / THE OFFICE SHOP, INC 270.10
OWL CREEK WATER DISTRICT 5,953.00 / ROCKY MOUNTAIN POWER 3,684.65
PARK COUNTY 106.88 / PAUL REED CONSTRUCTION & SUPPLY INC 559,104.43
PERFORMANCE AUTO & GLASS 90.00 / PINNACLE BANK OF THERMOPOLIS 90.00
PINNACLE BANK OF THERMOPOLIS 2,440.00 / POSTMASTER 501.00
PREVENTIVE HEALTH & SAFETY DIVISION 14.00 / PUBLIC SAFETY CENTER,INC. 89.99
CENTURY LINK 653.10 / PRAIRIE PELLA WYOMING, LLC 250.07
GORRELL & HOPKINSON, P.C. 2,003.41 / RICKER PHARMACY 434.37
RIVERTON TIRE & OIL CO., INC. 6,445.76 / ROSEMARY DESEYN 349.33
RT COMMUNICATIONS, INC. 2,114.09 / SETON IDENTIFICATION PRODUCTS 377.85
SHELLEY DEROMEDI 9.67 / SHOSHONE OFFICE SUPPLY 918.21
THE STANDARD INS. CO. 1,438.59 / STAR PLUNGE 48.00
WYOMING GUARDIANS AD LITEM PROGRAM 1,957.16 / STROUPE PEST CONTROL CO. 400.00
SYBIL M. HANNAH 23.75 / SYSCO MONTANA, INC. 2,601.83
TASER INTERNATIONAL 2,219.16 / TEAM LABORATORY CHEMICAL CORP. 50.00
TEPEE POOLS 216.00 / THOMAS L. BENNETT, M.D. 1,580.00
TOWN OF THERMOPOLIS 1,269.70 / TRAVELING COMPUTERS, INC. 4,879.48
TRACTOR & EQUIPMENT 4,895.20 / TRI COUNTY TELEPHONE ASSOC,INC 333.01
VALERIE A. BJORHUS 50.00 / VEHICLE MAINTENANCE PROGRAM, INC. 858.84
VERIZON WIRELESS 42.59 / VERIZON WIRELESS 32.53 / VICKLUND PHARMACY 73.15
VISA - CARD ONE 523.90 / VISA - CARD TWO 499.00 / VISA - CARD THREE 247.78
VISA - CARD FOUR 404.50 / VISA - CARD FIVE 33.29 / VISA (CARD EIGHT) 60.26
VISA 270.91 / VISA 41.04 / WYOMING COUNTY ASSESSOR'S ASSOC. 295.00
WYOMING CO COMMISSIONERS ASSOC 6,514.00 / WCS TELECOM 11.62
THOMSON REUTERS - WEST 133.52 / WYOMING DEPT. OF WORKFORCE SERVICES 3,188.16
WYOMING COUNTY CLERK'S ASSOCIATION 100.00 / WYOMING.COM 57.50
WYOMING DIVISION OF 128.00 / ORCHARD TRUST COMPANY 6,819.26
WYOMING DEPARTMENT OF WORKFORCE 2,636.55 / WYOMING GAS 1,668.85
WYO RETIREMENT SYSTEM 23,498.60 / 036-NCPERS GROUP LIFE INS. 352.00
WYOMING DIVISION OF VICTIM SERVICES 75.00