

STATE OF WYOMING            )  
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COUNTY OF HOT SPRINGS    )  
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OFFICE OF THE BOARD OF  
COUNTY COMMISSIONERS  
THERMOPOLIS, WYOMING  
December 17, 2013

The Hot Springs Board of County Commissioners met in regular session on Tuesday, December 17, 2013 at 4:00 p.m. in the Commissioners Room at the Government Annex.

Present were Commissioners Brad Basse, John Lumley and Mike Baker. Also present were County Attorney Jerry Williams, County Clerk Hans Odde and Administrative Assistant to the Commissioners Penny Herdt.

Chairman Basse led those present in the Pledge of Allegiance.

**Approval of Agenda**

John Lumley moved to approve the agenda with the addition of #4 under Other Business – WCCA-WAM Joint Letter – State Budget – DRAFT. Mike Baker seconded the motion. Motion carried.

**Tax Rebates / Supplementals**

Assessor Shelley Deromedi presented the following tax rebate for the Commissioners' consideration:

1. Rebate #11-13 – Parcel #4953 for tax year 2012 (District 100) – POC-I LLC – DOR NOV 2013-0944. POC filed amended return to correct volume allocation discrepancies discovered in examination of WOGCC Form 2 Reporting and Annual Gross Products reporting resulting in over-assessment at King Dome, Group #5559, of \$15,943, and at Waugh Dome, Group #7794, of \$15,769. This is a total over-assessment of \$31,712 and calls for a rebate of taxes in the amount of \$2,003.53.

Mike Baker moved approval of Rebate #11-13 to POC-I LLC as presented in the amount of \$2,003.53. John Lumley seconded the motion. Motion carried.

The following supplemental tax notices have been processed through the Treasurer's office:

1. Citation Oil and Gas Corporation – Parcel #3374 for 2013 (District 106 – Oil production at Little Buffalo Basin during 2012). Citation filed amended return to correct discrepancies between Severance Tax and Gross Products Tax Reporting for 2012 production, showing an underassessment of \$280. A supplemental tax notice for tax year 2013 in the amount of \$17.57 has been processed. .
2. Basin Resources – Parcel #4669 for 2013 (District 100 – Oil Production in Hot Springs County on Wildcat Group #54965) Basin Resources filed a late original return for 2012 production on this well, resulting in underassessment of \$26,752. A Supplemental tax notice in the amount of \$1678.23 has been processed.

**Airport Update**

Jeremy Gilb reviewed the Scope of Work and Construction Schedule Timeline for Phase IV of the Airport Relocation Project. This phase involves construction of the parallel taxiway and apron at the new airport site and is tentatively scheduled for completion by the end of 2014. Mr. Gilb and Clerk Odde reviewed the 2014 WACIP outline from WYDOT Aeronautics. This document provides an estimate of state and federal capital improvement funds available over the next 5 years for various airport projects.

### **Other Business**

Consider STWSD CDBG Grant Amendment #2 – Clerk Odde presented South Thermopolis Water & Sewer District Expansion Project CDBG Grant Amendment #2 for the Commissioners' consideration. This amendment extends the expiration date of the grant agreement to December 31, 2014 to enable time for completion of the project and completion of the required paperwork documenting the expenditure of the grant funds. John Lumley moved to authorize the Chairman's signature on Amendment #2 to the CDBG Grant Agreement between STWSD and the Wyoming Business Council extending the term of the agreement from December 31, 2013 to December 31, 2014 and correcting the Chairman's name on the signature line. Mike Baker seconded the motion. Motion carried.

Hospital Board Resignation – The Commissioners received a letter from Beth Drake notifying them of her resignation from the Hospital Board due to a move out of state. John Lumley moved to accept Mrs. Drake's resignation with regret and send a letter thanking her for her service to the county. Mike Baker seconded the motion. Motion carried. Clerk Odde was asked to begin advertising immediately for a replacement to be appointed at the January 7, 2014 Commission meeting.

Hospital Board Appointment – After a review of the application received in response to advertising for the open Hospital Board position created by Ellen Roden's resignation, the Commissioners appointed Breez Daniels to the Hospital Board effective immediately.

Library Board Appointment – Two applications were received for the open library board position. After reviewing the applications, the Commissioners cast their votes and Clerk Odde reported Catherine Holton was selected for the position. The Commissioners appointed Catherine Holton to the Library Board effective immediately.

Armory Joint Powers Board Appointment – No applications were received in response to advertising for this position.

WCCA-WAM Joint Letter – State Budget – DRAFT – The Commissioners considered a letter drafted on behalf of the Wyoming County Commissioners Association and the Wyoming Association of Municipalities in support of Governor Mead's recommendation for local government funding in the amount of \$175 million for the 2015-2016 fiscal year. This funding allocation is to be separate from the traditional \$33.4 million for the State Loan and Investment Board Mineral Royalty Grant program. Mike Baker moved to approve the sending of this letter of support from the WCCA and WAM to the Joint Appropriations Committee. John Lumley seconded the motion. Motion carried.

### **Black Mountain Road Project Grant**

Road & Bridge Supervisor Dave Schlager and Clerk Odde have determined that CRF monies can be used to hire a grant writer/consultant/engineer to develop a scope of work and funding application for this project. No action was taken on this item at this time. Clerk Odde will prepare a new grant application for the Commissioners' consideration at the January 7<sup>th</sup> meeting.

### **Executive Session – Real Estate**

John Lumley moved to enter Executive Session at 5:15 p.m. for discussion of potential real estate purchases. Mike Baker seconded the motion. Motion carried. Mike Baker moved to leave Executive Session at 5:56 p.m. John Lumley seconded the motion. Motion carried. No action was taken during the Executive Session.

### **Brown Gravel Pit**

Mike Baker moved to offer to purchase the approximately 10-acre gravel pit known as the Brown Pit from Nate and Maecile Brown for \$70,000.00, with the Browns retaining ownership of 5,000 yards of gravel from the pit. This retained gravel must be removed from the pit within two years of the date of the purchase contract. John Lumley seconded the motion. Mike Baker moved to amend the motion on the floor to add an offer expiration date of noon on December

24, 2013, and make the offer contingent upon the County's ability to obtain title insurance on the property. John Lumley seconded the motion to amend. Motion to amend carried. The question was called on the original motion. Motion carried. Clerk Odde was asked to begin work on obtaining title insurance immediately. A special meeting will be held to finalize the contract on either December 23<sup>rd</sup> or 30<sup>th</sup> depending on when response to the offer is received from the Browns.

**Correspondence**

**Lee Campbell** – Hot Springs County Accomplishments Review

**Melissa Sams** – Fairgrounds Facility

**Fair Board Minutes** – November, 2013

**Airport Operations Report** – November, 2013

**Department of Audit** – Special Districts Report

The foregoing correspondence was reviewed by the Commissioners. No further action was required.

**Adjournment**

There being no further business to come before the Board of County Commissioners at this time, Mike Baker moved to adjourn. Chairman Basse declared the meeting adjourned at 6:25 p.m.

ATTEST:

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Brad Basse, Chairman

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Hans Odde, County Clerk